

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 3rd March 2015 at 4 pm

<i>Present:</i>	Provost <i>Items 98/89 part</i>	<i>In Attendance:</i>	Vice-Provost <i>not Item 98</i>
	Dr Braybrook		First Bursar
	Dr Browne		Senior Tutor <i>Items 98/89 (part)</i>
	Dr Candea		Domus Bursar
	Revd Dr Cherry <i>Items 98/89 part</i>		Mr McCay*
	Professor Dunn		Mr Mervin*
	Dr Fischer		Mr Kelloway <i>Item 89 only</i>
	Dr Flack		
	Professor Keverne		Mrs Wilson to take Minutes
	Professor Moffett <i>Items 98/89 part</i>		
	Mr Munro*		* <i>Open business only</i>
	Mr Turley*		

Note: Items 98 (Reserved Business) and Item 89 (Open Business) were taken first; the Provost chaired the meeting for Item 98 and part of Item 89. The Vice Provost was in the Chair for the final part of Item 89 and all other items.

OPEN BUSINESS

Apologies for Absence

Apologies were received from Professor Keverne and Dr Flack. Dr Marston was on leave.

Declarations of Interest

The Junior Members declared an interest in items 52 and 53.

69. Minutes of Open Matters of 17 February 2015

The minutes of the Open Business of the meeting held on 17 February 2015 were approved and signed.

70. Matters Arising

There were no matters arising.

71 . Action List

The meeting noted the Action List.

72. Minutes:

- a. Council accepted the Buildings and Safety Committee Minutes of 9 March 2015.
- b. Council accepted the Choir Strategy Committee Minutes of 29 January 2015.
- c. Council accepted the Chapel Committee Minutes of 11 February 2015.
- d. Council accepted the Catering Committee Minutes of 17 February 2015.
- e. Council accepted the Computing and Website Committee Minutes of 23 February 2015.

73. Donations

The First Bursar presented a paper asking Council to consider charitable donations on behalf of the College.

Agreed: to make donations on behalf of King's College to support the following charities:

The University of Cambridge STIMULUS Project	£500
Menelik Education	£300
MS Therapy Centre	£100
Mayors Day Out 2015 – 30 th Anniversary	£500
British Red Cross	£100

74. Easter at King's

The Dean presented a request to hold the traditional 'Easter at King's' Festival between 30 March and 25 April 2015.

Agreed: to approve the request from the Dean for the Easter Festival 2015 to be held in the Chapel.

75. CUMS Concert in Ante Chapel

The Dean presented a request from CUMS to hold a concert in the Antechapel.

Agreed: to approve the request from the Dean for the above concert to be held in the Chapel on Saturday 13 June 2015.

76. King's College School Concert

The Dean presented a request from the Director of Music at King's College School to hold an end of academic year school concert in the Antechapel.

Agreed: to approve the request from the Dean for King's College School to hold a concert in the Chapel on Monday, 29 June 2015.

77. Cambridge Summer Music Festival

The Dean submitted a request from Juliet Abrahamson on behalf of Cambridge Summer School to hold a concert in the Chapel as part of the Cambridge Summer Music Festival.

Agreed: to approve the request from the Dean for the above concert to be conducted by Stephen Cleobury in the Chapel, on Saturday 18 July 2015 at 8pm.

78. Cambridge Summer Music Festival

The Dean submitted a request from Juliet Abrahamson on behalf of Cambridge Summer School to hold a concert in the Chapel as part of the Cambridge Summer Music Festival.

Agreed: to approve the request from the Dean for the above concert to be held in the Chapel on Thursday 23 July 2015.

79. Memorial Service in Chapel

The Dean presented a request from the Human Anatomy Centre to hold a Memorial Service for families of donors in King's College Chapel and to host a reception in Hall following the service.

Agreed: to approve the request from the Dean for a rehearsal and Memorial Service on Saturday 24 October 2015 and the use of the Hall for the reception following the service.

80. Drinks Reception for Summer Supper Party

The Dean submitted a request from the Vice Provost to hold a pre-dinner drinks reception in the Antechapel for the Fellow's Summer Supper Party.

Agreed: to approve the request from the Dean for the above drinks reception to be held in the Antechapel on Friday 17 July 2015.

81. Race for Life

The Domus Bursar presented a request to stage part of the 2015 Race for Life Charity Event through King's College. The race would take place on 19th July 2015, and would follow the same format as in recent years.

