



KING'S COLLEGE

CAMBRIDGE

Group Bookings | Terms and Conditions

2025

This document applies to groups of more than 15 people, or for Cambridge guided tours.

King's College welcomes groups to visit when the College is open. All groups are requested to use the following booking procedure. **If you have not pre-booked, then entry to the College cannot be guaranteed.**

Please familiarise yourselves with the Payment Methods and Cancellation and Refund Policy in particular.

All visitors will benefit from 10% off in the King's College Visitor Centre, which sells gifts and souvenirs. If any of your group wish to **order souvenirs in advance for click and collect**, they can shop here at shop.kings.cam.ac.uk, and enter discount code **GROUP25** at the checkout, to get 10% off their order.

In this document:

- [Reservations](#)
- [Group Sizes](#)
- [Guided Tours](#)
- [The Visit](#)
- [Code of Conduct](#)
- [Bookings Processes](#)
- [Amendments to Bookings](#)
- [Payment Methods](#)
- [2025 Rates](#)
- [Cancellations and Refunds](#)

(Click on the link to jump to a section)

Reservations:

King's College does not reserve and hold unpaid group places. Bookings are only confirmed and secure upon receipt of full payment. Please refer to the Payment Methods section for more information. Although capacity is high, we cannot guarantee places will be available if you choose to book late.

Group Sizes:

For all non-guided tour groups (language schools, tour operators etc), groups should not exceed 60 in size. If your group exceed this number, you will need to split the group and submit additional group bookings.

You may be asked upon arrival to split larger groups into smaller groups to ease congestion at entry and exit points. We politely ask that this request is respected.

For every 15 paying members of the group, you will be eligible for 1 free Group Leader place. If bookings are found to have secured free group leader places in excess of your entitlement, you will be invoiced for the additional admissions. The number of free group leader places a group is entitled to is calculated per group booking, and not averaged out across multiple bookings.

Any group arriving with insufficient leaders, staff members or company representatives, or without a leader who is prepared to always accompany the group, will not be admitted to the Chapel.

Groups are not to conduct their own guided tours or bring their own guides.

Audio guides provided by 3rd party tour operators are not permitted without prior written permission.

Guided Tours:

King's College does not offer guided tours itself. We recommend contacting the Society of Cambridge Tourist Guides (SCTG) who will be able to assist with arranging a tour guide for you. This is a 3rd party company, and King's College does not take any responsibility for any arrangements made between you and your guided tour provider.

Information for Cambridge Accredited Green/Blue Badge Guides:

Guided tour groups (with an official Cambridge blue or green badge tour guide) should not exceed the following sizes:

- Off Peak Months (Jan-Feb-Mar-Oct-Nov-Dec): 20
- Peak Months: (Apr-May-Jun-Jul-Aug-Sep): 15

The tour guide is entitled to free entry. All visitors participating in a guided tour, must have a valid fee-paying ticket (except the tour guide). Membership cards (such as alumni, resident

etc) that would normally entitle a visitor to a free self-guided visit are not valid when participating in a guided tour. **If a guide is found to be bringing in guided tour visitors free of charge, they will be asked to leave and the invitation to host future guided tours here may be withdrawn.**

The Visit:

A visit to King's College includes a visit to the Chapel with the help of a self-guided tour leaflet and the chance to walk around the College grounds (when open). No other buildings in the College are open to the public and we ask all visitors to respect the areas marked private.

Please note no public toilet or refreshment facilities available.

Code of Conduct:

The College is private property and home to a community of students. Visits to the Chapel and Grounds are only permitted on the understanding that visitors respect the College as a place of education and learning. In addition, we ask visitors to respect the Chapel as a place of Christian worship (this may include times when visitors are asked to be silent whilst a service is taking place).

We request that the following rules are observed:

- No flash photography or videoing
- No tripods
- No walking on the lawns
- No shouting or loud music
- No mobile phone usage for calls or game playing (please note mobile phones can be used to take photos)
- No food or drink is consumed in the grounds (water is the exception)
- No going into areas that are identified as 'Private'.

