

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
on Tuesday 4th July 2023 at 2.00pm in the Audit Room and via Zoom

Present:	Provost	In Attendance:	Vice-Provost
	Professor Sharman		Senior Tutor
	Professor Dunn		First Bursar
	Professor Hall		Registrar
	Professor Griffiths		
	Dr Adhikari		
	Dr Good		
	Dr Dolan (via Zoom)		
	Mr Erwig* (via Zoom)		

*Open Business

Apologies for Absence

The Domus Bursar, Dr Taylor and Ms Olumide-Wahab apologised for their absence.

Professors Giannitsariou and Candea were on leave.

OPEN BUSINESS

290 **Declarations of Interest**

None.

291 **Minutes of Open Business 13th June 2023**

Approved.

292 **Matters arising**

None.

293 **Council Timetable – Open Matters**

In agenda, with a number of papers due to be reported during the Vacation Term (Budget for Concerts Report). Outstanding papers are as follows:

- Qualification as a Charity Trustee (First Bursar) – to be provided in Michaelmas 2023 along with proposals for training to be undertaken by Council on their role as trustees;
- Review of Policies (Registrar) – to be provided after the summer following review by Registrar;
- Budget for Concerts Report (Director of Music) – will be provided for Council's meeting on 18th July.

Council has taken the view that the Head Teacher's Report is no longer required following the legal separation of King's College School and the College. The First Bursar will report to Council on the practical operation of the School Governance Protocol once he has met the Head Teacher and School's Bursar to discuss arrangements.

The Choir Strategy Committee Report is no longer required as the Dean has confirmed that this Committee no longer exists.

The Vice Provost noted an error on the Open Timetable, which should refer to the Jeffrey Wilkinson Fund rather than the Jeffrey Wilkins Fund. The Registrar will amend this.

294 **Report on College Funds**

Council received a report from the First Bursar on spending from restricted funds for 2022/23.

The First Bursar reported that the Finance team would undertake an analysis of current Funds over the next 12 to 18 months. He hopes make Fund management more straightforward through greater transparency and, through that, strengthened financial controls.

Council noted that the revised College Statutes provide greater flexibility with regard to the use of College Funds. The First Bursar commented upon recent legislative changes which have a similar effect, and he (along with the College Registrar) undertook to consider these in tandem with the revised Statutes.

In its discussions Council considered the role of the College's auditors and the scrutiny College exercises over their appointment. The First Bursar noted that structural changes in the audit industry were driving up audit standards, which was welcomed by Council.

295 **Council Action List – Open Matters**

Papers anticipated are up to date, with a number to follow during the remaining meetings of Vacation Term (Presentation of revised Folk Concert Proposals, and the E-Lab Progress Report).

The Vice Provost provided an update on the Council's College Governance Working Group. Council had appointed the Vice Provost to Chair the Working Group, but not members of that group. The Vice Provost proposed that the groups should comprise the First Bursar, the Registrar, Professor Dunn, and Professor Griffiths. Having ascertained that Professors Dunn and Griffiths had agreed to be members of the group, Council agreed to that membership.

295a **Five Year Education Plan**

The Senior Tutor presented an updated Five Year Education Plan to Council, which builds upon the draft plan she presented in Lent 2023. The plan has

been updated following discussions with various stakeholders over the course of Easter term. The plan is presented in a 'butterfly diagram' which sets out operational and strategic goals for the Tutorial Office. She outlined areas which will be targeted first; an audit of supervision rooms and their facilities, increased College Nurse and mental health support, and (as part of wider College initiatives in this area) better use of technology such as CASC.

The Senior Tutor also provided a brief update on results of the Tutorial Feedback Survey. She highlighted improved student engagement with the Survey, and a notable shift in responses regarding welfare monitoring; students expressed a desire for more proactive monitoring of their wellbeing by Tutors.

Council considered whether operational action would, ultimately, target multiple strategic goals under the Plan. The Senior Tutor referred to the Gant Chart accompanying the Plan and explained she anticipated overlaps and interdependencies would be highlighted by an iterative process of review.

Council discussed Tutorial's responsibility for matters relating to students and where the Senior Tutor could be supported by other departments to achieve the ambitions of the Plan. Council considered whether there were areas of College (for example, Catering) that could foster a stronger connection to the educational life of the College. The First Bursar welcomed Council's discussion of the College landscape and ways it could be improved to improve strategic planning.

296 **Oral reports**

Paper 289

The Provost reported on Paper 289, which Council dealt with by circulation.

The Paper concerned a letter to Barclays Bank from the University (which colleges had been invited to sign) regarding the Bank's involvement in the fossil fuel industry. The First Bursar had sought authority to sign the letter on behalf of the College. Council had agreed, by written vote, to permit the First Bursar to sign the letter.

Principal Items of Business

297 **Updates to Data Protection Privacy Policies**

The First Bursar brought a paper on behalf of himself and the College Archivist, who is the College Data Protection Lead. The paper proposed changes to College Data Protection Privacy Policies to improve detail and reflect recent changes to the way College handles personal data. These changes have been driven largely by the legal separation of the College and King's College School.

Council expressed its thanks to the College Archivist for her work on the policies.

Council agreed to approve the proposed changes.

Other Items for Discussion

None.

Business for Report

298 The Provost's Prizes 2023

The Senior Tutor reported that Provost's Prizes had been awarded to Alex Provost (third-year undergraduate, Linguistics), Joel Mahabir (second-year undergraduate, Natural Sciences), Michaela Kadlecová (graduate MST, Entrepreneurship), and Barry Khan (third-year undergraduate, HSPS).

Any Other Business

299 *None.*