

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 29th May 2018 at 2 pm

<i>Present:</i>	Provost	<i>In</i>	
	Dr Barber	<i>Attendance:</i>	First Bursar
	The Revd Dr Cherry		Senior Tutor
	Dr Davies		Domus Bursar
	Dr Donaldson		*Mr Bacon
	Professor Fahmy		* <i>Open business only</i>
	Ms Headen		
	Professor Humphrey	<i>By invitation:</i>	<i>Ms James</i>
	Dr Taylor		<i>to take minutes</i>
	*Ms Joynt		
	* Ms Payne		

OPEN BUSINESS

Apologies for Absence

Apologies were received from the Vice-Provost, Dr Ainslie, Professor Efstathiou and Ms Hawkins.

Declarations of Interest

There was a general declaration of interest in item 196 (USS).

181. Minutes of Open Matters of 15th May 2018

The minutes of the Open Business of the meeting held on 15th May 2018 were approved.

182. Matters Arising

There were no matters arising.

183. Action List

Council noted the Action List.

184. Minutes of Council Committees:

- a. Council accepted the Minutes of the Choir Strategy Committee of 3rd May 2018

- b. Council accepted the Minutes of the Computing & Website Committee of 14th May 2018
- c. Council accepted the Minutes of the Education Committee of 26th April 2018
- d. Council accepted the Minutes of the Finance Committee of 30th April 2018
- e. Council accepted the Minutes of the Investment Committee of 18th May 2018
- f. Council accepted the Minutes of the Gardens Committee of 21st May 2018. The Provost reported that the large willow tree by the bridge is dying as a result of honey fungus and will need to be removed in the next year or two.

185. Oral Reports from College Officers

There were no oral reports.

186. Removal of Chairs from the Ante-Chapel

The Dean presented a paper inviting Council to consider the proposal to remove the chairs from the Ante-Chapel over the summer.

This paper was starred for discussion. The Dean reported that this would give a new sense of the dignity and beauty of the open space and improve the public's experience of the Chapel. It would be reputationally good, would possibly lead to more visitors and return visits, and therefore increased income. He further stated that the folding chairs on the side would be left in case of need and confirmed that no concerts were scheduled during the trial period.

The First Bursar was concerned that this proposal is late in the day. Council controls the budget and if Council wants the Finance Committee to produce a budget, this proposal should have been incorporated into the budget. This risks undermining the process Council is trying to establish.

Dr Barber pointed out that if a good case were made for an exception, then Council would have the right to make the exception

It was noted that in spite of the lateness of the proposal in the Budget process there was still time for the Finance Committee to agree the matter by correspondence in time for the Budget report to the Governing Body.

Agreed:

Council agreed to the removal of Ante-Chapel chairs for the period 16 July to 17 September 2018, at a cost of £2393 +VAT. The Dean's Verger and Head of Visitor Services will co-write a brief report on the perceived impact of this experiment for Council to consider in Michaelmas term.

187. Loan of books to the Barbican Centre

The First Bursar presented a paper on behalf of the Fellow Librarian asking for permission to loan books to the Barbican Centre.

Agreed:

To loan 18 books published by the Hogarth Press to the Barbican Centre for the exhibition 'Modern Couples: Art, Intimacy and the Avant-Garde' at the Barbican Art Gallery, London, from 10 October 2018 to 27 January 2019, all details to be approved by the Fellow Librarian.

188. RAF Molesworth Dinner in Hall

The Vice-Provost received a request via the Catering Department from RAF Molesworth for permission to use the Hall on Friday, 21 December 2018 for a Christmas dinner and disco. They also wish to use Chetwynd and Keynes for a pre-dinner drinks reception and potentially the College Bar following the dinner.

Agreed:

To give RAF Molesworth permission to hold a drinks reception in Chetwynd and Keynes, a Christmas dinner and disco in Hall and after dinner drinks in the College Bar on Friday, 21 December 2018.

189. Annual Members' Tea

The Director of Development presented a paper asking Council for permission to hold the annual Members' Tea event, on Saturday 22 September, in Webb's Court (as well as the Provost's Garden which has already been approved).

Agreed:

To hold the annual Members' Tea on Saturday 22 September 2018 in the Provost's Garden and Webb's Court.

190. Report on Student Societies funding

The Senior Tutor presented the annual report in his capacity as the Senior Treasurer of the Student Unions.

This paper was starred for discussion. The First Bursar was concerned about a few societies who were not receiving funding from SFC who had refused to provide comments. All student societies need to report to the SFC and the Student Unions, and hence to Council.

The Graduate President informed Council that there was a more up to date version of the paper, and that he would encourage all involved to complete the work and refer those who do not co-operate to the Senior Treasurer.

The Provost thanked the Graduate President and Senior Treasurer for their hard work and effort.

