

## KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room  
On Tuesday, 2<sup>nd</sup> February 2016 at 2 pm

<i>Present:</i>	Provost	<i>In</i>	First Bursar
	Professor Dunn	<i>Attendance:</i>	Vice Provost
	Professor Laidlaw		Senior Tutor
	Professor Moffett		Domus Bursar
	Professor Mouhot		*Ms Love
	Dr Barber		*Ms Courea
	Dr Candea <i>from item 32</i>		
	The Revd Dr Cherry		<i>Mrs Wilson to take Minutes</i>
	Dr Taylor		
	Mr Trevithick <i>from item 36</i>		<i>* Open business only</i>
	Dr Weibye		
	*Mr Fleming		

### OPEN BUSINESS

#### Apologies for Absence

Apologies were received from Mr Abrams.

#### Declarations of Interest

There were no declarations of interest.

#### 27 Minutes of Open Matters of 19 January 2016

The minutes of the Open Business of the meeting held on 19 January 2016 were approved and signed.

#### 28. Matters Arising

There were no matters arising.

#### 29. Action List

Council noted the Action List.

#### 30. Minutes of Council Committees:

- a. Council accepted the Development Committee Minutes of 20 November 2015.
- b. Council accepted the Chapel Committee Minutes of 26 November 2015.

### **31. Chetwynd Court Conservation**

*The Domus Bursar submitted a paper inviting Council to note that there was general agreement between affected College departments for the Chetwynd Court external walls to be cleaned and conserved during March and April 2017. The work should be finished by Friday, 21 April, and therefore before the beginning of Full Term. It was intended that there would be minimal impact on any third year students resident during the vacation.*

### **32. PREVENT and Freedom of Speech**

*The Senior Tutor presented a paper asking Council to note the extensive legal obligations placed upon all Higher Educational Institutions under the Counter-Terrorism and Security Act 2015, starting with the creation of a College-based PREVENT committee that would be required to prepare the College's action plan for response to HEFCE. Both the University and Colleges were required to show that certain steps had been taken to ensure that there was no radicalisation of students. This included training of certain members of the Fellowship and staff, actions to be taken in case of radicalisation, risk assessments and IT governance. Some off-campus activities were also to be monitored. Institutions would be audited to ensure the requirements had been met. The College was setting up a "PREVENT and Freedom of Speech" committee to discuss and oversee this process, with the Senior Tutor being the PREVENT Lead. It was intended that intrusion on normal College life would be kept to a minimum, as many of the requirements were already part of College practice, such as the Lay Dean's permission being needed for talks and meetings in public rooms in College. It was agreed that Dr Barber should be added to the proposed list of Committee members. It was important that the students be kept informed about policies and an open meeting would be held to allow them to express their views and concerns. It was important that the Committee was seen as managing the relationship between the Government requirements and the College's principles of freedom of speech, as much as protecting College members from extreme activities. College practice would not change, and there should be no unnecessary disturbance.*

Agreed:

- a. to note the duties placed upon the College with regards the PREVENT duty guidance.
- b. to establish an interim "PREVENT and Freedom of Speech Committee" consisting of the Provost, the Senior Tutor, the Vice Provost, the Bursar, the Assistant Tutor, the Graduate Tutor, the Dean, the Lay Dean, the Head of Catering, the Head Porter, the Computer Manager, two elected members of Council, Professor Laidlaw and Dr Candea, Dr Barber and the Presidents of KCSU and KCGS. This Committee would bring detailed proposals to Council on matters covered by the PREVENT guidance.

### **33. Meeting Card for Easter and Long Vacation 2016**

*The First Bursar presented the Meeting Card for the Easter Term and Long Vacation.*

Agreed: to accept the Meeting Card for the Easter Term and Long Vacation.

### **34. Refurbishment of the Porters' Lodge**

*The Domus Bursar presented a more detailed paper on the intended refurbishment of the Porters' Lodge, commencing July 2016, along with plans and drawings. It was felt that the Portacabin should not be erected until after graduation. Some Council members expressed concern over the proposed gates to block the main entrance; the Domus Bursar said these would not normally be closed during daylight hours, and would provide a better means of controlling security. Mr Fleming said that the students were concerned about unnecessary limitation of access, and felt that the main gates being closed with the small door operated by a C1 key offered sufficient security. Students were in favour of card access at other gates; however, they were concerned that they would have to present themselves to the Porters whenever they wished to enter College. The Senior Tutor said that there had been recent incidents that showed that the present security measures were insufficient and had allowed some intruders into the College. Many colleges already operated a system whereby entrance was only possibly by passing through the Porters' Lodge; College members would be recognised by the Porters and would not be delayed. King's was unique in its number of visitors because of the Chapel, and Council was concerned about security and non-member access. The Vice Provost said he was not in favour of having the gates and necessary access through the Porters' Lodge; many local residents passed through the College and this would cause disruption. The Domus Bursar reiterated that this would not be a problem during the day as they would not normally be used then. The student members were advised to speak with students from other Colleges where there was already a system in place where all people entering the College needed to go through their Porters' Lodge. The Head Porter should be involved in discussions as he was the most aware of security issues.*

Agreed: that planning process should proceed and the Domus Bursar undertook to return to Council regarding the proposed installation of the gates.

### **35. Any Other Business**

35a. Chapel Events: The Dean presented a paper giving notice of the future events to take place in the Chapel.

35b. Visit to the College: The Domus Bursar reported that following a special Honorary Degree Ceremony in the Senate House, King's would host a lunch for the graduand and invited guests.

35c. Council Agendas: At the previous Council meeting on 19 January Senior Members had voted to restrict the Agendas sent to the Junior Members to Open Business only, so that the Junior Members would no longer have sight of what was to be discussed during Reserved Business. The Provost had informed the students of this decision, and had received a reply from them requesting that this be considered again. The students felt that it was important that they should know what was being discussed when they were

not present. They accepted that it would be appropriate for any query regarding items on the Reserved Agenda to be put to the Provost before a meeting, that his decision was final, and that Reserved Items should not be challenged during a Council meeting; if they had any remaining queries after speaking with the Provost, these would be set out in a paper to Council at a later date. The student members assured Council that matters arising in Council were kept confidential and were not discussed with the general student body. It was noted that following approval at the subsequent meeting, all Open Minutes were made available on the College website.

Senior Members said they would discuss this further in Reserved Business and would inform the student members of their decision.