

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 29th April 2014 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Braybrook <i>to item 145</i>	<i>Attendance:</i>	First Bursar
	Dr Browne		Senior Tutor
	Dr Candea		Mr Tchernev*
	Dr Fischer		Mr Allen*
	Dr Flack		
	Professor Keverne		Mrs Wilson to take Minutes
	Dr Marston		* <i>Open business only</i>
	Revd Dr Morris		
	Dr Omitowoju <i>to item 150</i>		
	Mr Abrams*		
	Mr Alexander-Dann*		

OPEN MATTERS

Apologies for Absence

Apologies were received from Dr Adkins and Mr Isaac.

Declarations of Interest

There were no Declarations of Interest.

132. Minutes of Open Matters of 29th April 2014

The minutes of the Open Matters of the meeting held on 29th April 2014 were amended, with the word "Graduate" in Item 116 being changed to "undergraduate", and then signed.

133. Action List and Matters Arising

It was decided that the date of completion for the items on Use of the Web and the Annual Report for the College Collections should be changed to the Easter Term.

134 Minutes of meetings:

- a. Council accepted the Buildings and Safety Committee Minutes of 25th April 2014.
- b. Council accepted the Finance Committee Minutes of 24th April 2014.
- c. Council accepted the Adornment Committee Minutes of 14th February 2014.

135. Buildings

- a. Buildings Policy

The First Bursar presented a document prepared by the Domus Bursar proposing a policy on buildings to guide the Buildings Committee in presenting proposals to Council or the Governing Body. This policy should provide the basis for planning and determining strategic priorities for the College. The Vice Provost thanked both Bursars for their work on planning the way forward. He reported that the Governing Body had voted to view the Works programme at least once a year. The First Bursar said a number of issues had been raised and he welcomed further comments. He explained that whilst the Buildings Committee did show the priorities for future work with the colour coding system, any suggested works had to go to Council and the Governing Body for approval. The Vice Provost suggested that Council review this item and that it be added to the Action List; the First Bursar said this would need to be by the end of the Easter Term to be in time for the budget setting.

b. Buildings Finance

The First Bursar submitted a paper setting out the basis on which the College, and the Buildings Committee in particular, should evaluate building projects from a financial viewpoint.

c. Buildings Requirements v Priorities

Council received a paper setting out Buildings Requirements versus Priorities.

d. Buildings Programme

Council received and considered documents relating to the Buildings Programme.

136. Request to hold an Elizabethan Pageant

The Dean presented a paper from Great St Mary's Church requesting permission to process into the College and hold a service in Chapel on Saturday 13 September 2014. This would be part of an Elizabethan Pageant being organised by Great St Mary's to celebrate the 450th anniversary of Elizabeth I's visit to Cambridge.

Agreed: to grant permission to hold an Elizabethan Pageant, subject to satisfactory arrangements being made with the Dean and the First Bursar.

137. Stephen Glanville Fund

The Stephen Glanville Fund is a fund in memory of a former Professor of Egyptology and Provost of the College used for any "educational or charitable purpose within the College, or University or City of Cambridge". Each year the precise use of the fund is determined by a Committee of King's undergraduates made up of the Scholars of the College in the third year.

The following awards were made this year:

Streetbite - £200

SexYOUality - £600

Aspire programme - £1000

FoodCycle Cambridge - £1000

138. Audit Room Fitting of Curtains

A paper was presented on behalf of the Domus Bursar asking Council to reconsider the cost of fitting curtains in the Audit Room, following consideration and recommendation of the Adornment Committee. The Vice Provost, speaking also on behalf of the Domus Bursar, said that the increase in budget was to allow for curtains

that would both improve the acoustics of the room and block out the light. The First Bursar said that advice had been taken from acousticians, and that the alternatives were to lay a carpet or hand baffles from the ceiling. The Domus Bursar had found a tapestry and was investigating the cost of repairs. This could be hung on the end wall.

Agreed: to approve the purchase of curtains for the Audit Room at the increased cost of £4,619 + VAT.

139. Xu Zhimou Exhibition in the Chapel

The Provost presented a paper on behalf of Professor Alan Macfarlane and Zilan Wang giving further information on the proposed temporary photographic exhibition celebrating the relationship between King's College and the poet Xu Zhimou. Council had approved this in the Lent Term, subject to the dates being acceptable.

*The paper said the Exhibition would open on 30th June and referred to an opening reception. The Dean said he had not been able to agree to the reception being held in the Chapel on 30th June due to a clash of events.**

**NB It has now been decided to hold the opening reception and exhibition on 30th June in the Chetwynd Room and then move the exhibition to the Chapel on 1st July.*

140. Tour de France Song Cycle

The Dean presented a paper seeking Council approval for a proposal for the Choir to participate in a Cambridge City Council-sponsored initiative to celebrate the visit of the Tour de France to Cambridge.