Agreed:

1. That the three major office holders (President/Captain, Vice-President/Vice-Captain, Treasurer) of any college societies should be held by different individuals

2. That all College societies, whether or not they receive funds from the SFC, need to comply with the conditions of the 15-10-16 paper, 'Student Unions and Accounting' by the First Bursar. That means that they must have Officers; provide accounts and a report on operations; and have a Senior Treasurer; or else they will not receive funding and/or be given written notice to cease operations from the college

191. Photography, filming and recording policy

The First Bursar presented a paper inviting Council to consider a policy on filming, photography and recording within the College.

There were concerns about the taking of photographs and filming for personal use with no editorial control and which could end up with a potentially massive audience on social media.

The Provost pointed out that people did take personal photos in the Hall despite the regulation that permission must be requested in advance.

It was agreed that this flash photography was an invasion of other people's privacy and could be limited by mentioning consideration for fellow diners in the welcome speech at a dinner and possibly even on dinner menu signs.

Agreed:

The First Bursar agreed to amend the policy and bring a revised version back to Council.

192. Enhanced Bursary Scheme

The Senior Tutor and the Development Director presented a paper asking Council to consider a proposal to pilot, for a one year period, an enhanced bursary scheme. This scheme is designed to support undergraduates who are known to be the most financially vulnerable within the College.

It was identified that those in the middle income bracket were suffering financially owing to the nature of the current Cambridge Bursary Scheme (CBS) and Cambridge European Bursary Scheme (CEBS). The Senior Tutor therefore proposed that King's join the pilot scheme started by Trinity which now incorporates 6 other Colleges. The Director of Development commented that this cost would be covered by a restricted fund.

It was agreed that it would be better to keep the scheme simple rather than micromanage it with e.g. food vouchers instead of cash, and not to diverge from the Trinity scheme.

The Senior Tutor will write to the Senior Tutor at Trinity.

Agreed:

To implement the enhanced bursary scheme as proposed by Trinity College, with the same conditions in order that when assessing impact it will be possible to compare notes with other Colleges which have implemented the identical scheme.

193. Catering Charges

The First Bursar presented a paper inviting Council to consider future meal costs and Kitchen Fixed Charges.

Food costs increased considerably last year while meals compare well with those at other Colleges both in terms of quality and price. The First Bursar reported that Catering Committee therefore recommended an increase in the Kitchen Fixed Charge and some modest increases in meal costs.

He also suggested that there is no need to treat graduates and undergraduates differently and that in future graduates who live in College accommodation should be charged in the same way as undergraduates.

Council agreed that the Kitchen Fixed Charge should increase by 10% for 2018-19. This would be incorporated in the budget presented to Council.

194. Revised KCSU Data Protection Policy

A revised paper was received from the KCSU and the Senior Tutor.

Professor Fahmy asked for clarification on whether College informs students that we have submitted information about them at the request of the police. The First Bursar will review the College policy with this in mind.

Agreed:

To note the revised policy.

195. Support targets and funds raised

The Director of Development presented a paper showing the achievements made so far against the 2014 list.

This paper shows how much has been raised (cash and pledges) and that donors want to support students rather than capital. The Director of Development commented that this is an ongoing process and that thought needs to be given to the amount of the campaign target.

The Provost congratulated the Director of Development and her team on their very significant achievement.

196. Possible ways to respond to the UUK/USS survey

The Provost presented a paper with an attached document from the Office of Intercollegiate Services proposing a number of ways in which Colleges might deal with their response to the forthcoming employers' pensions survey.

The University lawyers, Farrer's, argue that there is a difference between *material* conflict of interest (paying into the pension fund), and *non-material* conflict (only receiving a pension).

The Charity Commission in its published advice does not recognise the difference between material and non-material conflict. It recommends dealing with such conflicts of interest.

Council discussed the possible responses to the forthcoming survey as suggested in the paper. It concluded that the only way to act in the immediate future would be not to respond. In the longer term we might usefully be able to authorise a non-conflicted body to decide on behalf of the College. Fellows and others could present arguments to such a body.

It was agreed to set up a working party consisting of the First Bursar, Dean, Dr Donaldson and Dr Barber, with the aim of proposing the membership of such a body. The First Bursar will convene this working party.

197. King's College guide book

The Provost presented a paper on behalf of Professor Macfarlane who would like to ask Council to approve his booklet for publication and sale in the Visitor Centre.

This is the first in a series of booklets to be written by Professor Macfarlane. Council agreed that this should be seen as a personal guide written by a long standing member of the College rather than an official guide authorised by the College. This should be reflected in the cover page.

The Provost agreed to meet Professor Macfarlane to communicate Council's feedback and pass on a number of suggestions for revision.

198. Any Other Business

There was no other business.

The meeting closed at 4.30 pm.

The next meeting of Council will be held on Tuesday, 12th June 2018 at 2 pm in the Wine Room.