Agreed: that the organisers of the annual Race for Life Charity Event be allowed to make arrangements to proceed through King's College on Sunday, 19th July 2015, subject to detailed agreement with the Domus Bursar, Head Porter and the Senior Groundsman.

82. Animation

The Domus Bursar provided an update on developments with Animation over recent months. No commitment for finance had been given to Animation. There was possible damage to the College's reputation if Animation advertised the event and then were unable to find full funding.

Agreed:

- a. to note the developments in the paper from the Domus Bursar;

- b. to confirm the earlier Council decision that the College would not provide funding for this performance;
- c. that the Domus Bursar should report back with the letters from Animation to the next Council meeting.

83. Environment Working Party

Dr Braybrook presented a paper written by herself and Dr Phalan suggesting that the College establish an Environment Working Party, to explore how to provide a more coherent structure to support and coordinate the actions of the College toward our goals, to provide continuity, and to encourage the College community as a whole towards environmental awareness and positive action.

Agreed:

- a. to agree to the establishment of an Environment working party to examine the past, present, and future of Environmental Policy within the College;
- b. to agree that the Working Party comprises a Fellow (Dr Ben Phalan), the Director of Catering, the Domus Bursar, and the KCSU Green Officer;
- c. to ask the Environment Working Party to report its findings and recommendations to Council, ideally by the end of the Easter Term 2015;
- d. to recognise the work of the Catering Department and Green Officers (past and present) towards at creating an environmentally friendly College.

84. Room Booking Policy

Mr Turley presented a paper also signed by the Lay Dean in answer to Council's request of 17th February 2015 for revisions that would facilitate the charitable endeavours of King's members whilst continuing to protect members from importunate fund-raising.

Agreed: that the standard procedure for gaining permission to book College function rooms be extended to cover charitable fund-raising events that meet the stipulated conditions.

85. King's Politics – Hustings Debate in Hall

Council discussed, at its meeting on 20th January 2015, a request from King's Politics to use the Hall for a debate/hustings session between the prospective Parliamentary candidates for Cambridge. Further to that discussion, the paper provided further information to Council about the manner in which the meeting was now being organised.

Agreed: that the King's Politics Society debate/hustings to be held in the Hall at 7:30 pm on 30 April 2015 King's Politics Society be a ticketed event and allowed to proceed in the way described in the paper but that twitter feeds should not be allowed.

86. King's Politics Debate in Chapel

The Dean presented a request from King's Politics to celebrate King's College and the 500th anniversary of the completion of the Chapel by staging a high profile debate on the work and significance of Alan Turing

Agreed: to approve the request from the Dean recommending that King's Politics host a debate in the Chapel on 16 June but that twitter feeds should not be allowed in Chapel.

87. Harassment and Bullying Policy

The Senior Tutor presented a brief statement on the current Harassment and Bullying Policy. This was now on the intranet. The First Bursar felt that as the Staff Handbook already contained a policy on Harassment and Bullying, so the new policy should exclude staff. The Senior Tutor asked for suggestions from Council members on the existing policy to be sent to the Working Party.

Agreed:

- a. to note that the 2002 Harassment and Bullying policy and procedure (covering sexual, racial and disability harassment and bullying) for King's College students, Fellows and staff is currently in force, and to approve its dissemination via the intranet and to notify the student body and Fellows;
- b. that the Working Party on Harassment and Bullying continue its work to review the policy and bring a revised version to Council in the Easter Term.

88. Equality and Diversity Training

Dr Fischer presented a paper requiring from the start of Michaelmas Term 2015, completion of the online Equality and Diversity training by any College member involved in appointments and admission to the College or in supervision of College students or staff.

Agreed: from the start of Michaelmas Term 2015, any College member involved in appointments and admission to the College or in supervision of College students or staff, who had not already completed the University online Equality and Diversity training course, will be expected to take and complete this course.

89. Student Living Costs

Council considered two papers: the first from the Vice-Provost providing further information as requested by Council, and the second from the KCSU President.

