

KING'S COLLEGE, CAMBRIDGE

Business of the
Annual Congregation
held on Thursday, 3rd December 2015
at 9.30 am in the SCR

Present

Dr Tess Adkins
Dr Mark Ainslie
Dr David Al-Attar
Dr Anna Alexandrova
Dr Nick Atkins
Dr Amanda Barber
Professor Mike Bate
Dr John Barber
Dr Andreas Bender
Professor Nathanael Berestycki
Dr Mirjana Bozic
Dr Siobhan Braybrook
Mrs Julie Bressor
Dr Jude Browne
Professor Nick Bullock
Professor Bill Burgwinkle
Dr Matei Candea
Dr Keith Carne
Mr Nick Cavalla
Revd Dr Stephen Cherry
Mr Stephen Cleobury
Dr Francesco Colucci
Professor Anne Davis
Professor Peter de Bolla
Professor David Dunne
Professor George Efstathiou
Professor Bradley Epps
Dr Elisa Faraglia
Dr Tim Flack
Professor Robert Foley
Dr Stephen Fried
Mr Juan Graycochea

Dr Chryssi Giannitsarou
Dr Ingo Gildenhard
Dr Tim Griffin
Professor Gillian Griffiths – <i>to item 93</i>
Dr Ben Gripaios
Dr Henning Grosse Ruse-Khan
Dr Cesare Hall
Professor John Henderson
Dr Felipe Hernandez
Dr David Hillman
Dr Rachel Hoffman
Dr Stephen Hugh-Jones
Professor Carrie Humphrey
Professor Herbert Huppert
Professor Martin Hyland - <i>to item 93</i>
Mr Philip Isaac
Mr Peter Jones
Dr Aileen Kelly
Professor Barry Keverne
Dr James Laidlaw
Professor Richard Lambert
Professor Charlie Loke
Professor Sarah Lummis
Professor Alan Macfarlane
Professor Nick Marston
Professor Jean Michel Massing
Dr Malachi McIntosh
Professor Cam Middleton
Dr Valentina Migliori
Dr Perveez Mody
Professor Ashley Moffett
Dr Geoff Moggridge

Dr Ken Moody
Professor Clement Mouhot
Dr David Munday
Dr Basim Musallam
Dr Eva Nanopoulos
Dr Rosanna Omitowoju
Dr John Ottem
Professor Chris Prendergast
Dr Mezna Qato
Dr Surabhi Ranganathan
Professor Hamid Sabourian
Dr Paul Sagar
Dr Mark Smith
Dr Mike Sonenscher
Dr Sharath Srinivasan
Professor Gareth Stedman Jones
Dr Aleksandar Stevic
Mr James Taylor
Dr Simone Teufel
Dr Bert Vaux
Dr Rob Wallach
Dr Hanna Weibye
Dr Darin Weinberg
Dr Godela Weiss-Sussex
Dr Tom White
Professor John Young
Professor Nicolette Zeeman
Junior Members for Open Items only:
Ms Eleni Courea
Mr Andrew Munro

Apologies

Professor Sir Pat Bateson
Professor John Dunn
Dr Hadi Godazgar

Dr Mahdi Godazgar
Professor Simon Goldhill
Dr Rory O'Bryen

Dr Paul Ryan
Professor Azim Surani

Mr Lewis Mervin

Mr Gabriel Fleming

On leave

Dr Sebastian Ahnert
Dr Angela Breitenbach
Mr Richard Causton
Dr Ayttek Erdil

Professor James Fawcett
Professor Iain Fenlon
Professor Robin Osborne
Dr Ben Phalan

Professor Yasir Suleiman
Mr Stephen Wertheim

OPEN BUSINESS

Declarations of Interest

There were no declarations of Interest.

94. Minutes of Open Business of the Congregation held on 26th October 2015

The Minutes of the Open Business of the Congregation held on 26th October 2015 were approved and signed, following the amendment of minute 71 to:

71. School Sports Hall

The First Bursar submitted a paper on behalf of the School Governors requesting the College's permission to build a Sports Hall for the School, and for use by members of the College.

Agreed: to approve the construction by the School of a sports hall for the School at a cost of £6.144 million with work commencing in July 2016. This approval is conditional on the School Governors confirming to the College Council, and on the Council accepting, that the following three conditions have been met:

- (i) The Project should receive full planning permission.
- (ii) The School, as part of the College, is able to secure a £2 million loan on attractive terms.
- (iii) The School is able to raise at least £1.5 million in donations before the start of the project. The School Appeal will be required to show £1m either in cash or secure pledges, together with strong evidence that the remaining £0.5m will be secured by the start date of July 2016.

The School would be fully responsible for the financing of the project, including the interest and capital repayment of the loan.

95. Oral Reports

None.

96. Annual Report

The Vice-Provost announced that the Annual Report was now available online. Fellows were asked to check the online version so that any errors might be corrected before the printed version was produced. The

Congregation recorded its thanks to Mrs Jenny Malpass for her work in preparing the report.

97. Abstract of Accounts and the Auditors' Report

On behalf of the College Council the First Bursar presented the College Accounts for 2014-15 together with the Auditor's report. The accounts showed close adherence to the budget set by the Finance Committee and good control of expenditure through all College departments. The income from Catering, Development, and Visitors all exceeded expectations. Mr. Paul Chapman of Peters, Elworthy & Moore led the audit of the College. The First Bursar expressed his thanks to Mr Chapman and his colleagues for all their work on behalf of the College.

