

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
On Tuesday, 9th March 2021 at 2 pm via Zoom

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Adams	<i>Attendance:</i>	Senior Tutor
	Dr Ainslie		First Bursar
	Dr Candea		Domus Bursar
	Dr Dolan		
	Professor Dunn		
	Professor Griffin		*Mr N Roundy
	Professor Griffiths		*Ms E James
	Dr Perry		
	Professor Sharman		
	Dr Srinivasan	<i>By invitation</i>	Jenny Malpass - Minutes
	*Mr A Mortlock		
	*Mr A Provost		Professor Foley – for item 99
			* <i>Open business only</i>

Apologies for Absence

There were no apologies for absence.

OPEN BUSINESS

The Provost welcomed Ms James, the newly elected President of KCSU. At the Provost's request Ms James recited the oath to Council.

90. Declarations of Interest

The Junior members declared an interest in items 100 and 101 and confirmed they would not vote on them.

91. Minutes of Open Matters of 23rd February 2021

The minutes of the Open Business of Council on 23rd February 2021 were approved.

92. Matters arising

There were no matters arising.

93. Council timetable & action list

Council noted the timetable and action list.

94. Oral reports

The First Bursar and Senior Tutor updated Council on the current situation for Covid-19 and reported that the Department of Education guidelines had just been updated to allow students to return home over Easter if they needed to, but they can stay in Cambridge if they want to. Guidelines have been circulated to the students.

Principal Items of Business

95. Chapel Roof Replacement

The Domus Bursar, on behalf of the Buildings Committee, asked Council to review the case for a replacement of the Chapel Roof and for this project to proceed to the Investigation Stage.

A budget of £142.5k is proposed for the development stages which includes development works to RIBA Stage 3 generally, and RIBA Stage 4 for scaffolding design and procurement.

Council endorsed the Chapel Roof Replacement project moving to the Investigation Stage.

96. Buildings Gateway Review – March 2021

The Domus Bursar, on behalf of the Buildings Committee, asked Council to review the Buildings Portfolio and sought agreements for projects to progress to the next stage.

Council agreed as follows:

- a. To approve the necessary repairs to Wilkins chimneys 6 and 2 (cost £72.5k),
- b. To endorse repairs to Wilkins chimneys 1, 3, 5 and 7 (cost £171.6k),
- c. To endorse the Chapel Roof Replacement project moving to the Investigation Stage (£132k),
- d. To endorse the Side Chapel Roof Repairs moving to the Delivery Stage (£209k to completion),
- e. To endorse the Wilkins Hall Roof Replacement, Old Garden Hostel Refurbishment, Chetwynd Court Phase 1 (College bar) and Fountain refurbishment projects moving to the Review Stage, and
- f. To approve the External gates, Bodley's and Webb's Court card access installation projects exiting the Portfolio.

Other Items for Discussion

97. King's Parade and Tourism – Post Pandemic

The Domus Bursar presented to Council recent exchanges between the Bursars and the City Council with a view to attracting visitors back to Cambridge post-

pandemic, with a particular focus on enhancing and improving the safe use of King's Parade.

Council noted the discussions that are taking place between the College and City Council and Cambridge BID with respect to enhancements and safe use of King's Parade post-pandemic, and await specific requests. Council agreed that the report to the Governing Body should state that Council strongly endorsed the use of the front lawn as a community space but not for commercial use.

98. Improvement to College Wifi

The Domus Bursar presented a report inviting Council to agree recommendations from the Computing Committee on the route to improving Wifi connectivity, in light of Covid-19 and other risks to IT business as usual.

Council agreed:

- a) To approve a trial of Option Two – a managed Wireless Service - and to introduce a Wifi supported service via the UIS of the Croft Gardens development, and
- b) To report the findings of this trial.

99. College Website and Digital presence

Professor Foley joined Council to present a paper asking Council to consider the appropriateness of College structures for decisions relating to the development of the College website and other digital presences.

Council agreed to set up a Working Group to examine and make recommendations for a strategy for website and digital presence and its management, that would bring together the technical and communication elements. Council asked the Provost to invite suitable members of the College to join this Working Group and report back to Council once it had been set up.

100. Student Accommodation Charges for 2021

The First Bursar asked Council to approve the various accommodation charges for undergraduate and graduate students.

The junior members were asked if notwithstanding the (zero) rises recommended in the report they would wish for a small increase now, in exchange for a reduced increase in the following year, on the principle of intergenerational fairness. They did not consider this appropriate at the present time.

Council agreed, as recommended in the report, to increase the accommodation charges for students by the following percentages from 1st October 2021:

Room rents by 0%;

Kitchen Fixed charge by 0%;

Insurance to the actual cost;

Laundry by 0%.

