

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held in the Wine Room
on Tuesday 8 June 2010 at 4.30 pm

<i>Present:</i>	Vice Provost	Francesco Messineo) for Open
	Senior Tutor	Charlotte Kuhlbrant) Business
	Dr Barber	Ji Moon) only
	Dr J Browne		
	Professor Dunn		
	Dr V Harris		
	Professor Henderson	In attendance:	
	Dr Laidlaw	Bursar	
	Mr Rowbottom	Ms Amiss	
	Mr Trevithick	Professor Keverne) for item
	Dr Zeeman (up to item 174)	Mr Billington) 173 only

The Provost is on leave for Easter Term 2010. Apologies were received from Dr Griffin and Mr Komporozos-Athanasίου.

OPEN MATTERS**Declarations of Interest**

There were no declarations of interest.

171. Minutes of Open Matters of 25 May 2010

The minutes of Open Matters of 25 May 2010 were approved as drafted.

172. Action List and Matters Arising

- a. Received: the action list of open matters.
- b. Agreed: there were no matters arising.

173. Budget 2010-2011

Received: a paper from the First Bursar.

Agreed:

- a. To note the College's failure to meet its budget during the current year and to encourage those Heads of Departments who have exceeded their budgets to redouble their efforts to ensure that budgets are kept to.

- b. To approve and recommend to the Governing Body the changes in the treatment of the School, Newton Trust Bursaries, and Capital expenditure proposed by the Finance Committee.
- c. Despite the projected deficit of £511,447, to recommend the budget for 2010-2011 to the Governing Body on condition that the College decides, within the next year, how best to return to, and sustain, a balanced budget without inflicting lasting collateral damage on the College as a place of education, religion, learning and research.
- d. That Council will meet again on 15 June 2010 at 3 pm to consider possible areas where changes could be made in the future.

174. Catering Charge

- a. Received: a paper from the First Bursar.
- b. Agreed: to increase the Catering Charge for students from the start of the next Academic Year to £89.50 per term.

175. Conflicts of Interest

Received: a paper from the First Bursar on the Rules for the Management of Conflicts of Interest, approved by the Colleges Committee on 22 May 2010.

176. Marquees

- a. Received: a paper from the First Bursar setting out a draft policy on the erection of marquees on the back lawn.
- b. Agreed: to adopt the policy, as amended by Council and as set out below.

This policy is intended to cover the erection of marquees on the back lawn for external catering purposes outside term. Any other requests for marquees will need to be considered individually by Council. This will include use for the June Event; for University events; and any use of marquees during term.

Permission to erect a marquee will always be subject to the agreement of the Head Gardener, the Designated Premises Supervisor, and the First Bursar. The marquee must have a solid floor to protect the grass and the paths to the entrances. No marquee may remain in place for more than 5 days. The position of marquees should be discussed with the Head Gardener to ensure that wear is properly spread. The size of the marquee should be limited to an area of 450m². [This is the size of largest marquee that has been used in recent years.]

The number of events for which marquees can be used should be limited, with no more than 6 events during any one year.

Any noise from within a marquee must be carefully controlled. At all times, any amplification must comply with City Council Bye-laws and with the College's policy on limiting noise. Amplification should only be used where essential. There must be no amplification where it would disturb official College events, and use of the marquee should end by 9 pm.

Applications to use a marquee in this way should be sent to the First Bursar, who should be satisfied that the scale of financial gain from each permission granted is commensurate with the level of disruption foreseeably inflicted. If approved, they will be reported to Council. Notice will be sent to all those in the College explaining any events that require the use of a marquee.

- c. Agreed: to review the policy in two years' time.
- d. Agreed: to approve the following two requests for the erection of marquees, subject to detailed arrangements being approved by the Head Gardener, the Designated Premises Supervisor, and the First Bursar:
 - National Farmer Union reception for 220 people on 21 July 2010; and
 - "Powwow" reception for 650 people on 26 July 2010.

177. Closure of Kitchens

- a. Received: a paper from the First Bursar.
- b. Agreed: that the cafeteria, High Table and Buttery would be closed for the period 28th to 30th August, 2010 to enable investigative work in the College Kitchens to take place.

178. Finance Committee Minutes

Received: the minutes of the Finance Committee meetings held on 6 May and 13 May 2010.

179. Investment Committee Minutes

Received: the minutes of the Investment Committee meeting held on 7 May 2010.

180. Development Report

Received: an oral report from the Vice Provost.

181. Garden Parties in the Fellows' Garden

- a. Received: a paper from the Bursar.

- b. Agreed: to give permission for a Garden Party in the Fellows' Garden as listed in the paper, subject to detailed arrangements being agreed with the Head Gardener according to the rules agreed by Council.
- c. Agreed: to give the First Bursar delegated authority to approve any subsequent garden parties for this year.

182. Meeting Card for Michaelmas Term 2010.

Received: the meeting card for Michaelmas Term 2010.

183. Permission for photography

- a. Received: a paper from the First Bursar.
- b. Agreed: not to give permission for photographs to be taken on the back lawn on 1st July, 2010.

184. Any other business

Mr Messineo reminded Council that the proposed changes to the Ordinances concerning the composition of Council were scheduled to be discussed at the Congregation on 22 June. It was noted that the Junior Members would be making a case against the re-designation of two of their number as non-voting ex-officio members (parallel to the similar re-designation of the First Bursar, Vice-Provost, and Senior Tutor).