

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
On Tuesday, 5th March 2013 at 4:30pm

<i>Present:</i>	Provost	<i>In</i>	Vice Provost
	Dr Adkins	<i>Attendance:</i>	First Bursar
	Professor Dunn		Senior Tutor <i>except part of item 115</i>
	Dr Flack		Domus Bursar
	Professor Keverne		Ms Fitzpatrick*
	Dr Marston		Mr Farrell* <i>Items 85 - 87 and 93</i>
	Dr Moody <i>to item 107</i>		Professor Proctor
	Dr Musallam		Mrs Bressor <i>Items 108 - 114</i>
	Dr Omitowoju <i>to item 113</i>		Professor Bate <i>Items 85 - 87</i>
	Dr Zeeman <i>to part of item 118</i>		
	Mr Abrams*		Mrs Wilson to take Minutes
	Ms Melendez*		* <i>Open business only</i>

OPEN MATTERS

Apologies for Absence

Apologies were received from the Reverend Dr Morris.

Declarations of Interest

There were no declarations of interest.

85. Minutes of Open Matters of 19th February 2013

The minutes of the Open Matters of the meeting held on 19th February were approved.

86. Action List and Matters Arising

There were no matters arising.

87. Research Strategy

Received: a paper from the Research Managers.

The Provost thanked Professor Bate and Professor Burgwinkle for their work during their terms as Research Managers.

88. Strategy: values

Received: a paper from the Provost.

89. Strategy: buildings and development

- a. Received: a paper from the Provost.
- b. Agreed:
 - i. The desirability of establishing a Building Fund to into which 1.6M is paid annually, with exact proposals to be worked up by the Provost and Bursar and brought back to the Council.
 - ii. All building costs, except for the chapel and exceptionally large (in effect new build) projects, should be met from this fund.
 - iii. For this purpose alone, Development would need to raise an additional 750k to 1M a year (or an equivalent additional endowment of some 25-30M) in money that is available to spend as the College chooses.
 - iv. To plan two large, special, imaginative projects (or appeals), each aimed at major donors. One concerns public and performance space by Chetwynd Court; the other concerns the chapel, celebrating the 500th anniversary of its completion.

90. Strategy: Finance

Received: a paper from the Bursar.

91. Minutes of the Buildings and Safety Committee of 11th February 2013

Received: the Minutes of the Buildings and Safety Committee of 11th February 2013.

92. Minutes of the Garden Committee of 7th February 2013

- a. Received: the Minutes of the Garden Committee of 7th February 2013.
- b. Noted: that Professor Bateson is Chairman of the Garden Committee for 2013.

93. Tutors in King's

- a. Received: a paper from the President of KCSU.
- b. Agreed: to review this item in the Easter Term 2013.

94. King's Voices Trip to Berlin

- a. A paper was received from the Dean.
- b. Agreed: that King's Voices be given permission to perform in Berlin.

95. King's Voices Working Party

- a. Received: a paper from the Dean.
- b. Agreed: to proceed with the process of advertizing for, and appointing an Assistant Director of Music with special responsibility for King's Voices on a part-time basis, along the lines indicated in the paper.

96. James Essay Prize

Received: a paper from the Senior Tutor announcing the following awards for the James Essay prize:

- 1. A. Compton-Joseph (£300)
- 2. I. Grinis (£200)
- 3. A. Bruder (£100)

97. Bridge the Gap

- a. Received: a paper from the Domus Bursar.
- b. Agreed: to participate in the Bridge the Gap charity walk on 15th September, 2013. The organisation of the event is to be agreed with the Head Porter and the Domus Bursar.

98. Parking Policy

- a. Received: a paper from the Domus Bursar.
- b. Agreed:
 - i. To introduce secure parking to allow access to Fellows and College employees with permit holders only. This has already been done at Garden Hostel, and a similar barrier has been commissioned in Kingsfield. Parking on the cobbles is monitored by the Porters.
 - ii. To stop the use of car parking spaces for overnight and/or long term parking use (i.e. absent on holidays), and instruct all College personnel that parking is for daily use only.
 - iii. To make use of Grasshopper and Cranmer parking areas during periods of increased demand for parking in the College (i.e. contractors and conferencing).
 - iv. To review the effectiveness of this policy early in 2014.

