

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 10th July 2018 at 2 pm

<i>Present:</i>	Provost Dr Ainslie to item 258 Dr Barber The Revd Dr Cherry to item 262 Dr Davies Professor Efstathiou Professor Fahmy Ms Headen Professor Humphrey Dr Taylor * Ms Payne	<i>In Attendance:</i> First Bursar Senior Tutor Domus Bursar *Mr Bacon	Vice-Provost First Bursar Senior Tutor Domus Bursar *Mr Bacon
<i>By invitation:</i>			Professor Jules Griffin for item 257 Dr Grosse Ruse-Khan for item 257 Ms Madden for item 257 Mr Randall for item 257 Mr Seabridge for item 257 Dr Vaux for item 257 Mrs Yvette Day for item 258

* *Open business only*
Ms James
to take minutes

OPEN BUSINESS

Apologies for Absence

Apologies were received from Dr Donaldson.

Declarations of Interest

The Domus Bursar declared an interest in item 256.

244. Minutes of Open Matters of 12th June 2018

The minutes of the Open Business of the meeting held on 12th June 2018 were approved.

245. Matters Arising

There were no matters arising.

246. Action List

Council noted the Action List and the Provost reported that the Regular Reports would be replaced next term by a more detailed timetable provided by the First Bursar.

247. Minutes of Council Committees:

- a. Council accepted the Minutes of the Adornment Committee of 13th June 2018
- b. Council accepted the Minutes of the Chapel Security Group of 13th June 2018
- c. Council accepted the Protocol of the Chapel Security Group of 13th June 2018

248. Oral Reports from College Officers

There were no oral reports.

249. Chapel Events

The Dean presented a paper giving notice of future events taking place in the Chapel.

Agreed:

Council noted and approved the use of Chapel for the events listed below:

Saturday 15 June 2019	20.00 – 21.30	Cambridge University Music Society's Concert Paul Fray (General Manager) Concert will include works by: Mussorgsky, Bach and Stravinsky Conducted by Ryan Wigglesworth, Principal Guest Conductor, Hallé Orchestra
Friday 14 June 2019	19.30 – 22.30	
Saturday 15 June 2019	12.30 – 15.30	Rehearsals

250. Dinner in Hall for the Black Cantabs Research Society

The Vice-Provost presented a paper in response to a request from Dr Mezna Qato to hold a dinner in Hall for the Black Cantabs Research Society (BCRS) on Saturday, 27 October 2018. This will be preceded by a reception in the Chetwynd Room and Keynes Hall. This dinner is co-sponsored by the Provost, Senior Tutor, Lay Dean and Dr Ranganathan.

The BCRS is a student-led organisation that investigates, curates, and celebrates the lost histories of Black alumni of the University of Cambridge. They anticipate 200-220 attendees.

Agreed:

That permission should be given a dinner in Hall for the Black Cantabs Research Society on Saturday, 27 October 2018.

251. Jeffrey Wilkinson Fund

The Senior Tutor presented a paper on behalf of the Financial Tutor reporting on the grants awarded to students from the Jeffrey Wilkinson Fund:

- £140 was awarded to a Modern & Medieval Languages finalist who travelled to Paris to visit exhibitions, galleries and archives for dissertation purposes;
- £400 was awarded to a third year Mathematics student in order to visit various cultural highlights in Paris;
- £470 to a second year student in Psychology and Behavioural Sciences in order to visit various cultural highlights in Paris;
- £800 to a PhD student to spent two weeks in Paris for research purposes;
- A first year Medic will be attending a three week language course in Paris;
- A second year Historian undergraduate, will be participating in a French language immersion course at the Institute Lingistique Adenet, in Montpellier;
- A first year student in Philosophy will visit Planezes in France for its culture and vibrancy in early July;
- A hardship award of £1,106 was given to a final year undergraduate to alleviate financial difficulties and to allow graduation in June 2018.

252. CCTV Policy Annual Review

The Domus Bursar presented a paper inviting Council to approve this annual CCTV policy statement, revised from June 2017.

This paper was starred for discussion. The Provost asked if one of the additional cameras was to be located in the Provost's Garden or the car park, and the Domus Bursar agreed to find out. He also agreed to investigate the possibility of a camera in the Porters' Lodge which could be switched on when required in the event of an incident, and if sound would be possible.

Agreed:

To approve CCTV Policy Statement dated 26th June 2018, with any further recommendations for changes to the positioning of the cameras being made to Council for their consideration during the intervening period.

253. Report of the Keeper of the College Collections

The Provost submitted a paper on behalf of the Keeper of the College Collections, Professor Zeeman, asking Council to note changes to the Collection during the academical year 2017 – 2018.

It was suggested that the Keeper's stipend be increased to reflect her hard work. The Provost agreed to take this to a future meeting of the Remuneration Committee.

254. Visitor Committee Strategy

The Domus Bursar invited Council to note this Visitor Strategy 2018 – 22 as approved at a recent meeting of the Visitor Committee.

