

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
on Tuesday 22 October 2024 at 14:00 in the Audit Room

Present:	Provost	In Attendance:	Vice Provost
	Professor Candea		First Bursar
	Ms Headen		Senior Tutor
	Dr Sarkovic		Domus Bursar
	Professor Dunn		Mx Graham*
	Dr Good		Mr Lee Boya*
	Dr Russell		
	Dr Adhikari		Registrar
	Mr Limoncelli*		

*Open Business

466. **Apologies for Absence**

Dr Taylor and Professor Giannitsarou apologised for their absence. Professor Sharman was on leave.

OPEN BUSINESS

467. **Declarations of Interest**

None.

468. **Minutes of Open Business 8 October 2024**

Approved.

469. **Matters arising**

None.

470. **Oral reports**

The Registrar gave her termly oral report on College Policies. She highlighted various in-progress reviews, steps to make policy ownership more transparent and steps taken to develop a more systematic approach to review.

471. **Council Timetable – Open Matters**

Controls Policies (Financial Regulations) and Governing Body Policies (Qualification as a Charity Trustee, Conflict of Interest Policy) in agenda.

472. **Council Action List – Open Matters**

No reports overdue. Report from HASS Research Manager (Dr Good) on prospects for developing a summer seminar series due this term.

Strategic

473. **Second King's Parade Shop**

The Domus Bursar asked Council to support a proposal to establish a second shop in the unit on 9 King's Parade. The proposal had been discussed by Governing Body and the Domus Bursar summarised their comments for those who had not been present.

The Domus Bursar had been informed by the premises' landlord that they had changed their position and were seeking to obtain an open market rent for the property. Whilst this would adjust the financial case for the lease, she and the First Bursar were of the view that the proposed arrangements were both sufficiently beneficial and low risk to justify the College paying a higher rent.

Council discussed what the benefits of taking the unit might be. The Domus Bursar suggested the unit could provide a platform for the College to provide an improved visitor experience with greater focus on stories from Kings. Council supported of the opportunities it might provide to reduce conflict at the entrance to College.

Council considered alternative uses for the unit, such as a café, or moving the existing shop into the space.

Council agreed that the College should take on a lease for 9 King's Parade to run a second Retail and Visitor Centre.

Council emphasised that their approval was on the basis that the terms presented the meeting could be agreed and asked the Domus Bursar to provide an update on negotiations before the end of Michaelmas Term.

474. Collaboration with Cam Rivers Publishing

Professor Macfarlane had produced a paper for Council proposing a collaboration between the College and Cam Rivers Publishing. The Provost spoke to the proposal.

Council considered Cam Rivers' operations, their online presence, and their work publishing titles produced by several Fellows.

Council discussed the challenges and potential risks that arise when the College partners with another organisation. Council queried the sort of oversight required to address those difficulties, and whether adequate oversight would hinder Cam Rivers' freedom of publication. Council noted collaboration between Cam Rivers and the E-Lab and encouraged greater scrutiny of that relationship.

Council agreed that the College should not partner with Cam Rivers publishing.

Routine

475. Loan of Library Manuscripts

The College Librarian asked Council to consider two loan requests of manuscripts from the College Library for exhibitions to be held in 2025.

Council agreed to lend:

- a) the third booklet of Jane Austen's autograph manuscript of *Sanditon* to Harewood House in Yorkshire for their exhibition 'Visualising Jane Austen/Reading JMW Turner' from 2nd May to 26th October 2025; and
- b) King's Library MS 16 *Tabula Medicine* to Cambridge University Library for their exhibition 'Curious Cures: Medicine and the Medieval Mind' from 29th March to 23rd August 2025.

All details to be approved by the College Librarian.

476. KCMS Concert in Hall

The Vice-Provost requested the use of Hall by KCMS for their Michaelmas Term concert on Sunday 17 November, from 20:30, necessitating using the Beves Room for the evening meal.

Council agreed to permit KCMS to hold a concert in Hall on Sunday 17 November, starting at 20:00. KCMS to arrange details directly with Catering.

Compliance

Controls Policies

477. Financial Regulations

The First Bursar asked Council to approve the College's Financial Regulations, which had been amended for 2024- 2025 following feedback from budget holders and reviewed by the Finance Committee. Implementation of the Regulations would be accompanied by additional work by the Finance team to monitor the practical application of financial controls.

The Senior Tutor requested an amendment to paragraph 34.9 to make it clear that, with regard to supervision payments, her approval is only required where payment is being made to the Director of Studies themselves.

The First Bursar drew Council's attention to paragraph 18.6. The Finance Committee had suggested raising certain authorisation limits in line with CPI. In relation to Council, this would still stipulate a lower authorisation limit than permitted by Ordinance, but his preference was to take a restrictive approach whilst the financial controls' resilience develops.

The Domus Bursar reiterated that further changes to the College's practices were required to continue strengthening the operation of the financial controls.

Council agreed to approve the Financial Regulations for 2024/25.

Governing Body Policies

478. Qualification as a Charity Trustee

The First Bursar asked Council to approve the continued use of the College's Trustee Eligibility Declaration.

Council agreed to the continued use of the unaltered Trustee Eligibility Declaration, to be completed on appointment as a Fellow and at subsequent renewals.

479. Conflict of Interest Policy

The First Bursar asked Council to review and approve a policy on Conflicts of Interest in accordance with Ordinance B.3.5.

Council agreed to approve the policy on conflicts of interest and to circulate this to all members of the Governing Body.

480. College Policy Review Report

Council noted a report from the Registrar on the review status of College Policies.

Minutes

481. Minutes of the Visitors' Committee meeting on 15 October 2024

Noted.

482. Minutes of the Finance Committee meeting on 11 October 2024

Noted.

Any Other Business

483. Professor Candea asked Council to reconsider the font used in the new style of Council documents. The Junior Members spoke in favour of the improved accessibility of the new style of font. Council will review the document style at the start of Lent Term.