99. Use of College accommodation for Bed and Breakfast purposes

- a. Received: a paper from the Domus Bursar.
- b. Agreed:
 - i. to recognise income generation opportunities through Bed and Breakfast, and to approve the use of Bene't St hostel for this purpose provided the rooms are not required for student or conference use, which would take priority.
 - ii. to review the benefits of bed and breakfast as a source of revenue to the College, and report to Council in Michaelmas Term 2013.

100. Rent Reduction in Keynes/Webbs

- a. Received: a paper from the Senior Tutor and the First Bursar concerning compensating residents in the Keynes Building and Webb's Court for the further disruption consequent upon building work there during the academic year 2012–13.
- b. Agreed: to compensate affected residents of the Keynes Building and Webb's Court on the terms indicated in the paper, the costs to be met by St Catharine's College.

101. Prizes

Received: a paper from the Senior Tutor announcing the following prizes:

The Susie Gautier-Smith Book Prize awarded to a student for "making a large contribution to drama during the year" was made to Rebecca Odman-Stonehouse.

The Jasper Ridley Prize awarded to undergraduates for "knowledge of and devotion to music, Greek literature, or both" was made to Ruairi Bowen, Olivia Fitzgerald, Curtis Gallant, Eorann O'Connor, Eleanor Re'em, Jack Weller.

The Edward Gollin Prize for an undergraduate “who takes an interest in music, especially in connection with the music of the College and the University” was made to Daniel D’Souza and Ian Tsui.

The Bertram Faulkner Prize for a student “who has made a lasting contribution in the field of musical scholarship, composition or criticism” was awarded to Henry Hawkesworth.

102. Cambridge Shakespeare Festival

- a. Received: a paper from the Bursar.
- b. Agreed: to permit the Cambridge Shakespeare Festival to stage performances in the Fellows’ Garden from 8th to 27th July 2013, at a fee of £165 per day. Detailed arrangements to be agreed with the Domus Bursar, Head Porter and Head Gardener.

103. Charging for use of College public rooms

- a. Received: A paper from the Vice Provost.
- b. Agreed: that no change be made to the current arrangements for booking the College’s public rooms and that, normally, there should be no charge for the use of our public rooms by anyone who is not a member of the College.

104. Chetwynd Court paper

- a. Received: a paper from Dr Flack.
- b. Agreed: to set up a working party with the terms of reference as detailed in this paper with the following membership: First Bursar; Domus Bursar(Convenor); Clerk of Works; Buildings Fellow; conferencing and catering rep; UG and PG reps; Adornment rep; VP; Lay Dean; Tutor; Fellow architect; other Fellows who have shown a keen interest in this project.

105. Graduate Bar Proposal

- a. Received: A paper from KCGS Graduate Bar Committee
- b. Agreed:
 - i. To permit the opening of the Vacation Bar as a Graduate Bar supplementing Graduate Drinks on two Fridays in the first half of Easter Term time, subject to approval of the DPS.
 - ii. That the operation of the Graduate Bar for the entirety of the 2013-2014 academic year be discussed at the end of Easter Term, including the use of the profits made, and that full information be made available to Council for this discussion.

106. King’s Affair proposal

- a. Received: a paper from the King’s Affair Committee.
- b. Agreed: to approve the proposals for the King’s Affair 2013 as set down in the paper, subject to the usual permissions being obtained from the Domus Bursar, the Lay Dean, the Designated Premises Supervisor, the Head Gardener and the Head Porter.

107. The Gertrude Kingston Fund – Greek Play 2013

- a. Received: a paper from the Bursar.
- b. Agreed: that the Gertrude Kingston Fund will provide a guarantee against loss of £3,000 for the Greek Play 2013.
- c. Agreed: that the College should supply six rooms for the month of September and the cost for these should be charged to the Gertrude Kingston Fund.

108. Development Termly Report

Received: the Termly Report from the Director of Development.

109. Ordinary Business Gifts

- a. Received: a confidential paper listing new gifts and pledges of £10,000 and above received between 11 October and 14 February for Council approval.
- b. Agreed: To accept the paper.

110. Any Other Business

There was no other business.