

## KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room  
On Tuesday, 16th May 2017 at 2 pm

<i>Present:</i>	Dr Barber The Revd Dr Cherry Dr Davies Professor Dunn Professor Mouhot Dr Taylor Dr Sagar *Ms Clark *Ms Whittier	<i>In Attendance:</i>	Vice-Provost First Bursar Senior Tutor Domus Bursar <small>to item 171</small> *Ms Iossifidou *Ms Hickman
		<i>By Invitation:</i>	<i>* Open business only</i> <i>Mark Robinson</i> <small>for item 159</small> <i>(Junior Treasurer)</i> <i>Ms James</i> <i>to take Minutes</i>

### OPEN BUSINESS

#### Apologies for Absence

Apologies were received from the Provost, Professor Efstathiou, Ms Headen and Professor Humphrey.

#### Declarations of Interest

There were no declarations of interest.

#### 151. Minutes of Open Matters of 2nd May 2017.

The minutes of the Open Business of the meeting held on 2nd May 2017 were approved.

#### 152. Matters Arising

There were no matters arising.

#### 153. Action List

Council noted the Action List.

**154. Minutes of Council Committees:**

- a. Council accepted the Minutes of the Finance Committee of 28th April 2017.

**155. Oral Reports from College Officers**

There were no oral reports.

**156. KCMS Recital in Hall**

*The Vice-Provost presented a paper requesting permission for Joshua Ballance, a second-year music undergraduate at King's, to use Hall on Sunday 11 June at 8.30pm for a short recital. The proposed programme includes performances from the Chaplain Andrew Hammond and the Junior President of KCMS, Richard Gowers. This date falls within Quiet Period.*

Agreed:

To allow Hall to be used for a short recital for the King's College Music Society on Sunday, 11 June 2017 at 8.30pm.

**157. Oversight of Conference and Events in College**

*A paper from the Vice-Provost reported on new conferences and events organised by the Catering Department.*

**158. Proposal for a KCSU Charity Bake Sale**

*The KCSU Vice-President presented a paper requesting permission to hold a charity bake sale at this year's Funday on Sunday, 18th June, with funds raised being donated to KCSU's two designated charities, Jimmy's Night Shelter and Water Aid UK.*

Agreed:

To approve a one-table charity bake sale to be held during 'Funday' on the 18th June 2017.

**159. Report on Student Societies Funding**

*This report is the annual report to be presented by the Senior Treasurer of the Student Unions to Council, in accordance with the 15-16 report, 'Student Unions and Accounting' by the First Bursar.*

The Bursar commented that Council had asked the Student Funding Committee to produce this report to address problems rather than let them go unnoticed. It is also a useful document for the Lay Dean, Senior Tutor and KCSU to have in order to deal with any societies who might be problematic. It was agreed that Council is responsible for all the activities that happen within College and therefore needs to know the nature of all the societies that exist in College.

The Bursar thanked the Junior Treasurer for his hard work in compiling this report and suggested it would be extremely useful to have this report in Lent Term in future years.

Agreed:

1. All College societies, whether or not they receive funds from the SFC, need to comply with the conditions of the 15-10-16 paper, 'Student Unions and Accounting' by the First Bursar. That means that they must have Officers; provide accounts and a report on operations; and have a Senior Treasurer.
2. The three major office holders (President/Captain, Vice-President/Vice-Captain, Treasurer) of any College Society should be held by different individuals.
3. To ask the Lay Dean and Senior Tutor to work with the Student Unions to prepare a paper on the oversight of all College Societies.

## **160. Fitness to Study Policy**

*The Senior Tutor presented a paper to introduce to the College a Fitness to Study Policy in line with the recommendations of the Senior Tutors' Committee and in keeping with the University's Fitness to Study Policy.*

*The Senior Tutor commented that the Tutorial Office has two main obligations: to support and look after each individual student, but on the other hand if a student is having a strong impact on a community there is an obligation to the community. The Fitness to Study policy balances these obligations by creating a structure and process by which one can assess how a student is faring.*

It was agreed that the second sentence of the second paragraph should be reworded as follows:

"The College expects its students to conduct themselves in ways which do not have an adverse impact on those around them."

It was also agreed to remove any reference to gender.

The Senior Tutor agreed to revise the policy by adding a preface to the document to aid student comprehension, and to circulate this revised document to Council for agreement before the next meeting. The Senior Tutor also agreed to submit to the next meeting of Council a separate document dealing with intermission.

Agreed:

To adopt the Fitness to Study Policy for King's with immediate effect.

## **161. Buildings & Safety Committee Terms of Reference**

*The Domus Bursar reported on a change to the Terms of Reference for the Buildings & Safety Committee.*

Agreed:

To note and approve the revised Terms of Reference for the Buildings & Safety Committee, subject to removing the 'at' preceding 'the Provost' in the final bullet point of the existing document.

## **162. Investment Committee Terms of Reference**

*The First Bursar reported on a change to the Terms of Reference for the Investment Committee.*

Agreed:

To note and approve the revised Terms of Reference for the Investment Committee.

## **163. Proposal for Popupopera in Hall**

*This paper was withdrawn as Council would like to ask Dr Wallach to explore the possibility of a further discount for students, how student space i.e. the Bar would be used, and the burden this might place on Catering staff.*

## **164. Any Other Business**

*The Dean asked Council to approve the expenditure of £5,920.00 to replace the Chapel Photocopier / Printer, which had not been included in the 2017 budget.*

Agreed:

To purchase a Kyocera 5052ci photocopier / printer at a cost of £5,920.00 for the Chapel; it being understood that this is extra-budgetary expenditure.

The next meeting of Council will be held on Tuesday, 30th May 2017 at 2 pm in the Wine Room.