

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 11th October 2016 at 4 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Professor Dunn	<i>Attendance:</i>	First Bursar
	Professor Laidlaw		Senior Tutor
	Professor Mouhot		Domus Bursar
	Dr Barber		*Ms Love
	Dr Candea		*Ms Hickman
	The Revd Dr Cherry		<i>Mrs Wilson to take Minutes</i>
	Dr Taylor		
	Mr Trevithick		* <i>Open business only</i>
	Dr Weibye		
	*Ms Clark		

OPEN BUSINESS

The Provost welcomed the new members of Council, Ms Ceylon Hickman and Ms Amy Clark. Both new members took the oath as required by the College's Statutes, and were given the document "Expectations of Council Members".

Apologies for Absence

Apologies were received from Mr Abrams.

Declarations of Interest

There were no declarations of interest.

263. Minutes of Open Matters of 12th July 2016

The minutes of the Open Business of the meeting held on 12th July 2016 were approved and signed.

264. Matters Arising

There were no matters arising.

265. Action List

Council noted the Action List.

266. Papers agreed under Vacation Powers

258 Living Wage

Agreed by electronic vote: to ask the Personnel Committee to follow the instructions below when preparing its submission to Council for the annual increase in salaries.

The Personnel Committee should consider the comparison of salaries at King's College with those available at other Colleges and employers to ensure that our members of staff are properly and appropriately rewarded. Council expected that the recommendations from the Personnel Committee for the annual salary increases in August should reflect this. In particular, the salary for members of staff who were not students should be at least at the hourly rate recommended by the Living Wage Foundation. In computing this rate, guaranteed bonuses should be included. This should apply to permanent and to casual members of staff for whom the salary is the principal source of income.

267. Minutes of Council Committees:

- a. Council accepted the Minutes of the Finance Committee of 26 May 2016.
- b. Council accepted the Investment Committee Minutes of 8 July 2016.
- c. Council accepted the Adornment Committee Minutes of 6 July 2016.
- d. Council accepted the Gardens Committee Minutes of 4 July 2016. Professor Dunn asked about the tubs of flowers inside the main entrance; it was agreed that these needed to be moved to a different site and that this should be referred to the Gardens Committee at its next meeting.
- e. Council accepted the Chapel Committee Minutes of 7 June 2016.

268. Shakespeare Festival

The Domus Bursar presented a request from the Cambridge Shakespeare Festival Artistic Director seeking permission to stage performances in the Fellows' Garden in 2017 .

Agreed: to approve the staging of the Cambridge Shakespeare Festival in King's College from 10th July to 26th August 2017, subject to detailed planning with the Domus Bursar, Senior Groundsman and Head Porter.

269. Oversight of Conferences and Events

The Vice-Provost reported on new Conferences and Events organised by the Catering Department.

270. Report of the Keeper of the College Collections

The Domus Bursar submitted a paper on behalf of the Keeper of the College Collections, Professor Humphrey, asking Council to note changes to the Collection during the academical year 2015 – 2016.

271. City Deal

A copy of the responses to the Greater Cambridge City Deal prepared by the Bursar and by the Bursars' Subcommittee on Environment and Planning was received.

272. Buildings Gateway Review

The Domus Bursar presented a paper inviting Council to approve those projects being passed to Governing Body for approval.

E Staircase: In reply to a question from Professor Dunn, the Domus Bursar reported that the proposal had not yet been sent to the planners and no final decisions had been made regarding corridors. The First Bursar said that the Conservation Officer had been very supportive and no objection was anticipated. Dr Candea requested that the Governing Body receive plans showing options with and without corridors.

Cranmer Road and Croft Gardens: Professor Dunn asked about the planning objections to the Cranmer Road and Croft Gardens proposals.

The Domus Bursar said that the opposition to the Cranmer Road proposal was surprising, and that another application was to be made in early November, putting the proposed development in the wider context of the need for student accommodation in the whole of Cambridge. The reply should be known by March 2017.

A rejection to the Croft Gardens proposal had not yet been received but was anticipated. Both the Working Party and the Buildings Committee should consider any response. The final decision should be known in November.

Lighting in the Chapel: this project was ready to move to the next stage and the company had been selected.

Covered Atrium in Chetwynd: Development had great confidence that they would be able to raise funding for this project. The College would need to decide whether to commit to this in a few months.

Agreed:

- a. that the covered atrium roof over Chetwynd Court, the enhanced lighting in the Chapel, and the refurbishment of bathrooms and kitchens in Old Gardens Hostel projects move to the Investigation Phase;
- b. that the Gibbs' Building internal refurbishment to E staircase and E/F basement project move to the Planning Phase;
- c. that the restoration of the Chapel organ project move to the Review Phase;
- d. that the refurbishment of Grasshopper Hostel and the disposal of Whichcote House exit the Portfolio.

273. Stephen Glanville Fund

The Senior Tutor presented a paper proposing that an award be made from the Stephen Glanville Fund to The Cambridge Hub, a student-run organisation connecting Cambridge University student volunteers with local charities and social action groups.

Agreed: to award £ 2,950 to The Cambridge Hub.

274. Chapel Events

The Dean presented a paper giving notice of events taking place in the Chapel in the coming months.

Council noted the list of events as given in the paper.

275. Oral Reports from College Officers

a. The Vice-Provost reported on the College's Smoking Policy: in 2013 the KCGS had banned smoking in Graduates' rooms from Lent 2014 and in June 2014 the then Vice-Provost and the KCSU decided to conduct a poll of the Fellows and undergraduates regarding banning smoking in residential accommodation. The poll was held in February 2015, with both the undergraduates and Fellows voting to ban smoking from 1 October 2015. The results of the poll were not submitted to the Governing Body. The present ban on smoking applied to some but not all areas of the College, mostly communal places. Smoking was now banned in all refurbished rooms. This meant that Bodleys and Spalding were exempt from the ban. Some Fellows were opposed to a ban in Fellows' residential accommodation. The First Bursar pointed out that staff could not be forced to work in conditions where there was passive smoking.

The Provost asked that the Vice-Provost prepare a paper to be submitted to the Governing Body.

Action: Vice-Provost

276. Conflict of Interest Policy

The First Bursar presented a paper asking Council to approve a Conflict of Interest policy, in accordance with the College's Ordinances B.1.8. The proposed policy was unchanged from last year.

Agreed: to approve the Council's policy on conflicts of interest and to circulate this to all members of the Governing Body.

277. Any Other Business

There was no other business.