

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 26th May 2015 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Browne	<i>Attendance:</i>	First Bursar
	Revd Dr Cherry		Senior Tutor
	Professor Dunn		Domus Bursar
	Dr Flack (<i>not for Item 156</i>)		Mr Mervin*
	Professor Keverne		Dr Griffin (<i>Item 156 only</i>)
	Mr Munro*		
	Mr Turley*		Mrs Wilson to take Minutes

* *Open business only*

OPEN BUSINESS

Apologies for Absence

Apologies were received from Professor Moffett, Dr Braybrook, Dr Candea, Dr Fischer, Dr Marston and Mr McCay.

Declarations of Interest

There were no declarations of interest.

146. Minutes of Open Matters of 12 May 2015

The minutes of the Open Business of the meeting held on 28 April 2015 were approved and signed.

147. Matters Arising

There were no matters arising.

148. Action List

The meeting noted the Action List. The Provost asked Council to note that a number of actions were due to be completed in the Easter Term 2015.

149. Minutes:

- a. Council accepted the Catering Committee Minutes of 5 May 2015. The Vice Provost drew attention to the recommendation that there would be only four Saturday High Tables during the Michaelmas Term as a trial. Dates for High Table would be available in advance to allow for guests to be planned. The Vice Provost and Dean would discuss the dates to be chosen.
- b. Council accepted the Finance Committee Minutes of 7 May 2015.
- c. Council accepted the Investment Committee Minutes of 8 May 2015.

- d. Council accepted the Gardens Committee Minutes of 13 May 2015.
 - i. The First Bursar asked about the Webb's Court grass, which was to be made available to all. It was felt that this might cause too much disturbance to the residents in Webb's Court. The Provost and Domus Bursar would refer this matter to the Gardens Committee again.
 - ii. The Vice Provost asked about the removal of the chestnut trees. The Domus Bursar said these might need to be left in place, and this matter should also be referred back to the Gardens Committee.
- e. Council accepted the Finance Committee Minutes of 14 May 2015.
- f. Council accepted the Choir Strategy Committee Minutes of 30 April 2015.

150. Meeting Card Michaelmas 2015

The First Bursar submitted the Meeting Card for the Michaelmas Term 2015.

The Provost urged Council members to check the dates and let Jayne Woodward know of any problems by 1 June, after which date the card would be distributed to all Fellows and Staff.

Agreed: to approve the Meeting Card for the Michaelmas Term 2015.

151. Refrigeration Process

The Domus Bursar to take the Refrigeration Project to the Planning Phase, with a view to implementation in December 2015 and January 2016.

Agreed: that the Kitchen Refrigeration Project proceed to the Planning Phase.

152. Privately Funded Fees

The First Bursar submitted a paper asking Council to agree the level of fees for privately funded undergraduate students from October 2016. He recommended a 20% increase, which would bring King's to the median fee among the Colleges.

Agreed: to set the College privately funded undergraduate fees the academic year 2016-17 at:

- (i) £6,666 for students whose course began before 2016-17;
- (ii) £7,617 for students whose course begins in 2016-17.

It is expected that the fees for students whose course began before 2016 will increase by no more than 5% above inflation in future years. The fee for students whose course begins in 2016-17 will be the same in subsequent years of the course.

153. Saltmarsh History and Commentary

The Provost presented a paper on behalf of Dr Vaux and Mr Monteith reporting that the expected costs of publishing John Saltmarsh's "King's College Chapel: A History and Commentary" had risen. Council was asked to consider whether it was prepared to meet those increased costs.

It was felt that increasing the price to £35 was not inappropriate; it was recommended that NRMs be emailed to ask if they wished to order in advance. There was not sufficient information on how the book would be publicised and sold. Some members of Council had reservations about how the final book would look. Dr Browne suggested that online publication would cost a fraction of producing a hard copy book; was the book intended to celebrate Saltmarsh, or to raise money? The Provost said he would write to Dr Vaux and Mr Monteith to ask them about any plans they had for promoting the book, and also to ask them to suggest appropriate authorities who would endorse the work.

154. Chapel Permissions

The First Bursar said the new form and Frequently Asked Questions explained clearly what users might expect to be charged. These costs might be reduced or waived in some circumstances. For events already booked, the College would keep to what had already been agreed. The Dean was working through the various requests to use the Chapel and would present a paper at a later meeting on what events should be submitted for Council approval.

