

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 20th February 2018 at 2 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Ainslie	<i>Attendance:</i>	Senior Tutor
	The Revd Dr Cherry		Domus Bursar
	Dr Davies		*Ms Hawkins
	Dr Donaldson		*Mr Bacon
	Ms Headen		
	Professor Humphrey	<i>By invitation:</i>	* Open business only
	Dr Taylor		Ms James
	*Ms Joynt		to take Minutes

OPEN BUSINESS

Apologies for Absence

Apologies were received from the First Bursar, Dr Barber, Dr Fahmy and Professor Efstathiou. Ms Payne was not present.

Declarations of Interest

There were no declarations of interest.

67. Minutes of Open Matters of 6th February 2018

The minutes of the Open Business of the meeting held on 6th February 2018 were approved.

68. Matters Arising

There were no matters arising.

69. Action List

Council noted the Action List and removed the last item from open matters i.e. to receive the notes of all meetings of the Chapel Security Group, as their minutes were submitted to Council.

The Provost's PA will submit a draft list of all Committees to Council.

70. Minutes of Council Committees:

- a. Council accepted the Minutes of the Chapel Security Group of 9th February 2018
- b. Council accepted the Minutes of the Computing & Website Committee of 5th February 2018
- c. Council accepted the Minutes of the Visitors Committee of 2nd February 2018

71. Oral Reports from College Officers

The Senior Tutor circulated letters from the Pro Vice-Chancellor for Education and from the Senior Tutor of Trinity, about the USS strike action. It was agreed that the Senior Tutor would circulate a letter to students based on the Trinity letter, including the link to FAQs from the other letter, and the PVC's letter would be circulated to Fellows and Directors of Studies.

72. Chapel and Choir Security

The Dean presented a paper inviting Council to note the success of the Security arrangements associated with the Festival of Nine Lessons and Carols on Christmas Eve 2017.

Agreed:

To congratulate the relevant Officers and Staff for making the necessary changes to the security and queuing arrangements for a Festival of Nine Lessons and Carols, and to use a similar system in 2018 and beyond, with any necessary adjustments made under the on-going direction of the Dean, in consultation with others, internally and externally.

73. Buildings and Safety Committee Terms of Reference

The Domus Bursar presented a paper inviting Council to approve amendments to the Buildings and Safety Committee Terms of Reference.

Agreed:

To approve the following amendment to TORs:

- General Membership: Change Health and Safety Officer to Head Porter
- Terms of Reference, Final Bullet Point: Change Health and Safety Officer to Head Porter
- Papers: Change Domus Bursar's PA to Project Administrator

74. Charities Committee Report

The Dean presented a paper inviting Council to approve the recommendations of the Charities Committee.

Agreed:

a. To approve the recommendations of the Charities Committee to make donations to the value of £600 to each of the following:

Women's Aid Cambridge – supporting women affected by domestic violence.

Cambridge Rape Crisis

Ventures and Falcons – camps for disadvantaged children. There is a local branch of this, based at Christ Church Cambridge.

Karuna Trust – work with Dalit women and children in India and Nepal; Buddhist in origin.

Against Malaria Foundation – distribution and monitoring of insecticidal nets where needed.

Cambridge Joint Playschemes – for children with moderate/severe learning disabilities.

Cambridge Family Mediation Service – mediation, counselling and advice for separating/divorcing couples and their families.

Cambridge Street Aid - direct financial assistance to homeless or vulnerably-housed people.

Besom – Cambridge based volunteering for struggling local people; Christian-run.

Africa Voices Foundation – based in Cambridge and Nairobi. Co-founded by Sharath Srinivasan with significant King's involvement.

75. **Operation of the Graduate Bar**

In recent years, the King's Graduate Bar has been operating within College rules and licensing conditions to the satisfaction of the Designated Premises Supervisor (DPS). This academic year the bar has opened weekly on Friday evenings. This paper seeks approval from Council for the continued regular opening of the King's Graduate Bar on Friday evenings.

Agreed:

1. Subject to ongoing approval of the Designated Premises Supervisor, and to any further requirements which may be agreed by College Officers and the KCGS, to permit the continued operation of the Graduate Bar each Friday evening from 9pm to midnight, with no alcohol being served after 11:30pm.
2. To require the Graduate Bar officers to consult with the First Bursar and other interested College Officers, and report back to Council with a proposal for the destination of the Graduate Bar's profits.

76. Request to illuminate the Hall from the Front Court

The Domus Bursar presented a paper asking Council to approve the illuminating of the Oriel Window of the Hall on 20th April 2018, in support of the annual Marshall Group Dinner.

Agreed:

To allow the Hall Oriel Window to be illuminated on 20th April 2018, subject to detailed agreement with the Domus Bursar, Head Porter and Senior Groundsman.

77. Proposal to establish ‘The Provost’s Prize’ at King’s

The Director of Development presented a paper on three historic and general prizes for ‘good conduct’ where the Provost once had a more prominent role in their disbursement.

The Director of Development informed Council that this proposal would bring the awards more in line with the wishes of the donors. The Vice-Provost pointed out that Cooke and Glynn citations also mention those who are distinguished for learning, and it was agreed to take a student’s academic record into account as well as their efforts as a ‘good citizen’.

It was agreed that it was important to remember the donors’ names and the Development Director informed Council that there would be a page on the new website with information about donors, as well as a covering letter to the successful candidates with information about the donor.

It was also suggested that each Prize be named after the benefactor i.e. the Provost Cooke prize, and that these awards be called the Provost’s Prizes as there were 4 envisaged.

Agreed:

- to recommend to the Governing Body that the Cooke and Glynn Funds be combined to establish the ‘The Provost’s Prizes’, whilst still recognising the donors by name
- ‘The Provost’s Prizes’ will comprise annual awards of £350 each to 4 students, at least 2 of which should be undergraduates
- The awards will recognise those students who have made a significant contribution to the College community – been good citizens – rather than based on purely academic merit.

78. Staff Survey 2017

A paper was presented on the results of the first Employee Survey, 2017.

It was agreed that the results were moderately satisfying but that a more detailed travel survey would be useful and the Domus Bursar agreed to implement this.

It was also suggested that dissatisfied employees who wished to preserve their anonymity should be encouraged to speak to a neutral person rather than their Head of Department.

It was agreed that this was a useful exercise which should be carried out each year.

79. Parking in College

The Domus Bursar presented a paper inviting Council to approve this College parking Policy, and for it to be reviewed on an annual basis.

Council were concerned that the Garden Hostel car park was often full by 8am. It was agreed that the Domus Bursar would publicise the 10 parking spaces in Grasshopper Lodge, Cranmer Road and Croft Gardens as available for use.

Overnight parking for resident fellows was also discussed and it was agreed that resident Fellows would park in Grasshopper Lodge, Cranmer Road and Croft Gardens, so that the Garden Hostel car park could be used for commuters. It was also suggested that four of these parking spaces would be reserved for resident Fellows.

The Provost would consider parking rights when writing his paper on Fellows' benefits.

Agreed:

That parking facilities would be extended to cover Grasshopper Lodge, Cranmer Road and Croft Gardens.

Suitable alternative provision away from Gardens' Hostel car park would be made available for resident Fellows' parking.

Further work will be conducted to identify sustainable solutions for parking and a paper will be brought back to Council.

80. Any Other Business

There was no other business.

The next meeting of Council will be held on Tuesday, 6th March 2018 at 2 pm in the Wine Room.