

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 29th October 2013 at 4 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Adkins	<i>Attendance:</i>	First Bursar
	Professor Keverne		Senior Tutor
	Dr Marston <i>from Item 310</i>		Domus Bursar
	Dr Moody		Ms Fitzpatrick*
	Dr Morris		Mr Farrell*
	Dr Musallam		Dr Mody
	Dr Omitowoju <i>from Item 342</i>		Mrs Bressor <i>for items 342, 343 & 346</i>
	Dr Zeeman		Mikhail Kryukov <i>for item 347</i>
	Mr Abrams*		Mrs Wilson to take Minutes
	Ms Melendez*		* <i>Open business only</i>

OPEN MATTERS

Apologies for Absence

Dr Flack is on leave. Apologies were received from Professor Dunn.

Declarations of Interest

The Vice-Provost declared an interest in the Action List.

335. Minutes of Open Matters of 15th October 2013

The minutes of the Open Matters of the meeting held on 15th October 2013 were approved and signed.

336. Action List and Matters Arising

- a. Living Wage: The Vice Provost would write as Chair of the Finance Committee to the Personnel Committee and to the Council on this action.
- b. The Provost reported that only one Declaration of Interests from Council Members remained outstanding

337. Minutes of the Library Committee of 8th October 2013

The Librarian had submitted the Minutes of the Library Committee meeting of 8th October to the Council.

Dr Marston spoke on behalf of the Librarian.

Item 7: the Library Committee wished to draw the attention of the Council to the absence of a CCTV policy. The First Bursar reported that the college did have a policy on CCTV, which should be brought to the next Council meeting.

Item 7: Regarding the possibility of the Library Committee asking Council to fund the water cooler, Dr Marston reported that this was not now necessary, as another solution had been found.

Dr Marston also asked that the new titles for the Library staff be minuted.

Agreed:

- a. that the policy on CCTV agreed for the College should be discussed at the next meeting of Council.
- b. that the Library staff should now have the following titles:

Peter Jones: Fellow Librarian
James Clements: College Librarian
Anna Cook: Senior Assistant Librarian
Gareth Burgess: Assistant Librarian.

338. Research Associates

This paper was withdrawn and would be brought to the next meeting of Council when the Research Managers would be present to speak to it.

339. Instrumental Awards

The following incoming King's undergraduate was successful in his application for an Instrumental Award this year:

Aidan Haslam - Cello

The following student had his Instrumental Awards renewed:

Ian Tsui - Piano

340. Pensions Auto-enrolment

The First Bursar presented a paper from the Personnel Committee on a consultation with staff on changes to the pension scheme. Because of the introduction of auto-enrolment for pensions, the Personnel Committee had proposed that new employees should be offered a defined contribution scheme run by NOW. Those current employees who were members of USS would continue in their existing pension scheme.

The First Bursar would report on the final result of the staff consultation.

341. Smoking in Student Rooms

The KCGS submitted a paper proposing the banning of smoking in all graduate accommodation. The KCGS President said that their concern was mainly that of Health and Safety. The Vice Provost felt that this should be applied to all rooms in the College. The meeting discussed whether there were sufficient smoking areas in the College for a total ban to work. There was some feeling that banning smoking in someone's accommodation was an infringement on their personal rights.

Agreed:

- a. to ask the Vice Provost and KCSU to consider the possibility of banning smoking in all areas of the College from October 2014 and identify areas for smokers.
- b. by a vote of 8 to 1 to ban smoking in graduate accommodation from the start of the Lent Term 2014.

342. Development Director's Termly Report

The Development Director attended the meeting to give a general description of Development events, activities and fundraising since the Development Director's last

termly report, 5 June 2013. She answered questions on a variety of Development-related topics, which included: the entitlement given to donors of different levels; the consultancy paid for by the Campaign Working Party, which the Development Director did not see as increasing the funding gained in the short term; the 1972 celebrations of 40 years of women, which was felt might not have been sufficiently controversial; holding alumni events in places other than Cambridge.

343. Gifts to the College

The Development Director presented a confidential list of gifts and pledges of £10,000 received since the last termly report, 5 June 2013. The gifts were divided by financial year, and Council was asked to approve their receipt.

Agreed: to accept the gifts and pledges of £10,000 and above received between 5th June and 18th October listed in the confidential paper.

344. Any other business

Council asked that the Minutes record their thanks to Mr Farrell, the KCSU President, who would not be present *ex officio* at future Council meetings following the KCSU elections.