The Domus Bursar reported that the strategy had the full support of the Fellow members of the Committee. The Provost advised that signage needed to be improved and suggested some signs in Chinese. He also thought another paragraph dealing with non-paying visitors should be included. The KCGS Joint Rep suggested advising new graduate students to inform their supervisees to bring their university cards with them to enter College.

It was agreed to add all of these suggestions to the strategy.

Agreed:

To approve the Visitor Strategy 2018 – 22, and direct progress to be reported through the Visitor Committee and in Annual Reports to Council.

255. Visitor Route through College

The Domus Bursar presented a paper on behalf of the Visitor Committee asking Council for permission to amend the route provided for those visitors who purchase a ticket to enter College.

The Domus Bursar reported that there would be many benefits for College members without detracting from the visitors' experience.

It was suggested that the planting and general amenities for visitors along the Clare wall could be improved and the Provost agreed to propose this at the next meeting of the Gardens Committee.

Agreed:

To approve an amendment to the existing ticket-holding visitor route to enhance the privacy of buildings to the southern side of the College main site.

256. Membership of Cambridge and Beyond

The First Bursar presented a paper on behalf of the Domus Bursar inviting Council to approve King's College membership of the Visit Cambridge and Beyond for an annual fee of £5,000 (+ VAT).

Agreed:

To approve membership of the VCB for an annual fee of £6,000 (inclusive of VAT), payable from 1 July 2018, with the 2018 fee being shown as an authorised overspend in the FY18/19 Visitor Department Budget.

257. Prevent

The Senior Tutor presented papers providing background and a basis for discussion for the annual Prevent Review

As part of the Prevent legislation there is a requirement on Higher Education Institutions (HEI) to have a Prevent Committee which annually reviews the HEI's implementation of the Prevent duty, and the HEI's Prevent Risk Assessment.

It was agreed at the meeting on 6 February 2018 that Council should itself form the Prevent Committee, with certain Fellows/staff in attendance at the Council meeting when the Prevent Duty was to be considered, as follows: a Graduate Tutor, the Assistant Tutor, the Lay Dean, the Head of Catering, the Computer Manager and the Head Porter.

It was suggested and agreed to extend membership to the KCSU BME Officer.

There were concerns about freedom of speech and the growth of radicalism because, as a result of this duty, certain radical views could not be expressed and challenged in a public forum. The Lay Dean explained that the College has to comply with the law in its implementation of Prevent duty but the College's policy is to have the lightest possible touch.

The Head Porter asked if the Risk Assessment should include a consideration for sampling the internet. The First Bursar said that College is reliant on UIS to monitor this and that we should raise the concern at a University level. It was agreed to add 'control measure' (a dialogue between College and the University) to the Risk Assessment (IT activities).

The Computer Manager was concerned that there is no information about Prevent on the website or intranet and that this should be available in the student, staff and Fellows' handbooks. This was agreed by Council.

The Senior Tutor invited Council members to email him with suggestions or changes to the Risk Assessment.

258. Head's Annual Report

The Head presented her report on the status and changes in the School during the past year.

The Dean and First Bursar reported concerns that in the past the School had seen itself as different from College in regards to Health & Safety and Personnel policies. The Dean asked the significant improvement over the last

six months to be recorded in the minutes and this was seconded by the First Bursar who noted that the School Governors and Head realised that there is a lot to be gained by working together.

Council thanked the Head warmly for her hard work and positive report.

259. Any Other Business

King's Affair 2018

The Lay Dean presented the King's Affair debriefing document. There had been complaints that the website was ambiguous and that the procedure for Fellows who would like to bring partners was confusing. The KCGS President will email the Frequently Asked Questions he used at the King's Affair 2 years ago to the Lay Dean for use at future Events.

The Dean was concerned about the permissions process and that he had not been kept informed and the Chapel ended up being more performance related than he or the Chaplain would have liked. The Vice-Provost asked that the debrief be revised to show that the SCR and Octagon would be kept locked during the Event.

The First Bursar informed the Lay Dean that Council had asked for, yet hadn't received, information on the number of exchange tickets for Committee members. The Lay Dean agreed to bring all these concerns to the attention of the King's Affair Chair and revise the debriefing paper accordingly.

The Provost thanked the Lay Dean for all his hard work and calm organisation of the Event.

Professor Macfarlane's King's College guide book

Copies were distributed to members of Council in thanks for their advice.

King's College Junior Voices

The Dean agreed to submit a paper on their vision for the future to Council next term.

Vice-Provost

The Vice-Provost reported that a 1967 King's man would like to hold an afternoon tea in the Audit Room on 4 May 2019 for 35 College organists. Council had no objection to this proposal.

The Provost thanked Ms Payne and Mr Bacon for their service on the Council over the last academic year.

The meeting closed at 4 pm. The next meeting of Council will be held on Tuesday, 17th July 2018 at 2 pm in the Wine Room.