

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 28th October 2014 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost <i>to item 295</i>
	Dr Adkins	<i>Attendance:</i>	First Bursar
	Dr Braybrook		Senior Tutor
	Dr Browne		Mr Allen*
	Dr Fischer		Mr Abrams*
	Dr Flack		Mr Tchernev*
	Professor Keverne		
	Dr Omitowaju		Mrs Wilson to take Minutes
			* <i>Open business only</i>

Dr Finlayson was present for Item 287

The Revd Dr Stephen Cherry was present to observe the proceedings.

OPEN BUSINESS

Apologies for Absence

Dr Marston and Mr Isaacs were on leave.

Declarations of Interest

There were no Declarations of Interest.

283. Minutes of Open Matters of 14th October 2014

The minutes of the Open Business of the meeting held on 14th October 2014 were approved and signed, with one amendment.

284. Action List and Matters Arising

- a. Item 246b The Senior Tutor reported that the vacant places on the Harassment and Bullying Committee had been filled.
- b. The Provost asked that queries regarding the placing of Agenda items in Reserved or Open Business be raised before the meeting.

285. Minutes:

- a. Council accepted the Library Committee Minutes of 9th October 2014.
- b. Council accepted the Choir Strategy Committee Minutes of 8th October 2014.
- c. Council accepted the Chapel Sub-Committee Minutes of 7th October 2014. *The Minutes of this Sub-Committee will not come to Council in future.*
- d. Council accepted the Investment Committee Minutes of 17th October 2014

286. Chaplain Appointment Working Group

The Dean proposed that Council should set up a working group under his chairmanship to advise the Council on the appointment of a Chaplain from summer 2015. He hoped that the new Chaplain would be in place after Easter. The working group would discuss the role and would produce a job description and person specification.

Agreed: that the Dean set up a working group to advise the Council on the appointment of a Chaplain from summer 2015. The Dean was asked to report back to Council on the membership of the group.

287. Student Support

The Provost presented a paper on behalf of Dr Finlayson calling for an open and rigorous discussion of the provision of bursaries, and for a renewed commitment on the part of the College to securing adequate student support in an age of high fees. This paper had been submitted to the Governing Body on 27th October.

The Provost asked the meeting to suggest what should be included in the full discussion of this item at the next meeting of Council on 11th November. This would include information on the cost of living, figures concerning present student bursaries, tapering details and how the Tutorial Funds were spent. This would possibly lead to a further paper being submitted to the Annual Congregation.

288. Student Unions and Accounting

The First Bursar presented a paper summarising discussions between the KCSU, KCGS and the Bursary about how to organise the accounts for the student unions, and for the various subsidiary societies and clubs. He explained that the KCSU and KCGS had substantial endowments. They had incurred debts in the past through the maintenance of the College sports ground; this was now the responsibility of the College, so the debt could be paid from the endowment. The proposal was for students to have a clear understanding of what funds were available to them in each year; under an existing memorandum of understanding, the KCGS and KCSU would divide up the funds between them, with recourse to the Senior Treasurer only in the event of a dispute. Council would have an overview of the officers, constitutions and intentions of College Societies. Council supported the proposals and the First Bursar and KCGS President would make amendments to the proposal as discussed and bring a substantive paper to Council.

289. College Funds

The First Bursar asked Council to consider how best to organise and oversee the expenditure of funds donated to the College. A clear structure was needed showing who was responsible for each Fund. With some funds set up in Victorian times it was not clear whether the fund was legally separate from the College. Only the Charities Commission could authorise change of use for some funds. The First Bursar proposed that those Fellows and committees responsible for individual funds report to the Development Committee annually. The Development Committee would be responsible for tied funds. The Vice Provost asked that a summary of all funds be made available annually to Council, showing income and expenditure.

Agreed:

- a. The Bursary and the Development Office should maintain an agreed list of College funds, their trustees and terms, and establish a means by which the list will be made available to budget holders and the Fellowship.
- b. The Bursary will report on the income available for each fund annually during the budget preparation cycle and quarterly throughout the year. Each fund should report expenditure to the Development Committee annually. The Development Office should then report to the donors or supporters of those funds.
- c. The Development Committee should report at least annually to Council on the use of the funds, to include a full list of funds, the income generated by them, and their general contribution to the purposes of the College. Following the first report, Council would decide whether this information needed to be submitted to the Governing Body. The Development Committee should send a list of all the funds annually to Council.

290. Chariots of Fire Relay Race

The Senior Tutor presented a paper on behalf of Dr Griffin asking Council authorise the reimbursement of the cost of the entrance fee for a King's team to enter into the Chariots of Fire Race, September 2014.

Agreed:

- a. that Council would reimburse the entrance fee for the Chariots of Fire Relay Race, 2014 from the Council's donation budget.
- b. that the College should enter two teams for the 2015 Chariots of Fire Race.

291. Undergraduate Representation on the Governing Body

The KCSU President submitted a paper asking Council to ratify the decision made by the undergraduate body at its meeting on 20th October 2014 to abolish the position of "Undergraduate Member of the Governing Body", and to give the duties of that role to the President. He further asked Council to indicate whether any further steps need to be taken for it to be adopted.

Agreed: to approve the amendments to the KCSU Standing Orders, removing the position of Undergraduate Member of the Governing Body and allocating the role's duties to the President as a member of the Governing Body.

292. Any Other Business

a. *Use of Room A6: The KCGS and KCSU asked Council to approve the use of Room A6, currently the TV Room, as a graduate study room called the Robinson Room for the current academic year.*

Dr Adkins reminded Council that the Joan Robinson was the first female Honorary Fellow of King's.

Agreed: to approve the proposal for KCSU and KCGS to use A6 as a graduate workspace for the current academic year; and to note that the long-term use of the space will be decided before the next academic year between KCSU, KCGS and the appropriate College Officers.

b. The KCSU President, Mr Tchernev, would be stepping down from his position at the KCSU elections. The Provost thanked him for his cheerful and constructive contributions to meetings over the past year.