

## **KING'S COLLEGE, CAMBRIDGE**

At a meeting of the Council held in the Wine Room  
On Tuesday, 21<sup>st</sup> January 2014 at 4.30 pm

<i>Present:</i>	Provost	<i>In</i>	Vice-Provost
	Dr Adkins	<i>Attendance:</i>	First Bursar
	Dr Braybrook		Senior Tutor
	Dr Browne		Domus Bursar
	Dr Fischer		Mr Allen*
	Dr Keverne		Mr Tchernev*
	Dr Marston		Dr Griffin <i>for items 6 and 17</i>
	The Revd Dr Morris		Margherita Cornaglia <i>for item 8</i>
	Dr Omitowoju		
	Mr Abrams*		
	Mr Alexander-Dann*		
			Mrs Wilson to take Minutes
			<i>* Open business only</i>

### **OPEN MATTERS**

#### **Apologies for Absence**

Dr Flack is on leave. Apologies were received from Dr Candea.

#### **Declarations of Interest**

The First Bursar has an interest in item 12 as the Senior Treasurer of the Marlowe Society.

#### **1. Minutes of Open Matters of 26<sup>th</sup> November 2013**

The minutes of the Open Matters of the meeting held on 26<sup>th</sup> November 2013 were approved and signed.

#### **2. Action List and Matters Arising**

The Vice Provost asked Council members to add reports and other items to the Action List to give a full view of matters to be discussed.

#### **3. Minutes of the Chapel Committee of 28 November 2013**

Council accepted the Minutes of the Chapel Committee of 28 November 2013.

#### **4. Minutes of the Church Patronage Committee of 24 October 2013**

Council accepted the Minutes of the Church Patronage Committee of 24 October 2013.

#### **5. Minutes of the Library Committee of 14 January 2014.**

Council accepted the Minutes of the Library Committee of 14 January 2014.

## **6. Rent Reduction, Bene't Street**

*The former Assistant Tutor submitted a paper that reported that there had been a number of problems with the new Bene't St. Hostel, most particularly the sounding of the fire alarm from the restaurants. The Tutors had proposed a reduction in rent generally for residents of the hostel, and for a permanent reduction of rent bands for some residents.*

*The Tutors had inadvertently banded some of the rooms in Bene't Street in band 5 rather than band 4, as they had been working from the plans and had not realised the actual sizes of the rooms.*

*On the question of the Fire Alarms, the First Bursar felt that the College was not responsible for the noise and that therefore it should not pay compensation in respect of these rooms, although a payment for hardship might be considered. The building was leased to Manchester Pension Corporation, and the First Bursar had written to them, to their agents in Cambridge, Bidwells, and to the restaurants about the alarms problem. He emphasised that the College had no power to enforce any action, but hoped that they would be persuaded and that they might offer some compensation which would then be passed on to the students. The College had taken the action of isolating the alarm for the rooms so that it no longer sounded during working hours, although it was hoped that it would be possible to reinstate alarms for the whole day in the near future when the problem had been solved. In the event that the alarms continued to cause a problem the College would ask the Fire Brigade to close the restaurants on the grounds of health and safety for not operating a correct fire procedure. By the end of Term the First Bursar expected either to have received compensation from the lessees, or to be able to consider a hardship payment.*

Agreed:

- a. with regard to the rent bands of rooms 210, 301, 302, 303, 304, and 305 in the Bene't Street Hostel, to alter the rent bands of these rooms from band 5 to band 4, with the change applying retrospectively from the beginning of the Michaelmas term 2013.
- b. to delay any decision regarding compensation for the disruption caused by false fire alarms until the last meeting of Term.

## **7. Monteverdi Vespers**

*The Dean requested permission for the BBC to broadcast on Radio 3 the Monteverdi Choir concert taking place in the Chapel on 5 March 2014.*

Agreed: to give permission for the broadcasting to take place, subject to the approval of the First Bursar.

## **8. King's Affair Capacity**

*The King's Affair Committee requested Council's permission to increase capacity of the King's Affair by 50 paying guests. If Council did not agree to this, the Committee asked Council to confirm the standard capacity of 1450.*

*Ms Cornaglia explained that in previous years the ante Chapel had not been counted when assessing the numbers allowed. The First Bursar replied that whilst the numbers permitted in terms of Health and Safety might be higher than the maximum guests number, the College needed to take into account how this worked in practice, and given that a large number of attendees would congregate in certain areas, 1450 was deemed to be the maximum number for practicality and comfort although it was*

*under the strict legal limit. It might be possible for the Committee to reduce the number of free tickets given out, thus releasing more tickets for sale. Council had agreed last year that it would not consider applications to increase the numbers for future King's Affairs.*

Agreed: to confirm the standard capacity of 1450.

## **9. Race For Life**

*On behalf of Cancer Research UK the Domus Bursar requested permission to stage part of the 2014 Race for Life Charity Event through King's College. The race would take place on 20<sup>th</sup> July 2014, and would follow the same format as in recent years.*

Agreed: that the organisers of the annual Race for Life Charity Event be allowed to make arrangements to proceed through King's College on Sunday, 20<sup>th</sup> July 2014, subject to detailed agreement with the Domus Bursar, Head Porter and the Head Gardener.