The First Bursar also asked for thanks to be expressed to the Accounts Office staff and, in particular, to the Assistant Bursar Simon Billington, for preparing the accounts and dealing with the audit in an exemplary fashion.

The First Bursar summarised the financial progress made by the College. The Finance Committee and Council had followed the instruction of the 2011 Strategic Review. This had led to a significant increase in income from Development, Catering and Tourism. This had been combined with effective control on expenditure so that we had been able to increase spending on our core purposes slightly faster than inflation. It had, however, made us more dependent on income from external activities. All of this has enabled us to include a defensible depreciation charge in our budget without cutting expenditure.

It is vital that the College determines its strategy for the future so that it can determine priorities and manage its Development Campaign well.

- Agreed:
- i) to accept the Accounts and the Auditor's report;
 - ii) to reappoint Peters, Elworthy & Moore as the auditors.
 - iii) to invite Council to consider the Strategic Review of 2011 and devise its successor.

98. Report of the Inspectors of Accounts

The Inspectors of Accounts presented their Annual Report to the Congregation. They congratulated Council on its management of the Budget and the Development Department on its successes. They made several recommendations:

- (a) The College should consider its strategy, especially for the funds raised through our appeal.*
- (b) The Investment Committee should consider the various ways in which the total return on our endowment might be determined. This might affect the variation in the College's income from year to year.*
- (c) The Inspectors of Accounts and the Bursary should consider the presentation of data in future reports. The Inspectors recommended that future reports should be based on the College's management accounts, for consistency with the budget. The statutory accounts would still be presented to the Congregation by the First Bursar.*

99. Report of the Investment Committee

The First Bursar presented a paper reporting on the activities of the Investment Committee and on the performance of the College's investments, during the last complete financial year, which ended on 30th June 2015.

The Annual Report from the Investment Committee was received.

Agreed: to authorise the Investment Committee to co-opt Mr Cavalla as a member of the committee forthwith.

100. Report of the Director of Development

The Development Director presented her annual report reviewing the organisation and activities of the Development Office and the College's fundraising performance for the Financial Year 2014/15.

The Development Director thanked the Fellowship for its support of Development in the past six years and into the future.

The Congregation expressed its thanks to Julie Bressor and its gratitude for the funds she had raised.

101. Report on Education

The Senior Tutor presented her report giving the student numbers for the current academic year and reporting on the results achieved in the previous year.

The Government's Green Paper on Education raised many issues. It stressed the importance of teaching but also made proposals that would make it more difficult to select and recruit as carefully and as broadly as we wish.

It may become more difficult to present the data on student performance from the Baxter tables because the University is consulting on no longer publishing class lists.

102. Graduate Tutors' Report

The Graduate Tutors gave their report on the numbers of graduates in the College and how the College was performing in this area.

The combined University and College fee makes it easier to advertise studentships. There remain concerns over how well we compete with other universities. We, and the University, will need to consider changing the timing of admission decisions and co-operating better over studentships.

103. Report on Admissions

The Admissions Tutor reported on the 2014-15 Admissions round, including the final confirmation of offers in late August.

104. Report of the Research Committee

The Research Managers gave their report on the results of the Junior Research Fellowship Competitions in the previous year and the position in

the current year. They also gave details of the research funding granted to various Fellows and students in the past year.

105. Health and Safety Report

The Domus Bursar spoke about the Annual Health and Safety Report and asked the Governing Body to approve the Report.

Agreed: to approve the College's Annual Health and Safety report.

106. Croft Gardens

On behalf of the Croft Gardens Working Party the First Bursar reported on progress towards obtaining planning permission. The Working Party recommended applying for planning permission and expected the costs of this to be £55,000.

Agreed: to proceed with the application for planning permission to develop Croft Gardens and to approve the expected costs of £55,000 to do so.

107. Whichcote House

The First Bursar reported that the College had secured planning permission for the development of Whichcote House. This work had gone to tender. It would proceed provided that the costs remained attractive.

108. Oversight of Conferences and Events in College

The Provost presented a paper on the oversight of Conferences and Events in the College. This has been to the Governing Body for comment at its meeting on 26 October and was now presented to Congregation to endorse the vote agreed at Council on 10th November 2015.

Agreed: to confirm the proposals as set out below, which apart from minor with minor amendments are those agreed at Council on 10th November 2015. The working of the scheme would be reviewed by Council after one year of operation.

- a. that the following procedure be adopted:
 - i. Oversight: Applications to hold a conference or meeting should initially be considered by the Catering Department. Except when previous bookings by a client have been problematic, only new applications should be referred to the Vice-Provost and another Fellow (other than the First Bursar) nominated by him or her, who will (in consultation with the First Bursar) determine whether the event should be held. If the Vice-Provost is unable to act, the senior available Fellow on the Council shall act in his or her stead.
 - ii. Reporting: Bookings confirmed either by the Catering Department or under the above procedure will be reported to Council at the meeting following confirmation.
 - iii. Policy: In deciding whether an event should be held, the relevant considerations are (i) whether the holding of the function would be illegal; (ii) whether it would be likely to lead to disorder or criminal behaviour; (iii) whether it would be offensive to a substantial body of

opinion within the College; (iv) whether there would be either a reputational risk or a risk to the public image of the College.

- b. to add a section on the initial client booking form asking for a brief description of the meeting and any security measures. Conference Cambridge would also be asked to incorporate this into their procedure.
- c. to review the policy after a one year trial.

109. Any other business

None

The meeting closed at 1:10pm.