

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 27th May 2014 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Braybrook	<i>Attendance:</i>	First Bursar
	Dr Browne		Senior Tutor
	Dr Candea		
	Dr Flack		Mr Allen*
	Professor Keverne		
	Dr Marston <i>for item 156 and 171 only</i>		Mrs Wilson to take Minutes
	Revd Dr Morris		* <i>Open business only</i>
	Dr Omitowoju		
	Mr Abrams*		
	Mr Alexander-Dann*		

OPEN MATTERS

Apologies for Absence

Apologies were received from Dr Fischer, Dr Marston and Mr Tchernev.

Declarations of Interest

There were no Declarations of Interest.

152. Minutes of Open Matters of 13th May 2014

The minutes of the Open Matters of the meeting held on 13th May 2014 were approved and signed.

153. Action List and Matters Arising

There were no matters arising

154 Minutes of meetings:

- a. Council accepted the Finance Committee Minutes of 1st and 8th May 2014.
- b. Council accepted the Use of Choirs Committee Minutes of 29th April 2014.
- c. Council accepted the Catering Committee Minutes of 6th May 2014.

Item 6: Council approved the decision to hold a Beves Dinner each Term.

Item 9: The Provost agreed to discuss the format for Wine Nights with the Wine Steward.

Item 10: It was agreed that the Founder's Day lunch should be abolished and that widows of Fellows should be invited instead on a different occasion, eg, a specified High Table.

Item 11: It was agreed that the the ratio of Fellows to NRMs at High Table needed to be addressed.

- d. Council accepted the Research Committee Minutes of 2nd May 2014.

155. Donations

The First Bursar asked Council to consider charitable donations on behalf of the College.

Agreed to make donations on behalf of King's College to support the following charities:

King's Junior Voices	£500, backdated for one year making £1,000
Cambridge Central Aid Society	£500;
Cambridge Past, Present & Future	£300;
Mill Road Winter Fair	£200.

The first three of these donations to be continued annually until Council decides otherwise.

156. 'Birtwistle at 80'

Dr Marston presented a paper on behalf of Mr Richard Causton asking Council to support the 'Birtwistle at 80' Festival, which would take place 6th to 8th November 2014, either by making a direct grant towards the costs involved in the concerts to be held here, or by means of a guarantee against loss.

Dr Marston explained that Mr Causton needed some funds in place to be able to sign contracts for the concert. The First Bursar and Financial Tutor would speak to Mr Causton about funding and the contracts.

Agreed: to give full support the initiative of the 'Birtwistle at 80' festival and to endorse the use of funds from the College Rylands Fund for this festival.

157. Use of Hall in Michaelmas Term by Development

The Vice Provost presented a request from the Development Office for permission to use the Hall (and various other rooms) on Saturday 18th October and Saturday, 29th November in the Michaelmas term 2014, for the Economics Dinner and 1441 Foundation Dinner respectively.

Agreed: to allow the Development Office to use the Hall on Saturday 18 October and Saturday 29 November 2014 for the Economics Dinner and 1441 Foundation Dinner respectively.

158. French Lecteurs

The Senior Tutor presented a paper explaining the history of the Lecteurs exchange scheme. The two chosen for the year 2014 to 2015 were Gildas Tilliette (Paris) and Kevin Christin (Lyon).

Agreed: to appoint Gildas Tilliette (Paris) and Kevin Christin (Lyon) as Lecteurs for 2014-15.

159. Renovation of the Organ

The Dean presented a paper explaining that major repairs were required to the Chapel organ at a cost of approximately £1 million. The Development Office was working with the Director of Music to try to raise this money. In the hope that this would be successful, Council was asked to approve, in principle, the appointment of Harrison & Harrison to carry out the work. The Dean confirmed that agreement would not commit Council or the College to placing the work, which it was hoped would be arranged after the 2015 celebrations.

Agreed: in principle, to appoint Harrison & Harrison to carry out repairs to the Chapel organ in 2016-17.

160. Development and the Budget

The First Bursar submitted a paper about the merits of separating Development expenditure and income from the remaining parts of the College budget. The Finance Committee felt that Council might wish to consider this in advance of the main budget submission.

The First Bursar explained that Development finances worked differently from other Departments, and were less predictable. In the last few years, untied donations had matched the cost of running the Development Office. If Development finances were separate, then they would still report to the Finance Committee on income received and costs, and also to the Development Committee, who would then report to the Annual Congregation. Council would continue to receive the Termly Development reports. It was felt more information was needed.

Agreed: Council agreed that the Finance Committee could continue to consider reporting in this way and this could be reflected in the Budget paper presented to Council in two weeks' time. There was one abstention from this vote, which was otherwise unanimous.

161. Room Occupancy in Grasshopper Lodge

The Senior Tutor submitted a paper on behalf of the Assistant Tutor, asking to approve the following arrangement for part room occupancy of Grasshopper lodge for 2014-15 during its renovation work.

Agreed: to give conditional approval to the proposals contained in the paper, subject to the First Bursar's agreement to any specific arrangements reached.

162. Harassment and Bullying Policy

The Vice Provost presented a paper on establishing a policy for the College. Recent media coverage has brought to wide public attention that significant harassment, sexual in particular, takes place. It also revealed how ineffective generally were the measures in place to protect people from being harassed, and to deal with harassment when it occurred. The purpose of the paper was to establish a working party to develop a more comprehensive harassment and bullying policy for students of the College. The working party would report back to Council no later than the end of the Michaelmas term 2014.

A document already existed. It was felt that the working party should include the graduate and undergraduate Welfare Officers, but that it should not become too large to work effectively.

Agreed: to establish a working party to develop more comprehensive harassment and bullying guidance for students of the College. The working party would report back to Council no later than the end of the Michaelmas term 2014.

The working party would comprise:

Dr Allen

Dr Barber

Dr Browne

Eva Nanopoulos

The Senior Tutor

The Vice-Provost

The Graduate Welfare Officer

The Undergraduate Welfare Officer

163. Open Days

Dr Omitowoju presented a paper on Open Days in the College.

Council discussed whether students should act as custodians on these days. The Domus Bursar felt that custodians were needed to work with the students and said he would speak with the Porters and students to make this work. The Admissions Tutor would also speak to the Custodians.

164. Any Other Business

a. First Eastern General Hospital:

The Provost tabled copies of a letter asking about the possibility of funding for the First Eastern General Hospital.

The Provost agreed to write asking for more information so that this could be discussed further.