



Friends of King's College, Cambridge

King's College has for many years enjoyed the support of kind and generous donors around the globe. Your gift helps us maintain the academic attainment, musicianship and architectural heritage that King's is renowned for.

YOUR DETAILS

Title..... Address.....

First names.....

Surname.....

Phone..... Post Code/ZIP.....

Email address..... Country.....

SINGLE GIFT

I would like to make a gift of £.....

£75 is the minimum donation needed for Friend benefits. You may wish to add more to further support the College's charitable purposes.

I enclose a cheque/CAF voucher made payable to King's College, Cambridge

Please debit my Visa/Mastercard

Valid from / Expiry date / CVV

REGULAR GIFT

I would like to make a regular gift by Direct Debit from my UK bank account of:

£..... per month £..... per quarter

A minimum of £6.25 per month, or £18.75 per quarter, will qualify for Friend benefits

Starting on the **1st/15th** day of for a period of **1 year / 2 years / 5 years / 10 years**

(delete as applicable) (month) (delete as applicable)

(Please allow 4 weeks for the start of your direct debit)

Account name:..... Bank name:.....

Sort code - - Account no.:

Instruction to your Bank or Building Society

Please pay King's College, through the Charities Aid Foundation (CAF), Direct Debits from this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with King's College/CAF and if so, details will be passed electronically to my Bank/Building Society.

Signature:..... Date:.....

CHARITY GIFT AID DECLARATION

I want to Gift Aid this donation and any donations I make in the future or have made in the past four years to King's College Cambridge (Charity No. 1139422).

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I will notify King's College Cambridge if I: a) want to cancel this Declaration b) change my name or home address c) no longer pay sufficient tax on my income and/or capital gains.

Making this declaration will allow the College to claim an additional 25% of the value of your gift from HMRC. Higher-rate tax payers may claim additional relief from HMRC.

You may wish to detach this guarantee for your records.

DIRECT DEBIT GUARANTEE



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. King's College uses CAF to set up Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, King's College, Cambridge, will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request King's College to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by CAF, King's College, Cambridge, or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when King's College asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Continued overleaf...

YOUR PREFERENCES

As a Friend of King's College, Cambridge, we would like to thank you for your gift, send you your Friend's card and other benefits, and invite you to renew your support in the future.

- Please send me my Friend's Card.
This card will allow the named cardholder and two guests (aged 12 and over) to visit the Chapel and Grounds free of charge during normal opening hours. You may be accompanied by up to three children below the age of 12. The card will be valid for each year you make a gift total of £75 or more.

If you would like the card to be issued in joint names (e.g. so your partner/spouse may also use the card to bring guests, please write the additional name below. The card will still admit a maximum of three people (aged 12 and over), to include one or both cardholder(s).

Additional name:
(Title) (First name) (Surname)

- This gift is made anonymously.
We will still thank you for your gift, but will not include your name in the annual Donors' List.
- I am interested in leaving a gift to King's College in my Will.
Legacies support the long-term continuity of the College. We will send you further information on legacies and planned giving - if you wish explore opportunities we will be happy to speak with you.

OTHER INTERESTS

You may also wish to receive further offers and communications from the College. Please indicate below which activities you would like to hear more about.

- Please send me King's Parade.
King's Parade is the College's biannual magazine for Alumni and Friends.
- Please send me King's Herald.
King's Herald is the termly email newsletter for Alumni and Friends.
- Please add my email address to the Choir mailing list.
You will receive occasional updates on the Choir's recordings, performances, tours and other activities.
- Please keep me informed of fundraising initiatives at King's, and how I may be able to help in the future.

OUR FUNDRAISING PROMISE

King's College will apply all of your gift to our charitable purpose - education, religion, learning and research.

As a constituent college of the University of Cambridge, King's depends on your donation, and many like it, to maintain and improve our capacity for excellence in learning, teaching and research, preserve our historic buildings which form part of the living heritage of Cambridge and the United Kingdom, and to continue the activities of our world-renowned Chapel and Choir. Thank you for your support!

To learn more about King's, please visit our website www.kings.cam.ac.uk.

DATA PROTECTION

By providing your personal data as part of making your donation, you accept that it is in the legitimate interest of King's College, Cambridge, to hold and process your personal data for the purposes of the administration of this donation; accounting; reporting; audit; Gift Aid administration (including sharing your data with HMRC); and to send to you the communications you have indicated above.

The College's Data Protection Policy can be viewed at: <http://www.kings.cam.ac.uk/about/data-protection.html>
You can also read the expanded data protection statement for Members and Friends linked from the main Policy, which describes in greater detail the holding and processing of your personal data by the Development Office.

If you have questions about the use of your personal data by King's College, or wish to change your preferences, please contact the Development Office.

King's College is registered as a charity in the U.K. 1139422, and subscribes to the Code of Fundraising Practice issued by the Fundraising Regulator.