## **10. Audit Room**

*The Domus Bursar asked Council to consider the proposal to fit curtains in the Audit Room, to further improve blackouts for presentations, and also contribute to echo reduction and aesthetics in the room.*

*He explained that the Clerk of Works preferred the idea of blinds and did not feel curtains would reduce the echo. The meeting queried whether this matter should have been submitted to the Adornment Committee before coming to Council.*

Agreed:

- a. to authorise the Adornment Committee to approve the purchase of curtains for the Audit Room at a cost of £1328.96 + VAT or to take other measures it felt appropriate within the same cost level, and report back to Council.
- b. to try hanging curtain or other material at the windows before any further action or expenditure to check whether the echo was reduced.

## **11. Chariots of Fire Charity Event**

*The Domus Bursar submitted a request to stage part of the 2014 Chariots of Fire Charity Event through King's College. The race would take place on 21<sup>st</sup> September 2014, and would follow the same format as in recent years.*

Agreed: that the organisers of the annual Chariots of Fire Charity Event be allowed to make arrangements as described in the paper to run through King's College on Sunday, 21<sup>st</sup> September 2014, 9.30am – 11.30am, subject to detailed agreement with the Domus Bursar, the Head Porter and the Head Gardener.

## **12. Gertrude Kingston Fund**

*The First Bursar submitted a request from the Marlowe Society that the Gertrude Kingston Fund provide a guarantee against loss up to £3,000 for its forthcoming production of Marlowe's Doctor Faustus at the Arts Theatre.*

*The First Bursar explained that the fund was held by the College on behalf of a trust set up to further student drama in Cambridge. It was used to support individual events, usually by guaranteeing any losses, by donations to the ADC and by substantial donations to the Arts Theatre appeals*

Agreed: that the Gertrude Kingston Fund should provide a guarantee against loss to the Marlow Society for £3,000 to support their production in 2014.

**13. Bunker Room Events Lent 2014**

*The Domus Bursar gave an update to Council on the approved Bunker Events Term Card, including the Mingle on 14<sup>th</sup> March 2014.*

Agreed: to approve the Lent 2014 Bunker Term card.

**14. Barclays Bank Event**

*The Domus Bursar submitted a request from Graduate Promotions to promote graduate careers at Barclays Bank, which would follow the same format as in recent years.*

*The students felt there was little benefit to King's students from this event, and felt that the College should ask for a donation from the promoters.*

Agreed:

- a. that Graduate Promotions be allowed to hold a one day event on Thursday 6<sup>th</sup> February 2014 from 1100 - 1500 on the Backs, adjacent to Queens' Road, to promote career opportunities with Barclays Bank, subject to detailed agreement with the Domus Bursar, the Head Porter and the Acting Head Gardener.
- b. that the Domus Bursar speak to Graduate Promotions about the possibility of a donation to the College.

**15. Request to illuminate the Wilkins Screen**

*On behalf of e-luminate the First Bursar requested permission to illuminate the Wilkins' Screen during the e-luminate festival in February 2014.*

*The First Bursar reassured the Dean that the illuminations would not include the Chapel.*

Agreed: to allow the Wilkins' Screen to be illuminated from 12<sup>th</sup> to 23<sup>rd</sup> February subject to detailed agreement with the Domus Bursar, Head Porter and Head Gardener.

**16. Salary Increase**

*The First Bursar requested Council's approval for a proposal to increase salaries by 1% from 1<sup>st</sup> August 2013. This would be in line with the proposal from the Universities and Colleges Employers Association, and with the intention of Cambridge University.*

*He further explained that it was proposed to pay this increase to both academic and support staff with immediate effect.*

Agreed: that all salaries for employees of King's College should be increased by 1% from 1<sup>st</sup> August, 2013.

**17. Rent Bands**

*The Senior Tutor spoke to a paper written by the former Senior Tutor outlining the procedure that had been used to decide on room rent bands in the past, and commending a different system for the future.*

*The Senior Tutor said that rebanding had occurred without the knowledge of either the former Senior Tutor or the Council. The First Bursar explained that it had been decided in previous discussions on setting rents that when rebanding took place, the net income from those rooms used in the previous year had to remain unchanged. The Assistant Tutor said he would visit more rooms to check the standard.*

Agreed:

- a. that from September 2014 rooms in New Garden Hostel, Spalding Hostel and on the 4th floor of Keynes Building should revert to the rent band to which they were assigned in 2012–13 pending any agreement on rebanding.
- b. that the Assistant Tutor set up a Working Group consisting of Fellows and students to report to Council on the possibilities of rebanding of student rooms, if possible before the room ballot.
- c. that all changes to the rent bands of rooms or rent levels require approval by Council.

## **18. CRASSH Humanitas Professorship in Vocal Music**

*The Provost submitted a request from Professor Simon Goldhill that King's host a second CRASSH Professorship in Vocal Music, along the same lines as the Professorship in Women's Rights.*

Agreed: that King's should host a second CRASSH Humanitas Fellowship in Vocal Music, starting in 2014/15, subject to agreement on appropriate dates.

## **19. Council papers distribution**

*The Provost asked Council to consider whether they wished to continue having all papers distributed in hard copy or whether these could in future be sent out via e-mail. This would be a substantial saving in paper and in time.*

*Several members of Council felt that hard copy helped in promoting discussion at Council meetings.*

Agreed: that the Provost and Vice Provost produce a paper with suggestions.

## **20. Any other business**

### **a. Exhibition of photographs in Chapel**

*The Provost submitted a request on behalf of Professor Macfarlane for an exhibition of photographs related to Xu Zhimou to be staged in Chapel during the summer of 2014.*

Agreed: to give permission for the exhibition to be staged in Chapel subject to the agreement of the Dean and all costs being borne by the exhibitors.