The Provost invited Mr Kelloway to the meeting to make a statement following a request from the KCSU President. Mr Kelloway said that there had been meetings about providing cheaper meals, and he thanked the Vice Provost and the Catering Manager for this. As there was no option for students other than to eat in Hall, he felt that a more concerted effort was needed. The Domus Bursar said that the proposed vote was premature as there was to be a meeting on Thursday on this matter with the Bunker representative when he would be present. Mr Kelloway said the KCSU were anxious that the matter was not unduly prolonged, as it was very important for the students. The Vice Provost questioned several points on the paper, including its financial basis and also asked why none of the students had been to discuss the issues since the boycott of the Servery the previous week. The Senior Tutor asked for clarification as to why the boycott had taken place given that the original student

paper made no mention of a £ 2 meal, that she had been the one to propose it at the last meeting of Council and Council members had widely supported the proposal and had agreed to bring options and reports to the present Council meeting. Mr Kelloway said that the students had supported the action unanimously at their meeting and that some students could not afford to eat in Hall.

The Provost thanked Mr Kelloway for attending the meeting and Mr Kelloway then left.

The Vice Provost presented his paper providing further information to Council as had been requested at the end of the discussion at the last meeting. He reported that he also had continued discussions with the Catering Department about the provision of sustainable options at lower costs. Hence he was opposed to the proposed vote in the students' paper (89b) given that the discussions were on-going and included working in partnership with the Junior Members. The First Bursar said that Council approved the budget papers for the College, that he had looked at the costings and had tried to gather data from comparable institutions. He also reminded Council that if it wished to make recommendations about the provision of cheaper meals, it needed to understand the financial implications. Mr Turley said that the boycott had shown the extent of student support, and that many people, including some Fellows, felt the issues were very relevant and that they needed to keep up the momentum. It had been decided before the last Council meeting to take action if it was felt the issue was not addressed seriously.

The Dean left the meeting at this point.

Mr Turley said that the students took their responsibilities as Council members and Trustees seriously; Hall was an important part of the College community. They wished to give the cheap option a fair trial, once the numbers were known. He felt that not much had changed in the past two weeks. The Vice Provost said that he had hoped to get the trial underway this term, but further clarity was needed about what was wanted and the financial implications. Mr McCay said that the students had not warned Catering in advance of the boycott as they had not wanted staff to be laid off. Professor Moffett asked how students were informed of Council decisions and whether the students had been told that Council had asked the Vice-Provost to look at the £ 2 option.

The Provost invited the student members of Council not to present the vote given in their paper 89b, namely a request to trial a £2 basic meal option in Hall for the duration of the academic year of 2015-2016, but to agree to ask the Vice Provost to continue his work on the matter and to come with proposals and costings to the first Council meeting of the next Term.

The Provost and Professor Moffett left the meeting at this point and the Vice Provost took the Chair.

The Vice Provost said that it had been decided how to proceed and he would continue to talk to the Catering Department and to the students. Council asked the student members to make all students aware that the matter was in hand. Professor Dunn remarked that all members of Council, including the student members, wanted the same outcome, namely to provide a sustaining meal as cheaply as possible. The First Bursar pointed out that all Colleges that had cheaper meals had much higher kitchen fixed charges. The lowest meal charge at other Colleges was £2.47.

The Vice Provost said he would be happy to attend a KCSU Open Meeting if asked.

Agreed:

- a. that Mr McCay and Mr Turley would send the Minute on this issue from this Council meeting and the full Minute from the last meeting to all Junior Members;
- b. to endorse the action being taken by the Vice Provost in taking forward discussions;
- c. that the Vice Provost would bring proposals and costings for cheaper meals to the first Council meeting of the Easter Term. This would include the length of any trial period for a cheaper meal option.

90. Loans

The First Bursar presented a paper asking Council to change its regulations so that loans of works of art were reported to Council.

Agreed: to add the Council Regulation below to deal with the loan of art works.

Requests to loan College works of art, including paintings, sculptures, silver, books and manuscripts, may be approved by the First Bursar or Librarian, who will take advice as necessary. It will be a condition of all such loans that the works of art are insured and appropriately conserved. Such loans should be reported to Council in each case.

91. Development Termly Report

The Development Director had sent papers with a general description of Development events, activities and fundraising since the Development Director's last termly report, 19 November 2014.

As there was insufficient time at this meeting to ask the Director of Development to be present, the papers would be presented at the first meeting of the Easter Term.

92. Any Other Business

Application for a Grant

A paper was tabled on behalf of the Librarian asking Council's permission to submit a grant application for the National Heritage Memorial Fund for £430,000 towards the purchase of the Schroder Collection of Rupert Brooke material.

Agreed: to grant permission to the Librarian to submit a grant application to the National Heritage Memorial Fund for £430,000 towards the purchase of the Schroder Collection of Rupert Brooke material.