

CONFIDENTIAL
KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
on Tuesday 2 July 2024 at 14:00 in the Audit Room and zoom

Present:	Provost Dr Adhikari Professor Sharman Dr Russell (via Zoom) Ms Headen Dr Sarkovic Dr Good Dr Taylor Professor Giannitsarou Professor Dunn	In Attendance:	Vice Provost First Bursar Senior Tutor Registrar
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*Open Business

328. Apologies for Absence

Professor Candea and the Domus Bursar apologised for their absence.

The Junor Members of Council were absent.

OPEN BUSINESS

329. Declarations of Interest

None.

330. Minutes of Open Business 11 June 2024

Approved.

331. Matters arising

The Senior Tutor explained that Junior Member participation at Council and in other College governance systems had been suspended until a disciplinary matter was resolved. She assured Council that the matter was progressing well and in accordance with the relevant College policies.

332. Oral reports

The Registrar provided a report on a matter considered by correspondence: Council had endorsed participating in a trial during which the fee status of undergraduates will be assessed by the University, rather than the College (Paper no. 2024/327). The College will continue internal assessments throughout the trial.

333. Council Timetable – Open Matters

Concerts Annual Budget and Report not yet received. The Director of Music plans to provide this for Council's meeting on 16 July.

Several papers on Council's timetable for Easter term not yet received:

- Update on Easter Festival Budget and Recording Label Annual Report (expected to accompany the Concerts Annual Budget and Report).
- Termly Update.
- Papers on Scholarships and funds.

The Registrar asked Council whether the routine Easter Term report on restricted funds could move to Michaelmas Term, to align with equivalent reporting to the Finance Committee. Council agreed to receive this paper in Michaelmas.

334. **Council Action List – Open Matters**

Draft events policy in agenda.

Several actions due to be completed during Easter term and the Vacation:

- Review of effectiveness of EDI Committee (Vice Provost)
- Provide Council with proposal to simplify College access rights (Domus Bursar)
- Review graduate numbers against current policy (Senior Tutor).
- Provide post-event report on E-Lab Hackathon (E-Lab Directors)

Strategic

None.

Routine

335. **Dinner in Hall (8 November 2024)**

Council received a paper from Professor Colucci seeking permission to use the Hall for a dinner during term time as part of a workshop on genetics and immunity.

The Vice Provost drew Council's attention to the fact this event would take place on a weekday during Full Term when demand for meals in the servery is particularly high. Council discussed the types of request for termtime use of the Hall that are usually granted, and noted that Council often gives permission for events on weekends, when servery demand is substantially reduced, but rarely does so on weekdays.

The Senior Tutor asked Council to be mindful of agreed dates for undergraduate formal halls.

Council considered whether Professor Colucci's dinner could take place later in the evening (i.e. at 8.00 p.m.), or use only a section of the Hall, to enable the event to proceed alongside regular dining.

Council asked the Registrar to contact Professor Colucci and the College's Research Co-Ordinator to ask them to consult with Catering on whether the event could be held in a manner that will minimise disruption to servery meals, and return this proposal to Council with those details.

336. Chapel Committee – Terms of Reference

Council approved revised terms of Reference for the Chapel Committee.

Compliance

337. Freedom of Speech Act – Further Implementation (Events Policies)

Council received a paper from the Registrar and Domus Bursar, in which Council were asked to agree updated and re-structured policies to record the processes by which the College manages meetings and events on College premises.

The Registrar spoke to the paper. She explained that this would conclude the policy consolidation process launched in Michaelmas 2023, and that the task of substantive improvement would be taken forward by the Domus Bursar (who is already working on expanding the use of Kinetics with a view to improving the College's booking systems). The Registrar highlighted that the College Events policy would be made available for the public to view.

Council discussed whether the First Bursar or Domus Bursar should have oversight over staff-led events, and agreed the Domus Bursar was best placed.

Council agreed:

- a) To approve, on the basis that they will be reviewed in one year's time, the updated:
 - a. Policy and Procedure for College Events and Meetings;
 - b. Policy and Procedure for College Events and Meetings (Annex to the College's Code of Practice on Freedom of Speech); and
 - c. External Speaker Form

and

- b) To ask the Registrar to publish the 'Policy and Procedure for College Events and Meetings' on the College website alongside the Code of Practice from 1 August 2024.

338. Freedom of Speech Act – Further Implementation (College Handbooks)

Council were asked to approve additional measures to support College compliance with new legislation regarding freedom of speech.

Council agreed:

- a) To ask the Registrar to contact (via email) all Fellows, Students and Staff at the start of the 2024-2025 academic year (and subsequent years) to draw their attention to the Code of Practice and the OfS complaints scheme; and

- b) To agree that the “prescribed text” and, where necessary, additional explanatory text should be inserted into staff and student policies and induction materials (the Staff Handbook, Academic Staff Handbook, Undergraduate Handbook, Graduate Handbook, Student Disciplinary Policy, Student Complaints Procedure, and Fellows’ Information Booklet) as set out in the paper.

339. King’s College School – Amendments to Governance Protocol

Council were asked to approve minor administrative amendments to the Protocol that guides the relationship between the College and the School.

Council agreed to approve amendments to the Governance Protocol for King’s College School.

340. Minutes of the Communications Committee meeting on 1 May 2024

Noted.

341. Minutes of the E-Lab Committee meeting on 10 May 2024

Noted.

342. Minutes of the Chapel Committee meeting on 22 May 2024

Noted.

343. Any Other Business

None.