	Annual Cost					
Undergraduate Short 29 week Contract						
Band	1	2	3	4	5	6
Room Rent	£3,296.72	£3,678.94	£4,061.16	£4,443.38	£4,825.31	£5,207.53
KFC	£470.82	£470.82	£470.82	£470.82	£470.82	£470.82
Insurance	£12.78	£12.78	£12.78	£12.78	£12.78	£12.78
Laundry	£58.00	£58.00	£58.00	£58.00	£58.00	£58.00
Total	£3,838.32	£4,220.54	£4,602.76	£4,984.98	£5,366.91	£5,749.13
Weekly charge	£132.36	£145.54	£158.72	£171.90	£185.07	£198.25
Undergraduate Long 35 week Contract						
Band	1	2	3	4	5	6
Room Rent	£3,780.00	£4,218.20	£4,656.40	£5,094.60	£5,532.45	£5,970.65
KFC	£470.82	£470.82	£470.82	£470.82	£470.82	£470.82
Insurance	£15.21	£15.21	£15.21	£15.21	£15.21	£15.21
Laundry	£70.00	£70.00	£70.00	£70.00	£70.00	£70.00
Total	£4,336.03	£4,774.23	£5,212.43	£5,650.63	£6,088.48	£6,526.68
Weekly Charge	£123.89	£136.41	£148.93	£161.45	£173.96	£186.48
Graduate 52 week Contract						
Band	1	2	3	4	5	6
Room Rent	£5,616.00	£6,267.04	£6,918.08	£7,569.12	£8,219.64	£8,870.68
KFC	£470.82	£470.82	£470.82	£470.82	£470.82	£470.82
Insurance	£15.21	£15.21	£15.21	£15.21	£15.21	£15.21
Laundry	£104.00	£104.00	£104.00	£104.00	£104.00	£104.00
Total	£6,206.03	£6,857.07	£7,508.11	£8,159.15	£8,809.67	£9,460.71
Weekly charge	£119.35	£131.87	£144.39	£156.91	£169.42	£181.94
Note that Graduate students who occupy the same room for 52 weeks are not charged for the final two weeks of the academic year.						

101. Setting of Rents for Student Rooms

The First Bursar presented a report to Council on the setting of rents for student rooms and accommodation licences.

Council noted and agreed the rebanding of student rooms to take account of newly renovated rooms and those rooms that have become less popular. The letting of all student rooms will be on a licence that specifies the responsibilities of the College in providing the room and facilities, and the responsibilities of the student in looking after it.

102. The Access Platform – Approval to Engage

Dr Adams, on behalf of the Admissions Tutors, asked for Council's approval to proceed with plans to engage with The Access Platform (TAP) to assist with outreach and admissions.

Council agreed to authorise the Admissions Tutors to conclude a contract with TAP on the terms discussed with, and approved by, the Admissions Tutors.

Council also asked the Admissions Tutors to pass a copy of the contract to the Archivist and the GDPR Officer at OIS for comment. The Admissions Tutors were asked to report back to Council before the expiry of the initial period, and before any decision to renew is taken.

Business for Report

103. Director of Development's Termly Report

A general description of Development fundraising, events and activities since the Development Director's last termly report on 24th November 2020 was presented.

Council accepted the Director of Development's Termly Report and thanked her and the rest of the Development Team for all their hard work.

104. Development Gifts of £10k or more (anonymized)

Council noted and approved the anonymized Development gifts of £10k or more received between 11th November 2020 and 20th February 2021.

105. Minutes of the Education Committee Meeting held on 22nd February 2021 – Open Business and revised Terms of Reference.

Council accepted the Minutes of Open Business for the Education Committee Meeting held on 22nd February 2021 and approved the revised Terms of Reference.

106. Minutes of the Choirs Committee Meetings held on 3rd and 12th February 2021

Council accepted the Minutes of the Choirs Committee Meetings held on 3rd and 12th February 2021.

107. Picture Loan Request

The Keeper of the College Collections asked Council to approve two picture loans if all necessary conditions were met.

Since these papers were circulated, the request to loan the Walter Sickert picture has been withdrawn as the Fitzwilliam Museum is unable to organise the loan at this time.

Council agreed to the loan of Paul Cezanne's *Still-Life with Apples*, (oil on canvas), currently held at the Fitzwilliam Museum to the Museum of Modern Art, New York, for the length of the exhibition *Cezanne: The Drawings*, 6th June to 26th September 2021.

108 College Security Review – An Update March 2021

The Domus Bursar provided Council with the annual update to the College Security Review.

Council noted progress against recommendations arising from the 2016 College Security Report, and asked to receive a further update on progress during the Lent Term 2022.

The Provost invited any senior member of Council who would be willing to serve on the Security Working Group to contact the Domus Bursar.

109 Main Event Proposal for the King's Funday 2021

The KCSU presented an outline of the main event plan for the King's Fun Day on 2021 on the understanding that all events described were dependent on, and subject to, change based on Covid-19 Government guidelines and College guidelines.

Council agreed that KCSU, subject to national and College Covid-19 guidelines, may organise a Fun Day on Sunday 13th June 2021 which will be subject to final approval of the Lay Dean, Domus Bursar and the Designated Premises Supervisor.

110 Report on Student Societies

The Senior Tutor, as Senior Treasurer of the Student Unions, presented to Council the annual report, in accordance with the 15th October 2016 report, 'Student Unions and Accounting' by the First Bursar.

Council noted and approved the report. It noted that the detailed accounts had not yet been prepared and asked for a copy to be circulated when it was ready.

111. Any Other Business

There being no other business the meeting closed at 4.20

The next meeting of Council will be held on Tuesday 27th April 2021 at **2pm** via Zoom.