The First Bursar remarked that as the closing of the College would result in lost revenue, this was in effect a donation and the College should be recognised as a supporter alongside the City Council. Council agreed that the College should have recognition for what was in effect a donation. The Vice Provost was concerned at the gates being locked and felt that the College should be kept open if staffing could be arranged. The First Bursar said that other colleges on the route would be closed on health and safety grounds. There would be no support in terms of financial assistance from the Council or from the organisers. It was agreed to review the item at the meeting on 11th June.

141. Singing on the River

The Dean submitted a paper proposing a repeat of the arrangements made in the last two years for the 'Singing on the river' concert, by which the College worked with Scudamore's to help restrain disruption by punts during the concert and to offer special seats to guests.

Agreed: to give conditional approval to the proposals contained in the paper, subject to the First Bursar's agreement to any specific arrangements reached.

142. Buying Flats in North-West Cambridge

The First Bursar presented a paper in response to Council's request at its last meeting for further information about the financial attractions of joining with several other colleges to purchase flats in North West Cambridge.

The First Bursar reported that the Investment Committee was happy that this was a reasonable investment. It would not be wise if the accommodation was bought to be let out at a discount. The flats could be let out privately to Fellows and students. If the College charged the same rent as that proposed by the University, there would be both

a decent return on rental and capital growth. It would be possible to sell flats individually as they were leasehold. The flats were of good quality, with high sustainability and consequent low maintenance costs.

Agreed: On the advice of the Investment Committee to recommend to the Governing Body that the College purchase a block of flats in North West Cambridge as part of a consortium with four other colleges for the purpose of investment under the Investment Committee, the flats to be let at commercial rates.

The Vote was passed with one against and three abstentions.

143. King's Review

The First Bursar presented a paper asking Council to consider funding for "King's Review". This was a College magazine designed to encourage interesting and high quality journalism.

The First Bursar said that the King's Review could be supported in many ways. It was suggested that students be used to work on the website to keep down the costs. Tied funds were discussed, including the Rylands, which had significant unspent income some of which might be used to support the Review. This fund was under the control of the Tutors.

The First Bursar reported that he was having discussions with the Charities Commission about unusable tied funds.

Agreed:

- a. to congratulate King's Review on the quality of its articles.
- b. that King's Review should be a College Society with Professor Prendergast as its first Senior Treasurer.
- d. to ask the Tutors to consider using the Rylands Fund to support the King's Review.

144. Milton Hospice Banquet

The Dean presented a paper from Milton Hospice, who were asking the College if it would be possible to hold a 25th anniversary banquet for supporters in the Ante-Chapel. The paper explored the issues and invited a response from Council.

It was reported that Ian Jones was keen to hold a similar dinner as part of the Chapel's 500th anniversary celebrations in 2015. It was felt that a decision was needed for both events together. Council debated whether a dinner this year would be a good trial for the proposed event in 2015, or whether having two dinners in successive years would lessen the impact. The Dean reported that the date was likely to be 25th September.

Agreed: to accede to the request in principle, subject to consultation with the appropriate College Officers and to satisfactory arrangements being made and agreed with the Dean, First Bursar and Catering Manager.

145. Main Event Proposal for King's Fun Day

The KCSU President presented a paper asking Council to confirm the main event plan for the King's Funday 2014.

Dr Braybrook asked whether the event should be moved away from Suicide Sunday. It was agreed that the date should be kept.

Agreed: to approve the proposed plan for King's Funday, subject to the approval of the Lay Dean, Domus Bursar, Designated Premises Supervisor, Head Porter and Health and Safety and Compliance officer.

146. Smoking in the College

The Vice Provost submitted a paper on Smoking in the College. The President of KCSU, Ivan Tchernev, and the Vice Provost had discussed smoking in undergraduate rooms. The paper asked Council to consider how it wished to take forward whether or not to permit smoking in the remaining undergraduate rooms. It also allowed the opportunity to review the designated smoking areas within the College.

Any ban could only be applied to students who had been made aware before applying for accommodation in College. The effects of passive smoking were discussed and the College's duty of care to staff who clean rooms. Dr Browne said this was not about the students, it was about the College. There was some feeling that further consultation with students was not relevant. The Vice Provost said that most colleges had introduced a ban on smoking in College buildings. The Graduate President queried whether e-cigarettes would be included in any ban. The Vice Provost would bring a paper to the Council meeting on 11th June, and would speak to the Catering Manager about the effects of any ban on conference business.

Council was minded to ban smoking in all indoor areas of the College and requested the Vice Provost to bring a paper on this matter to the Council meeting of 11th June 2014.

147. Any Other Business

a. Dinner in Chapel 2015 (from item 146)

Agreed: in principle that the College would be prepared to hold a similar event (as proposed by Ian Jones, Chair of the Development Board) in connection with the 2015 celebrations.