

## **KING'S COLLEGE, CAMBRIDGE**

At a meeting of the Council held in the Wine Room  
On Tuesday, 27<sup>th</sup> October 2015 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Professor Keverne	<i>Attendance:</i>	First Bursar
	Professor Marston		Senior Tutor
	Professor Moffett		Domus Bursar
	Dr Candea		*Mr Mervin
	The Revd Dr Cherry		*Ms Courea
	Dr Flack		<i>Mrs Malpass to take</i>
	*Mr Fleming		<i>Minutes</i>
	*Mr Munro		<i>* Open business only</i>

### **OPEN BUSINESS**

#### **Apologies for Absence**

Apologies were received from Professor Dunn, Dr Browne. Dr Braybrook is on leave.

#### **Declarations of Interest**

There were no declarations of interest.

#### **282. Minutes of Open Matters of 13 October 2015**

The minutes of the Open Business of the meeting held on 13 October 2015 were approved and signed.

#### **283. Matters Arising**

Item 268: the item on Conferences in College was discussed at the Congregation on 26<sup>th</sup> October and will be discussed again at a future Council meeting.

Item 263: the Schools Sports Hall was also discussed at the Congregation on 26<sup>th</sup> October 2015 and approval had been given to proceed.

#### **284. Action List**

Council noted the Action List.

#### **285. College Committee Minutes:**

- a. Council accepted the Choir Strategy Group Minutes of 7 October 2015.
- b. Council accepted the Library Committee Minutes of 6 October 2015.

## **286. Conflict of Interest paper**

*The First Bursar presented a paper requesting that Council approve a Conflict of Interest policy, in accordance with the College's Ordinances B.1.8. The proposed policy was unchanged from last year.*

Agreed: to approve the Council's policy on conflicts of interest and to circulate this to all members of the Governing Body.

## **287. Chariots of Fire**

*The Domus Bursar presented a paper from the organisers of the Chariots of Fire event requesting Council's approval to stage part of the 2016 Chariots of Fire Charity Event through King's College. The race would take place on 18th September 2016, and would follow the same format as in recent years.*

Agreed: that the organisers of the annual Chariots of Fire Charity Event be allowed to make arrangements as described in the paper to run through King's College on Sunday, 18<sup>th</sup> September 2016, subject to detailed agreement with the Domus Bursar, the Head Porter and the Senior Groundsman.

## **288. Visitor Department**

*The Dean presented a paper outlining the aims of the new Visitors' Department which would form the basis of the Terms of Reference for the Visitors' Committee and the appointment of a "Visitors Manager" as requested by Council at its meeting on 13 October 2015.*

Agreed: that the aims of the Visitors' Committee and the management structure of the Visitors' Department should be reviewed by Council by the end of Lent Term 2017 or earlier if deemed necessary. The importance of Tutorial involvement as and when required was emphasised and agreed.

The aims of the Department will be to ensure that:

1. The primary task of the Visitors' Department is to ensure that the interests of the College as a place of education, religion, learning and research predominate against other pressures.
2. The College maintains and develops its reputation for excellence through its work with visitors of all types and promotes itself as one of the chief tourist destinations in the East of England in ways consistent with its scholarly and religious purposes.
3. Visitor operations raise appropriate income for the College from tourism and sales in the Visitor Centre and that realistic targets and appropriate monitoring are in place.

## **289. Timing of Council meetings**

*Following the request by Dr Candea under Any Other Business at the Council meeting of 6<sup>th</sup> October for members to consider other possible times for meetings in future Terms, the Provost presented a paper setting down some possible options.*

Agreed: that as a trial during the Lent Term 2016 Council meetings would be held on alternate times of 2.00pm and 4.30pm. It was also agreed that the meetings starting at 4.30pm would finish by 7.30pm.

19 <sup>th</sup> January	2.00pm
2 <sup>nd</sup> February	4.30pm
16 <sup>th</sup> February	2.00pm
1 <sup>st</sup> March	4.30pm

## **290. Any Other Business**

*a. The Provost presented a letter from Professor Prendergast as Chair of the Library Committee regarding the timing of the roof replacement above the Wilkins Library and whether the work could be moved due to the disruption it would cause.*

Agreed: that the Senior Tutor, Domus Bursar and Professor Prendergast should convene outside the meeting to discuss the issues further and report back to the next Council with an agreed timetable.

*b. The Provost reported on a proposal from the Government that by 2017 applications by students will not show their name or gender. A response from the universities was expected.*

*c. The KCSU President wished to raise issues regarding the refurbishment of the Bunker.*

Agreed: not to discuss this under AOB, but to invite Ms Courea to bring a paper to the next Council.