

## ARCHIVE CENTRE STATISTICS BY CALENDAR YEAR

	2023	2022	2021 <sup>1</sup>	2020 <sup>1</sup>	2019	2018	2017	2016	2015	2014	2013	2012
Reader visits (exhibitions) <sup>2</sup>	388 (1182)	441 (317)	209 (71)	164 (18)	580 (464)	510 (300)	621 (3341)	605 (1436)	589 (705 <sup>3</sup> )	753 (464)	723 (660)	660 (443)
Documents produced <sup>4</sup>	2819 (76)	2406 (58)	919 (32)	616 (12)	2393 (207)	2286 (86)	2869 (132)	2747 (89)	2551 (84)	3277 (75)	3208 (118)	2759
External postal & email enquiries	2236	2312	1837	1957	3262	3253	3594	2844	2416	2436	2229	2165
Income (chiefly reprographics and use of materials fees)	£4396	£3580	£3786	£4896	£7018	£5851	£7958	£8034	£6436	£10160	£8447	£11928
Researchers using the reading room	220	224	93	82	285	264	262	259	272	286	306	263
New readers	172	167	69	56	192	180	173	164	187	206	211	191
Readers consulting the College Archives	31	27	19	25	67	52	59	45	59	76	84	63
Rowe and rare book readers	29	43	9	9	35	32	32	29	13			
Files retrieved from semi-current records store for College staff	152	144	10	47	134	38	45	27	15	59	30	22
Freedom of Information/Data Protection enquiries fielded	48	49	60	60	47	51	38	46	44	67	48	27
Confidential shredding <sup>5,6</sup>	99, 20, 19	52, 27, 0	30, 28, 62	71 (6), 0, 36	129 (3)	108 (3)	103	76	123	119	125	101
Copyright requests <sup>7</sup>	26	18	3									

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Archivist  
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<sup>1</sup> Coronavirus profoundly disrupted business activities in 2020-21.

<sup>2</sup> This information is in the form '# readers (# exhibition visitors)'. The Library participated in Open Cambridge in 2013, 2015, 2016, 2017, 2021 and 2023. In 2021 the Open Cambridge participation was strictly on-line via a blog and no visitor statistics are recorded here.

<sup>3</sup> The figure does not include visitors to Chapel when exhibitions were displayed there in 2015.

<sup>4</sup> This includes documents produced for exhibitions. From 2013 this information also includes (documents produced for rare book and Rowe manuscript readers).

<sup>5</sup> In August 2019 the College contracted for 5 confidential waste consoles (in December it became 6) to be emptied monthly (bi-monthly from July 2021).

<sup>6</sup> Up to 2017 the information gives the number of sacks of confidential shredding collected for recycling. In 2018 and 2019 the information is in the form '# sacks (# wheelie bins in addition)'. In 2020 the information is in the form '# sacks (# wheelie bins), # boxes shredded by offsite storage contractor, # boxes of annual accounts sent for digitisation'. From 2021 the information is in the form '# sacks, # boxes shredded by offsite storage contractor, # boxes of annual accounts sent for digitisation' (they are shredded after digitisation).

<sup>7</sup> Starting from the point at which the Archivist became the College contact for copyright requests, in September 2021.