

ARCHIVE CENTRE STATISTICS BY CALENDAR YEAR

	2020¹	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Reader visits (incl. exhibitions) ²	164 (18)	580 (464)	510 (300)	621 (3341)	605 (1436)	589 (705)	753 (464)	723 (660)	660 (443)	559 (653)	550 (427)	740
Documents produced ³	616 (12)	2393 (207)	2286 (86)	2869 (132)	2747 (89)	2551 (84)	3277 (75)	3208 (118)	2759	2363	2340	2209
External postal & email enquiries	1957	3262	3253	3594	2844	2416	2436	2229	2165	1549	1497	1311
External telephone enquiries	20	41	31	35	41	72	47	56	42	20	42	69
Income (chiefly reprographics and use of materials fees)	£4896	£7018	£5851	£7958	£8034	£6436	£10160	£8447	£11928	£4100	£4639	£4997
Researchers using the reading room	82	285	264	262	259	272	286	306	263	248	236	274
New readers	56	192	180	173	164	187	206	211	191	182	168	197
Readers consulting the College Archives	25	67	52	59	45	59	76	84	63	55	61	74
Rowe and rare book readers	9	35	32	32	29	13						
Files retrieved from semi-current records store for College staff	47	134	38	45	27	15	59	30	22	Incl. in 2012 count	21	12
Freedom of Information/Data Protection enquiries fielded	60	47	51	38	46	44	67	48	27	46	34	17
Sacks of confidential shredding collected for recycling ^{4,5,6}	71 (6)	129 (3)	108 (3)	103	76	123	119	125	101	40	50	56

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Archivist
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¹ Coronavirus profoundly disrupted business activities in 2020.

² From 2010 the information is in the form '# readers (# exhibition visitors)'. The Library participated in Open Cambridge in 2009, 2010, 2011, 2013, 2015, 2016 and 2017. The figure does not include visitors to Chapel when exhibitions were displayed there in 2015.

³ This includes documents produced for exhibitions. From 2013 this information also includes (documents produced for rare book and Rowe manuscript readers).

⁴ The records management shredding programme was conducted on a limited basis during 2009-2011.

⁵ In August 2019 the College contracted for 5 confidential waste consoles (in December it became 6) to be emptied monthly.

⁶ From 2018 the information is in the form '# sacks (# wheelie bins in addition)'.