

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Provost's Dining Room
On Tuesday, 21st January 2020 at 2 pm

<i>Present:</i>	Acting Provost	<i>In</i>	Acting Vice-Provost
	Dr Adams	<i>Attendance:</i>	First Bursar
	Dr Ainslie		Senior Tutor
	Dr Bozic		Domus Bursar
	Dr Candea		
	Dr Davies		
	Professor Efstathiou		<i>* Open business only</i>
	Ms Headen		
	Professor Humphrey		<i>*Mr E Everett</i>
	Dr Moody		<i>*Ms E Adeoyo</i>
	<i>*Mr J Heath</i>		
	<i>*Mr S Crayton</i>	<i>By</i>	
		<i>Invitation:</i>	Professor Burgwinkle for Item27
		<i>On Leave</i>	<i>The Provost is on leave for Lent Term 2020</i>

Apologies for Absence

Apologies were received from Dr Adhikari

OPEN BUSINESS

19. Declarations of Interest

There were no declarations of interest.

20. Minutes of Open Matters of 26th November 2019

The minutes of the Open Business of Council on 26th November 2019 were approved.

21. Minutes of Open Matters of 14th January 2020

The minutes of the Open Business of Council on 14th January 2020 were approved.

22. Matters Arising

The Acting Provost thanked all members of Council for providing feedback to Professor Burgwinkle and the Senior Tutor on the proposal for a Transition

Year, item 28 from the previous meeting, and the Senior Tutor confirmed that he was now able to complete and return the questionnaire.

23. Council timetable & action list

Council noted the timetable and action list. It was agreed that the Terms of Reference for Council would be reviewed at the next meeting.

24. Oral reports

There were no oral reports.

Principal Items of Business

25. Report on Student Numbers

The Senior Tutor presented his annual report on the number of students registered at King's in the current academic year.

Council discussed at length the difficulties in maintaining the target number of undergraduates and graduates each year. There have been significant changes in the composition of the student body since the targets were agreed, so it would be useful for the College Officers to prepare a revised division of the target for Council, and the Governing Body, to approve. The First Bursar suggested that it might be useful to report the actual numbers over the past several years so that we could see that our average was close to the target.

Council asked the Senior Tutor, in collaboration with the Admissions Tutor, Graduate Tutor, and other Officers to consider what the targets should be, highlighting what the acceptable variations might be and come back to Council with a full proposal at a later date.

26. Easter Festival Budget

The programme of concerts for the 2019-2020 Concerts at King's Series and the 2019 Easter Festival were presented to Council for their approval.

Council approved the budget proposals for both the Concerts at King's and Easter Festival 2019-20 but agreed that these proposals should be part of the normal budgeting process in future.

27. Review of Admissions

Professor Burgwinkle joined the meeting to discuss the review of Admissions. Council considered the findings and suggested that it might be beneficial for King's interviewers to collaborate across subjects to identify a 'best practice' model for interviewing and also ask students for their feedback, especially those who had recently gone through the process. Council also agreed that next year's figures should include how close King's are to the University targets.

Council expressed their sincere thanks to the Admissions Tutor, Assistant Admissions Tutors and Caro Schade and her team for all their hard work.

28. Adjustment to the Visitor Pricing Structure 2020

The Domus Bursar presented to Council a proposal to consider changes to the recently agreed pricing structure for 2020.

Council approved the pricing adjustments and the introduction of family tickets.

Business for Report

29. Flying the Rainbow Flag – 1st February

Mr Heath, the KCSU Vice-President presented a paper regarding the annual flying of the Rainbow Flag on the first day of LGBT month 2020, as agreed last year.

Council agreed to approve the flying of the Rainbow Flag on the 1st February 2020 and to confirm that a similar paper will be automatically re-tabled in following years.

30. Minutes of the Concerts Committee Meeting held on 31st October 2019

Council accepted the Minutes of the Concerts Committee Meeting held on 31st October 2019.

31. Minutes of the Adornment Committee Meeting held on 20th November 2019

Council accepted the Minutes of the Adornment Committee Meeting held on 20th November 2019.

32. Dinner in Hall on 14th November 2020

The Acting Vice-Provost presented a paper on behalf of the Development Office requesting permission to hold a drinks reception and dinner in Hall on Saturday, 14th November 2020 for the King's College Law Society.

Council agreed to permit the reception and dinner on 14th November 2020.

33. Any Other Business

The First Bursar reported to Council that following preliminary surveys into the College bar ceiling void, College has been notified that some of the known asbestos has been disturbed and should be removed. The areas affected would be the Bar and Coffee Shop. Both the Chetwynd Room and Keynes Hall and nearby toilets would remain in use as they could be accessed via A staircase.

It was hoped that the works could begin around the third week of February and would take up to 10 days to complete. Council appreciated the disruption this would cause to the students and agreed that every effort would be made to find a suitable alternative place for them to use during this time.

The meeting closed at 3.40 pm.

The next meeting of Council will be held on Tuesday, 4th February at 2pm in the Provost's Dining Room.