

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 28th June at 2 pm

<i>Present:</i>	Provost	<i>In</i>	Vice Provost
	Professor Dunn	<i>Attendance:</i>	First Bursar
	Professor Moffett		Senior Tutor
	Professor Mouhot		Domus Bursar
	Dr Barber		*Ms Love
	The Revd Dr Cherry <i>to Item 245</i>		*Ms Courea
	Dr Taylor		Mr Robinson <i>Item 206</i>
	Dr Weibye		Dr Flack <i>Item 207</i>
	*Mr Abrams		Mrs Headen <i>Items 217, 222, 223</i>
			<i>Mrs Wilson to take</i>
			<i>* Open business only</i>

OPEN BUSINESS

Apologies for Absence

Professor Laidlaw and Mr Trevithick sent apologies. Dr Candea was on leave.

Declarations of Interest

There were no declarations of interest.

202. Minutes of Open Matters of 7th June 2016

The minutes of the Open Business of the meeting held on 7th June 2016 were approved and signed.

203. Matters Arising

There were no matters arising

204. Action List

Council noted the Action List.

205. Minutes of Council Committees:

- a. Council accepted the Visitors' Committee Minutes of 2 June 2016.
- b. Council accepted the Finance Committee Minutes of 12 and 26 May 2016. Professor Dunn enquired about the length of time before the

Minutes had been presented to Council, which was a result of a Minute being under discussion. Professor Dunn asked about the advisability of listing the £20,000 spent on purchasing plates under capital. The First Bursar said that this was how the new Charity regulations required heritage assets to be shown in the accounts.

206. Headmaster's Annual Report

The Headmaster presented his report on the status and changes in the School during the past year. The School continued to strive for excellence; with respect to the fundraising campaign there were two or three key prospects and the Headmaster would be in touch with the College's Development Director regarding these.

Council thanked the Headmaster for his work for the School over the past year.

207. Student Support Working Group Report

The Financial Tutor presented his report following the meeting of the Student Support Working Group. The Group had met four times. It was felt that in general the College was very supportive of students needing financial help, but some areas could be improved.

The students likely to suffer financial hardship were those whose parents were in the middle income bracket, as they were not eligible for the bursary scheme available to low income families. They could be offered bursaries or subsidised free meals.

The College had reserved funds for extra-curricular activities such as travel, and these were available for students to use.

Tutorial had prize funds of £60,000 which were tied and therefore difficult to use. It might be possible to find a way of releasing these funds to help in areas of need.

The College might be more proactive in offering help and advice with budgeting to students, both undergraduates and graduates.

Council discussed the possibility of having counsellors in College, as the University Counselling Service had a waiting list of up to eight weeks for an appointment.

Council thanked the Financial Tutor for his work. The Senior Tutor said that the recommendations should be implemented, especially in the cases where no cost was involved. The Financial Tutor was encouraged to hold advisory sessions on budgeting for students. It would be more difficult to change the Bursary Scheme. The KCSU Welfare Officer should be asked to carry out a survey among students on the counselling needs in the College. Directors of Studies might be given some training on how to advise students experiencing problems.

The First Bursar and Financial Tutor would discuss the matter of bursaries and would bring a paper to Council.

The Senior Tutor would work with the KCSU and KCGS Welfare Officers on the College's counselling needs.

208. Living Wage

The First Bursar presented a paper giving information as requested by Council about the Living Wage Foundation and the salaries of College staff. The First Bursar said that this would normally be a matter for the Personnel Committee. The level of the living wage was normally agreed around November each year. The student members of Council were keen that the College should agree that all casual staff be paid at the level of the living wage. This would affect mainly Domestic Assistants and Catering Assistants, and included some students who helped in the library. Most casual staff worked few hours for the College. The First Bursar agreed to prepare a paper giving a breakdown of the figures for the casual staff; this paper should be submitted to the Personnel Committee at its meeting in July. Mr Abrams would provide information for the paper.

