

WORK COMPLETED AND NOTABLE EVENTS IN THE ARCHIVE CENTRE

JANUARY TO DECEMBER 2023

PERSONNEL

- Librarians supported the Assistant Archivist who had increased responsibilities for the second half of the year due to the archivist having extended bereavement.
- 1 student was employed part-time over the summer and 4 volunteers stayed for between 4 days and 10 months.

RESEARCH AND SUPPORT

- Archivists supported the College by:
 - facilitating the College's Historic Links to Slavery researchers;
 - advising on data protection issues and updating the manual for the Gatelist as updates to the software were developed;
 - providing images and facts about the choir and screen renovation to the Chapel architects, and about the nearby pump to the Maintenance and Gardens departments;
 - investigating (with the College Librarian) Catering and Merchandise income-generating possibilities;
 - reviewing consent forms for the project to update to the Spurling report;
 - compiling a list of the known inhabitants of Gibbs' Building, which will aid the Development Office's fundraising.
- Archivists provided images and assistance to an external author writing a book about Bloomsbury and clothing.

CATALOGUING and COLLECTIONS MANAGEMENT

- The College's 50th anniversary celebrations inspired the donation of the original Research Club case for admitting women to King's, as well as the donor's memoir of the late 1960s at King's.
- Original material by Janetta Parladé was given by an author who had been lent it by her family.
- The College purchased a page proposing and solving a mathematical puzzle, written by Alan Turing.
- Two new letters by JM Keynes were given by the descendant of the recipient.

RECORDS MANAGEMENT and DATA PROTECTION

As well as routine Freedom of Information, confidential shredding and data protection activities:

- 4 new members of staff were inducted in the Records Management programme and Data Protection/FOI obligations.
- The project to select Catering Department files from 1997 to 2006 for accession to the College Archive was continued.
- A data sharing agreement for the School was finalised which resulted in a major update of the Choir part of the Retention Schedule and privacy policy.
- Privacy policies for the students and staff were updated to match existing processing activities, and a new privacy policy written for the E-lab's inaugural essay competition.

- The new College Registrar worked with archivists on formalising the format of, and regular review of, privacy policies, as well as data protection issues arising from the proposed use of K-x for the College calendar.

EXHIBITIONS and OUTREACH

- Exhibitions were given to:
 - California State University Fresno (about Bloomsbury)
 - Fellows of the RHS (about the grounds and gardens)
 - Legacy Lunch and the College's 50th anniversary event (about Women and King's)
 - The annual Turing Lecture (about Alan Turing)
 - The E-lab's Phil Vincent event (about King's engineers)
 - Foundation Lunch and the Alumni Weekend (about wax seals)
 - Open Cambridge and the 1441 event (about Shakespeare and Theatre in Cambridge)
 - The Colleges 50th and 60th anniversaries (Highlights of the Archives)
 - The New Postgraduates dinner and to welcome our new Provost (about Provosts)
 - Guests of the Provost's ghost story reading (about MR James)
 - E-lab essay winners (an introduction to King's and its engineers and entrepreneurs)
 - Friends of the San Diego Symphony Orchestra, Friends of Kettle's Yard, the Jane Austen Society, and a St John's College group who had been reading EM Forster's novel *Maurice* (about the relevant topics)
- 19 VIP visits were given for guests of the Development Office, the Rivers Project and/or the Provost.
- The Archivist presented a review of the Turing Digital Archive 20 years on, to an online symposium on scientific papers.
- Pop-up exhibitions on Science and Religion, and on Margaret Masterman, were given in conjunction with talks given in College.
- The archivist collaborated with the retired Domus Bursar on a tour of Gibbs followed by an exhibition, as part of the College's fundraising for renovating the building.
- Tours of the library building and an 'open house' with exhibition were given for King's members; tours and an exhibition designed especially for Visitor Guides were subsequently given.
- Alan Turing material on loan to the Rijksmuseum Boerhaave in Leiden was retrieved.
- The University Majlis Society obtained copies of College documents about the Majlis for an exhibition at Trinity College.
- Blogs were published on the Turing acquisition and on Frank Ramsey.
- Relations with Wuhan University were further strengthened by submitting scans of much of the Julian Bell Wuhan-related archives.
- The exhibition on wax seals was published online with a notice submitted to the relevant newsletter.

PRIORITIES FOR THE ARCHIVE CENTRE

JANUARY TO DECEMBER 2024

MANAGEMENT OF THE COLLECTIONS

- Catalogue the Pull Court and Dalston accessions.
- Campaign for further space for the archives.
- Complete the catalogue of the Lydia Keynes accession of 2019.
- Plan the transfer of the Walser donation of Pienkowski material.

RECORDS MANAGEMENT and DATA PROTECTION

- Draft and institute a College-wide procedure for having electronic copies of minutes be the copy of record.
- Find and accession all the College committee papers that are at least 10 years old.

OUTREACH

- With the Domus Bursar, develop the display of facsimiles and non-archival historic material in unused corners of the College.
- Assist as required with the renovation of the Chapel exhibition.