

DINING ROOMS

VALID UNTIL 31ST JANUARY 2023

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King's College, King's Parade, Cambridge, CB2 1ST

THE HALL

The Hall designed in 1824-1828 in neo-Gothic fashion, offers grandeur on a large scale, suitable for the most prominent of events, it can accommodate up to 334 people. All food is served plated, using the very best produce and locally sourced, where feasible.

Hire of the Hall includes table linen & use of the Back Lawn with the addition of the Chetwynd Room & Keynes Lecture Theatre as wet weather contingency options.

THE SALTMARSH ROOMS

Named after the eccentric bachelor don, John Saltmarsh, these charming and very traditional rooms are located on the first floor with views of the Chapel, Front Court and Webb's Court. Recently restored to their original splendour the three inter-connecting rooms provide a unique setting and convivial dining space for an intimate dinner.

The Saltmarsh Reception Room has to be booked in conjunction with the Study or the Dining Room.

THE BEVES ROOM

The Beves Room has been recently refurbished and is a lovely light room which has views of Webb's Court and the Library. During the summer, the Terrace located just outside the Beves can be used for drinks receptions.

Rooms	Dining	Receptions	Room Hire	Room Hire evening only
The Hall	294 + 40 (balconies)	500	£ POA	£ 2,250.00
Exclusive use of the Saltmarsh Rooms		100	£ 715.00	£ 555.00
Saltmarsh Dining Room	30	40	£ 260.00	£ 195.00
Saltmarsh Reception Room	14	60 (including Study)	£ 260.00	£ 195.00
Saltmarsh Study	14	60 (including Reception)	£ 195.00	£ 165.00
The Beves	50	80	£ 475.00	£ 370.00

All room hire charges include linen napkins, seasonal flower arrangements, candles & menu cards

Additional Charges		
Late licence until 12.45am	Hall	£ 215.00
Private bar; cash or account	Hall	£ 215.00
Private bar; cash or account	Saltmarsh Rooms & The Beves	£ 115.00
Disco	Hall	£ POA
Champagne corkage	per bottle	£ 25.50
Wine corkage	per bottle	£ 15.50
Uplighters	Hall	£ 320.00
Five arm candelabras	Hall	£ 35.00 per item

All prices are subject to VAT at the standard rate

GENERAL INFORMATION

The College always welcomes visitors who wish to come and view the facilities and indeed recommends viewing whenever possible; to facilitate final discussions on costs and other detailed requirements prior to confirmation of booking.

We regret that only one choice of dish per course can be provided; although vegetarians and special diets can be catered for. Please ask for details.

College policy prohibits clients from providing any externally prepared or purchased foods into any dining or meeting areas of the College, with the exception of celebratory cakes.

Unfortunately we cannot allow spirits or liquors to be brought into the College.

Private dining rooms should be vacated by 11.30pm. If an extension is required, please ask for details.

The minimum catering numbers for a private dinner is 10, otherwise a surcharge will apply.

The Hall has a public address system. Discos should be aware that there is a sound limiter of 90 decibels in place.

We ask that clients be seated for dinner by 8.30pm. However, a late dinner service can be arranged at an additional charge.

TRAVEL

Road: The College is only a few minutes away from the M11 motorway, which links London, the Midlands and the North.

Rail: Frequent trains depart from London King's Cross and Liverpool Street stations to Cambridge

Air: Stansted Airport is only 30 miles away with regular coach & rail links.

Car Parking: Limited parking is available - call the Conference & Dining Office for further details. The nearest car parks are the Grand Arcade, Park Street & Queen Anne's Terrace by Parker's Piece.

Medical: The College has First Aiders in all departments, but does not provide an in-house doctor or nurse. Should urgent medical attention be required, please contact the Porter's Lodge on 01223 331656.

Taxis: Taxis can be ordered from the Porter's Lodge. Alternatively, the nearest rank is in St Andrew's Street, just outside the entrance to the Grand Arcade.

COLLEGE LIFE

The College is a centre of education, where Fellows, students and staff work throughout the year.

Clients are therefore requested to ensure their guests keep disturbance to a minimum.

The Client is obliged to provide a duly authorised representative to be resident on site throughout the event.

The Client and their guests are obliged to comply with the reasonable requests of College staff throughout the event.

The College reserves the right for authorised members of staff to enter all rooms hired during the Client's event for purposes such as cleaning and maintenance, or by reason of emergency.

The Client and their guests are permitted to use the College facilities only for the purpose(s) previously notified to the College and are strictly prohibited to use the College for any illegal or immoral purpose.

The Client and their delegates are obliged to adhere to the College's smoking and pet policies.

The College will not permit access to the College grounds to any press, TV, film, radio or other media organisations without the prior written approval of the College.

The Client shall not use the logos or names of the College or the University of Cambridge in any publicity material and/or press reports in the absence of the prior written agreement of the College.

King's College, Cambridge is a Charity with Registration Number: 1139422