

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
On Tuesday, 9th June 2020 at 2 pm via Zoom

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Adams	<i>Attendance:</i>	Senior Tutor
	Dr Adhikari		First Bursar
	Dr Ainslie		Domus Bursar
	Dr Bozic		
	Dr Davies		
	Dr Dolan		* <i>Open business only</i>
	Professor Efstathiou		
	Ms Headen		
	Professor Humphrey		*Ms E Adeoyo
	Dr Moody		
		<i>By invitation</i>	Jenny Malpass - Minutes
	*Mr D Crayton		Professor Burgwinkle for Item 204
			The Dean for Item 229
			Mrs Yvette Day for Item 229

Apologies for Absence

Apologies for absence were received from Ms E Nouri and Mr E Everett.

OPEN BUSINESS

198. Declarations of Interest

There were no declarations of interest.

199. Minutes of Open Matters of 26th May 2020

The minutes of the Open Business of Council on 26th May 2020 were approved.

200. Matters Arising

There were no matters arising.

201. Council timetable & action list

Council noted the timetable and the action list.

202. Oral reports

Dr Moody updated Council on the continuing problems caused by visitors to Grantchester Meadows.

The Vice-Provost updated Council on the Visiting Fellowships for the next academic year and agreed that a further oral report would be made at the Governing Body on 18th June

Principal Items of Business

203. Budget 2020-21

The First Bursar presented the budget for 2020-21, listing the key financial issues for the College. The budget has been drawn up on the basis of a reasonably rapid return to a more normal operation.

It was agreed that an update on the situation with regard to Covid 19 would be made at the next Council meeting.

It was also agreed that a statement should be prepared by the Senior Officers stating the College's decision making strategy which will be informed by principle as well as financial constraints. This should include reducing benefits and generosity before making redundancies, and seeking to ensure that the negative consequences of the pandemic are shared across the College as a whole and not suffered disproportionately by the most vulnerable should the College not recover rapidly from the current situation.

List of Issues

The list below records the issues that the Finance Committee considers Council needs to address.

Chapel Concerts

A budget needs to be agreed by Council.

Choir

Tours and many concerts will not be possible.

College Collections

A long-term strategy and timetable for restoration work is required.

Fellowship

A review of Fellows' benefits is being undertaken.

Research

It is proposed that the Research grant be reduced to £1,000 per year until our finances improve.

Senior Wine

The Wine Steward will look to make a significant decrease in the number of bottles held in the cellar.

Utility

We need to ensure that plans to improve our carbon footprint are implemented across the College.

The Provost thanked the Finance Committee and the Assistant Bursar for all their hard work on the Budget.

Council agreed to approve the proposed budget for 2020-21 and to recommend it to the Governing Body.

Other Items for Discussion

204. Consultation on the Admissions Review

Professor Burgwinkle joined the meeting and, with the Senior Tutor, presented a discussion paper covering the King's College response to the consultation on the review of Undergraduate Admissions.

Council agreed the proposed response to the consultation as detailed in the consultation document.

205. Memorials in Chapel – Policy

The Dean joined Council and presented a draft policy on Memorials in Chapel.

After discussion, Council agreed that this should be brought to a later Council meeting once the Dean and Vice-Provost had discussed it further.

206. Chapel Wood – Working Party

The Provost presented a paper recommending that a Working Party should be set up to consider all aspects of the panelling and make a report to the Council at a future, live Congregation within the next academic year.

Council agreed to appoint a Working Party with the following terms of reference::

“To consider the aesthetic, architectural, ecclesiastical, financial and reputational issues concerning the future storage, repurposing, reinstatement or disposal of the alienated Chapel wood, and to report to the Council and Governing Body in the Easter Term 2021.”

It was agreed that the Working Party should be Chaired by the Vice-Provost and should include the Dean, with the Chapel Architect to be invited as an advisor. Dr Alexandrova, Professor Arnold, Professor Zeeman, Dr Hernandez, and Dr Srinivasan were suggested as further members. The Provost agreed to write to the proposed members inviting them to join.

207. Croft Gardens Re-development Project ready to proceed to construction

The Domus Bursar presented a paper on the Croft Gardens redevelopment project.

Council agreed to endorse the recommendation of the Buildings & Safety Committee that the redevelopment of the Croft Gardens site moved to the Delivery Stage (£21m project completion). Council also recommended the appointment of Gilbert-Ash as Main Contractor.

Business for Report

208. College Charges

Council noted the new College charges for the academic year 2020/21.

209. Health & Safety Policy

Council received a report from the Domus Bursar inviting Council to approve the annual review of the H&S and Compliance Statement and Policy.

Council agreed to approve the King's College, Cambridge Health, Safety and Compliance Statement and Policy dated May 2020, and to review internally on an annual basis, and on change of Provost.

210. Termly Development Report & Gifts of £10,000 & more

The Director of Development presented to Council a general description of Development fundraising, events and activities since her last report on 3rd March 2020 and the anonymized details of the gifts.

Council accepted the report with thanks.

211. Durham Fund

Council accepted the decision not to advertise the Durham Prize this year due to Covid-19.

212 Draft Policy for the Scattering of ashes in the College

The Domus Bursar invited Council to approve a review of the Scattering of ashes in the College Policy.

Council agreed the review and confirmed that it should be reviewed bi-annually in future.

213. Minutes of the Catering Committee Meeting held on 19th May 2020

Council accepted the Minutes of the Catering Committee meeting of 19th May 2020.

214 Minutes of the Chapel Committee Meeting held on 21st May 2020 and revised Terms of Reference

Council accepted the Minutes of the Chapel Committee meeting of 21st May 2020 and the revised Terms of Reference.

215.. Minutes of the Finance Committee Meeting held on 24th April 2020

Council accepted the Minutes of the Finance Committee meeting of 24th April.

216. Minutes of the Finance Committee Meeting held on 6th May 2020

Council accepted the Minutes of the Finance Committee meeting of 6th May.

217. Minutes of the Finance Committee Meeting held on 22nd May 2020

Council accepted the Minutes of the Finance Committee meeting of 22nd May..

218. Minutes of the Gardens Committee Meeting held on 4th May 2020

Council accepted the Minutes of the Gardens Committee meeting of 4th May.

219. Minutes of the Investment Committee Meeting held on 15th May 2020

Council accepted the Minutes of the Investment Committee meeting of 15th May.

220. Minutes of the Computing Committee Meeting held on 1st June 2020

Council accepted the Minutes of the Computing Committee meeting of 21st June.

221. Minutes of the Development Committee Meeting held on 27th February 2020

Council accepted the Minutes of the Development Committee meeting of 27th February.

222. Any Other Business

There was no other business.