



# King's College Law Society Event

Saturday, 29<sup>th</sup> October 2022

# LOGISTICAL DETAILS

### Parking

The Porters will have a full list of all those given permission to park in the Garden Hostel car park. The car park will be signposted, and the security gate will be closed. Please ring the intercom buzzer on arrival and give your name – the gate will then be opened for you. Please understand that a permit does not guarantee a space. If you require a parking permit, please contact the Development Office: <a href="mailto:events@kings.cam.ac.uk">events@kings.cam.ac.uk</a>

Alternatively, there a number of car parks in and around Cambridge, including the Grand Arcade car park on Corn Exchange Street: <u>www.cambridge.gov.uk/ccm/navigation/transport-and-streets/car-parks/</u>.

### Arrival

Please be aware that on 29<sup>th</sup> October there will be Visitor Guides staffing the College gates. Their task is to reduce unnecessary disturbance, maintain a secure and safe environment and manage and control the flow of tourists to the College and Chapel. When asked, please let them know that you are a guest attending the Law Society Event or show them your King's Member card. If you do not already have a King's Member card and would like one, they can be requested via the Development Office on +44 (0)1223 331313 or email: events@kings.cam.ac.uk

# College Accommodation (pre-booked via the Porters' Lodge)

### Guest room key collection

Please collect your key from the Porter's Lodge after 2.00pm on your day of arrival. Keys should be returned by 9.30am on your day of check-out. Please note that breakfast is not included in your room booking. If you have any questions regarding guest rooms, please contact the Porter's Lodge on +44 (0)1223 331100 or email: guestrooms@kings.cam.ac.uk

# **Eating in College**

The servery will open for brunch on weekends for King's Members (you may bring up to two guests with you to the servery) between 11.00am and 1.00pm (card sales). Please carry your Non-Resident Member card to show the cashiers.

### Evensong

King's Members wishing to attend Evensong on Saturday should join the queue in front of the Gibbs Building, by the Chapel South Door by 5.10pm for priority admittance. The service begins at 5.30pm.

### Restrooms

Restrooms are in the College Bar and the SCR area (near the Pantry).

### Cloakroom

Coat rails will be available in the Chetwynd Room (afternoon only) and the Saltmarsh Suite (dinner). Please keep valuables with you.

### Dress code

The suggested dress code for the event is smart. Gowns are not required.

### Departure

The Front Gate, Webb's gate and Back Gate have been fitted with exit buttons. Members staying in guestrooms will be issued with a key that opens the access gates.

Development Office contact details: +44 (0)1223 767489 | Email: events@kings.cam.ac.uk