209. Visitor Committee Terms of Reference

The Domus Bursar submitted a paper requested Council to approve an amendment to the Visitor Committee Terms of Reference. It was felt that an annual report should be submitted to Council in the Michaelmas Term.

Agreed: to approve the proposed amendment to the Terms of Reference, with the addition of an annual report to Council in the Michaelmas Term.

210. AV Upgrade to Keynes Hall

The Domus Bursar requested Council's permission to upgrade the audio-visual equipment in the Keynes Hall while also improving security of the equipment.

Agreed: to approve an upgrade to the AV equipment in the Keynes Hall subject to the cost not exceeding £16,000.

211. RHS Chelsea Flower Show Entry 2017

The Domus Bursar invited Council to approve a request to participate in the 2017 RHS Chelsea Flower Show, with the theme being a Xu Zhimo poetry garden. This would be fully funded and would involve graduate students in the work. Further consideration was deferred; the Gardens Committee would be requested to put up posters showing the design of the garden and where it would be sited in King's after the Show. A paper should be submitted to the Governing Body.

212. RHS L2 Courses in Cambridge

The Domus Bursar presented a paper requesting Council's approval for the delivery of RHS L2 Practical and Theory Courses in King's College.

Agreed: to approve the introduction of RHS L2 Practical and Theory Courses in King's College, subject to annual review.

213. Freedom of Speech and External Events

The Senior Tutor presented for Council's approval the College's statements on Freedom of Speech and written procedures on how the College would manage risk assessment and subsequent management of 'external events'. These documents would be publicised on the College website and otherwise as required by the legislation and guidance. The Senior Tutor asked Council's permission to add a sentence regarding the speakers in Chapel, as it was felt that these should not have to be reviewed. The appeal mechanism against any ruling would be first to the Lay Dean, then to the Senior Tutor and finally to Council.

Agreed: to adopt these statements of policy, to send them on to Governing Body for information, and to advertise them as required and as appropriate.

214. Consultation on the Teaching Excellence Framework

The Senior Tutor noted that the University had just circulated a draft response to the HEFCE consultation about the proposed Teaching Excellence Framework. The TEF is due to develop over the course of its first three years, but the basic quantitative measures to be employed are retention rates, student satisfaction (as expressed in the NSS Survey) and employment rates 6 months after graduation. All three measures are arguably irrelevant to real teaching excellence. The University response has made clear the particular inappropriateness of using the NSS Survey and employment rates just 6 months after graduation. A THE report on a 'mock TEF' exercise suggested that a TEF league might be headed by Loughborough University and have Cambridge as the top Russell Group University but in 12th place overall.

215. Use of Hall for a dinner on Saturday, 8th October 2016

The Vice-Provost presented a request from the Development Office for permission to use Hall on Saturday, 8th October 2016 for a private dinner following an Economics conference to celebrate the legacy of John Maynard Keynes organised by Jean Michel Massing and H el ene de Largentaye (KC 1979). Attendees will be selected Fellows, visiting academics, alumni, students and conference delegates.

Agreed: to allow the Hall to be used for a private dinner following an Economics conference to celebrate the legacy of John Maynard Keynes on Saturday, 8th October 2016.

216. Oversight of Conferences and Events

The Vice Provost presented a paper reporting on new conferences and events organised by the Catering Department.

217. Development Termly Report

The interim Development Director gave a general description of Development events, activities and fundraising since the Director of Development's last termly report, 1 March 2016 and gave a paper listing new gifts and pledges of £10,000 and above received between 26 February 2016 and 31 May 2016. People were excited by the growth of new initiatives in the College, and more gifts were anticipated.

Agreed: to accept the report and approve a paper listing new gifts and pledges of £10,000 and above received between 26 February 2016 and 31 May 2016.

218. Any Other Business

a. Brexit: The First Bursar reported that the College's equities were spread through world markets. The Investment Committee had moved a larger holding in cash prior to the vote, and would now be looking to reinvest part of this amount. It was possible that the value of the income from the endowment would decrease and might leave the College with a deficit budget.