The following requests were presented:

- a. *King's Junior Voices: A request from King's Junior Voices & Junior Prime Bass to hold a concert in the Antechapel on Monday 6 July 2015 commencing at 7.30pm*

Agreed: to approve the request from the Dean for the above concert to be held in the Chapel on Monday 6 July 2015.

- b. *Epiphany through Music: Council is requested to consider granting permission for 'Epiphany Through Music', a contemporary music festival planned for the King's 500 celebrations, following a successful application to the King's 500 scheme. The event will be held over the weekend beginning Friday 9 October through until Sunday 11 October 2015.*

Agreed: to approve the request from the Dean for the above concerts to be held in the Chapel on Friday 9 October, Saturday 10 October and Sunday 11 October 2015.

- c. *Charles Simeon Exhibition: A request for the Chapel to hold an exhibition in the Antechapel detailing the life of Charles Simeon, one of the best known, most influential of King's theologians.*

Agreed: to approve the request from the Dean for the above exhibition to be displayed in the Chapel from Sunday 1 November to Monday 30 November 2015.

- d. *This paper was withdrawn at the Dean's request.*

- e. *Perse 400th Anniversary: A request from The Perse School to hold a concert in the Chapel to celebrate their 400th Anniversary on Thursday, 26 November 2015. Council discussed whether it was appropriate to add the fee of £400 as compensation for lost tourist income.*

Agreed: to approve the request from the Dean for the above concert to be held in the Chapel on Thursday 26 November 2015 and that the additional fee of £400 be charged for this event.

155. Nepal Appeal

The First Bursar submitted a paper asking Council to consider whether to support an initiative from one of the College's Custodians to raise funds for welfare of people affected by the recent Nepal earthquakes.

Agreed: to make a donation of £590 to the Cambridge Rotary Club to support ShelterBoxes for Nepal.

156. Graduate Accommodation

The Assistant Tutor attended the meeting to present a paper on the effect on the Tennis Court Road graduate accommodation of building works to be carried out on the adjacent University property during Summer 2015 and the following year.

He reported that very little notice had been given of the building work, which involved taking down two existing hostels and an extension to the Judge Management Institute being built. The King's Hostel would need to be vacated completely for the two weeks at the beginning of July, and there would be disruption to occupants during the Michaelmas Term, with some rooms adjacent to the building site being left vacant for the duration of the work. The present residents would be offered accommodation at Grasshopper Lodge and Whichcote House and the College would provide a van to help students with moving their effects. The First Bursar said that the University would pay compensation based on the disturbance and the costs involved and reduced fees would be payable for rooms in this hostel paid from the money paid by the University. The contractors were signed up as "considerate contractors" and would not start work before 8 am or work at weekends; advance notice would be required if work outside normal hours or at weekends was to take place.

It was suggested that there might be a pre sign-up before the main ballot to encourage students to choose the Tennis Court Road Hostel; the Assistant Tutor felt that it would be better to let the main ballot go ahead as planned, starting the next day, and then take stock.

Agreed:

- a. to approve arrangements for the relocation of residents in the Tennis Court Road hostel to alternative accommodation in the College as detailed in the paper;
- b. not to offer rooms in the Tennis Court Road hostel to first year students;
- c. to approve the following scheme for the setting of rents in Tennis Court Road for the academic year 2015-2016: to reduce the band rating of rooms for next year in the Tennis Court Road hostel by one band for those facing directly onto the works, and half a rent band for other residents. This compensation will be paid in anticipation of payment from the University.

Should there be further disruption, further compensation from the University will be sought and passed on to the students affected.

157. Buildings Gateway Review

The Domus Bursar presented a paper reviewing the Buildings Portfolio and asking Council to note those projects approved by Governing Body to progress to the next phase. The “gateways” determined the progress of projects, and were controlled as determined by their threshold. The Vice Provost queried the later November date on which the four sets in St Mary’s Passage would become available and to request that compensation be sought . The Senior Tutor said it would be helpful if dates for the anticipated works were given.

Agreed:

- a. that the refurbishment of the Keynes’ Building lift enter the Portfolio and to inception, with a view to this taking place in December 2015/January 2016;
- b. that the kitchen refrigeration project move to the Planning Phase; it was anticipated that this project would take place in December 2015/January 2016.

158. Any Other Business

There was no other business.