**** King's College reserve the right to ask groups or group members to leave if they persist in behaving disrespectfully ****

Booking Process:

Bookings should be made by online here: www.buytickets.at/kings.

Bookings forms are not accepted by email.

If you require a VAT receipt, please email tourism@kings.cam.ac.uk

Amendments to Bookings:

Order transfers to a new date will incur an administrative fee of £25.00.

If you wish to increase the number of attendees, you will be required to pay the difference in full.

If you wish to reduce the number of booked attendees, the booking will be subject to the cancellation fees as set out below.

If you wish to make changes to an existing booking, please contact tourism@kings.cam.ac.uk

Payment Methods:

There are three different payment options:

1. Payment at the time of booking.

- Payment is to be made online via credit or debit card. Confirmation will be instant.

2. Payment by BACS.

- This option is only available if your group order value is greater than £200.00 **AND** your visit is more than 7 days after your booking date.
- If you are booking less than 7 days before your visit day, payment will be required in full, as per option 1.
- Payment by BACS needs to be paid within 7 days of date of booking made (not visit date)
- Please email proof of payment to tourism@kings.cam.ac.uk so that your booking can be confirmed.
- Failure to pay will result in your booking being cancelled.

3. Payment with PREPAID CREDIT.

- You can purchase an agreed amount of credit in advance. **We will add 10% of the value purchased to your credit account.** For example, you purchase £5,000 of credit, and we will apply £5,500 to your voucher codes.
- You will be issued with a voucher(s) for the value purchased, plus our gift of 10% that can be used across multiple bookings and multiple dates.
- If you operate a multi-centre group operation, codes could be distributed amongst your centre managers.
- Credit must be redeemed within 6 months of date of purchase.
- The minimum credit that can be purchased is £3,000.

If you would like to set up prepaid credit and benefit from an additional 10% to your credit value, please contact tourism@kings.cam.ac.uk

2025 Rates:

Admission Rates for the 2025 season have been set to the following. Fees are in £ GBP:

MONTH	CATEGORY	MONDAY - FRIDAY	SATURDAY - SUNDAY	
January	Student / Child (5ys – 17yrs)	12.50	13.50	
	Adult	15.00	16.00	
February	Student / Child (5ys – 17yrs)	12.50	13.50	
	Adult	15.00	16.00	
March	Student / Child (5ys – 17yrs)	12.50	13.50	
	Adult	15.00	16.00	
April	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
May	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
June	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
July	Student / Child (5ys – 17yrs)	13.50	15.00	Standard pricing applies at weekends
	Adult	16.00	18.00	
August	Student / Child (5ys – 17yrs)	13.50	15.00	Standard pricing applies at weekends
	Adult	16.00	18.00	
September	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
October	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
November	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	
December	Student / Child (5ys – 17yrs)	13.00	14.00	
	Adult	15.50	16.50	

Off Peak	Mid-Peak	Peak	Ultra Peak	Next Season Rates
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Cancellations and Refunds:

If you need to cancel part of, or all, your group booking, the following fees will be deducted from your refund where applicable:

- More than 28 days' notice of visit date:
A cancellation fee of £1 per ticket cancelled.
- Between 14 days and 27 days of visit date:
25% cancellation fee of ticket value being cancelled.
- Between 7 days and 13 days of visit date:
50% cancellation fee of ticket value being cancelled.
- Less than 7 days' notice of visit date:
100% cancellation fee of ticket value being cancelled.

The notice period will be calculated based on the original visit date, and not based on subsequent transferred visit dates.

If you have paid with prepaid credit, cancellations will still incur the above fees, and any refunds due will be put back on to credit to be redeemed later.

If you are choosing a monetary refund, these will be made to the original payment method only.

In the event King's College must cancel your visit due to closure, you will be refunded in full.

Enquiries: tourism@kings.cam.ac.uk



King's and Kindness



King's College is proud to be a welcoming and inclusive place for all.

The College does not accept rudeness, or any form of verbal or physical abuse towards any member of its community.

