

CONFIDENTIAL
KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 15th October 2013 at 4 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Adkins	<i>Attendance:</i>	First Bursar
	Professor Dunn		Senior Tutor
	Dr Marston <i>from Item 310</i>		Domus Bursar
	Dr Moody		Ms Fitzpatrick*
	Dr Musallam		Mr Farrell*
	Dr Omitowoju <i>from Item 310</i>		Dr Mody
	Dr Zeeman		Mrs Bressor <i>Item 318a only</i>
	Mr Abrams*		Mrs Wilson for Minutes
	Ms Melendez*		* <i>Open business only</i>

OPEN MATTERS

Apologies for Absence

Apologies for absence were received from Professor Keverne and Dr Morris. Dr Flack is on leave.

Declarations of Interest

There were no declarations of interest.

305. Minutes of Open Matters of 16th July 2013

The minutes of the Open Matters of the meeting held on 16th July 2013 were approved and signed.

306. Minutes of Open Matters of 1st October 2013

The minutes of the Open Matters of the meeting held on 1st October 2013 were approved and signed as amended.

307. Action List and Matters Arising

There were no matters arising.

308. Sixty Years of Carols from King's

The Dean had submitted a paper requesting permission for the BBC to do some additional filming in the Chapel and the School for a proposed documentary on the making of Carols from King's.

It was noted that during this week two services were scheduled to be filmed by the BBC and that Admissions interviews would be taking place. This was to be discussed with the Dean.

Agreed: to give permission, subject to satisfactory detailed arrangements being made in consultation with the Bursar and Dean.

309. Magazine Feature on Nine Lessons and Carols

The Dean wished to inform Council that a journalist from the Sunday Express magazine was to be given access to the College to write an article about the Festival of Nine Lessons and Carols. This would represent a useful opportunity for publicity, including the choir's CD of Nine Lessons and Carols released last year. The College would be able to approve the copy before publication.

310. Conflict of Interest Policy

Council was asked to approve a Conflict of Interest policy, in accordance with the College's Ordinances B.1.8. The proposed policy was unchanged from previous years.

Agreed:

- (i) to ask the Provost to report to Council whether all members have completed the register of interests. Council members who had not completed their Declaration of Interests were asked to do so before the next meeting.
- (ii) to approve the continued use of the Council's policy on conflicts of interest first approved on 23rd November 2010 and to circulate this to all members of the Governing Body.

311. Financial Controls Policy

The First Bursar asked Council to review the Regulations approved for Financial Controls within the College. As part of the Audit this year, the College had asked for these controls to be investigated to ascertain if they were working effectively. The Inspectors of Accounts had also been asked to review this area as part of their report to the Annual Congregation.

No comments were made by Council members.

312. College Loan

The First Bursar summarised the Investment Committee report on the terms of a loan taken by the College. £4.8 million pounds has been borrowed for 30 years and £3.9 million for 40 years at a fixed annual interest rate of 4.40%.

313. Boathouse Redevelopment

The Domus Bursar presented a paper on the progress on the Combined Colleges' Boathouse Project, and continued work with the Director of Development in identifying means of raising development costs through donation.

It was envisaged that planning permission would be sought in early 2014, and once this was obtained there would be a three year period in which the work could be started. The design and plan would need to be approved by the Governing Body, as would the decision to commit the funds. Considerable changes to the boathouse were envisaged if sufficient funding could be found. Although the College was in a strong position in terms of the likelihood of raising its share of the costs involved, the meeting felt that no commitment should or could be made until the funds were actually available.

Agreed:

- (a) that the Provost request the Development Director to report on the fundraising for this project in her Termly Report to Council.
- (b) by a vote of 8 in favour that no commitment to the project should be made until the College's share of the funds had been raised.

314. Gymnasium

The Domus Bursar presented a paper updating Council on the refurbishment of the basement of Bene't Street Hostel indicating how the club intended to fund costs of equipment and other running expenses.

Work was continuing to provide space for the equipment and ventilation was to be added. It was envisaged the work would be completed in November. Membership would be open to Fellows, staff and students, with club membership ranging from £30 for a student per year to £60 for Fellows. The selected proposal for equipment provision and maintenance was attached, at a cost of £39,136.45.

315. Cambridge Shakespeare Festival

This paper was withdrawn until further information was available.

316. Bunker Events

The Bunker Oversight Committee approved a Michaelmas Term Bunker Events Card comprising a mix of Sunday film nights and Saturday themed dances. It included a proposal to hold the termly Mingle Event on Friday 6th December.

317. Dissolution of KCA and the next steps

King's College Association (KCA) was formally "dissolved" on Saturday 28th September 2013. The Director of Development and the Vice-Provost now are considering ways by which the College might take on any additional responsibilities or ways to liaise with our alumni in light of the dissolution of KCA. A further paper will be brought to Council during the Lent term 2014.

There was some concern that in the absence of the KCA all contact with Alumni would be handled by the Development Office; there was a strong feeling that contact needed to be maintained with former members outside the context of money-raising. It was pointed out that Development already handle the role of Alumni Relations separately from fund raising and had held such events. It might be possible to involve retired Fellows, former students and present students in setting up further contact with Alumni.

Proposals were to be sent to the Provost and Vice-Provost.

318. Any Other Business

- (a) The Development Director reported to Council on two offers of donations, one, unrestricted, of £2.2 million, the largest since the 1990s, and another of £500,000 for an endowed choristership. There was also a legacy, with a deposit of £1 million being given now to the College. These proposed donations will be presented to the Governing Body.

- (b) The Provost explained briefly the new format to be used for Council papers; the template will be sent round electronically to Council members.
- (c) The KCSU President asked Council to consider changing a College decision to charge the KCSU for damage to the new seating in the newly refurbished bar. He was asked to bring a paper to the next meeting of Council.