

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
on Tuesday 24th October 2023 at 2.00pm in the Audit Room

Present:	Provost	In Attendance:	First Bursar
	Professor Sharman (Until		Senior Tutor
	15:30)		Vice-Provost
	Professor Dunn		Domus Bursar
	Dr Adhikari		Head of Operations
	Dr Taylor		(Until item 454)
	Professor Giannitsarou		Registrar
	Professor Candea		
	Ms Headen		
	Professor Griffiths		
	(<i>online</i>)		
	Dr Good (<i>online</i>)		
	*Mr Erwig		
	*Ms Olumide-Wahab		
	*Mr Gasienica-Ciulacz		
	*Ms Kadlecova		

*Open Business

Apologies for Absence

None.

OPEN BUSINESS

444. **Declarations of Interest**

None.

445. **Minutes of Open Business 10th October 2023**

Approved.

446. **Matters arising**

None.

447. **Oral reports**

The First Bursar updated Council on finalising arrangements for legal separation from King's College School. The College will soon complete legal agreements relating to the School's USS pensions obligations.

The Registrar raised the appointment of a new Designated Health & Safety Fellow. A volunteer would be sought from the Fellowship.

448. **Council Timetable – Open Matters**

No items timetabled for this meeting.

449. **Council Action List – Open Matters**

A number of actions to follow in Michaelmas term. Paper proposing a Research Co-ordinator, and paper containing proposals for working group on Gibb's Building refurbishment in agenda. No reports overdue.

Principal Business

450. **E-Lab Governance**

The Vice Provost presented a paper proposing a new structure for E-Lab governance. The proposals built upon discussions of Council's Governance Working Group and had received input from the E-Lab Directors and the Chair of the E-Lab Senior Advisory Board. He noted the success of the E-Lab and its value to the College, and that he hoped the proposals would support a long-term future for the E-Lab within King's.

Council was asked to approve creation of a new E-Lab Committee. The E-Lab Committee would be a Council committee and could either co-exist with the E-Lab Senior Advisory Board (the latter continuing to act in an advisory capacity), 'Model A', or could combine the two groups and include individuals from outside the Fellowship, 'Model B'. Council were provided with draft terms of reference. It was noted that the latter would be very large.

The paper also proposed that the role of E-Lab Director would transition to an elected four-year position, with a mandatory break between each four-year term served (similar to the position of Research Manager).

Council discussed whether to impose a break between terms on E-Lab Directors. Council considered the benefits of retaining experienced Directors against the need to enable them to take sabbatical leave and to give other Fellows the opportunity to be involved in the E-Lab.

Council suggested that Governing Body should be asked to elect the current Directors for three and four years respectively (instead of two and three years as proposed in the paper), in order to enable the Directors to continue their work and to give the College time to make succession plans.

Dr Good noted his experience running similar initiatives and offered to support the E-Lab Directors with the E-Lab's transition to a long-term project.

Council agreed:

- a) To endorse transitioning the role of E-Lab Director to a four-year elected model (without the possibility of immediate re-election) and to ask Governing Body at the Annual Congregation to elect one of the

current Co-Directors for three years and one for four years from 1 January 2024.

- b) To establish of an E-Lab Committee in accordance with Model A but including two junior members.

451. **Research Coordinator Proposals**

The Research Managers presented to Council full proposals for a Research Coordinator to support College research activities. The proposed role would support the Research Managers with their duties and contribute to obtaining further research funding for the College (in collaboration with the Development Office).

Council expressed support for the proposal, but discussed whether the College could afford to recruit more staff. The First Bursar clarified that he supported this expense.

Council agreed to advertise for a Research Coordinator as proposed in the paper, subject to review and approval of the proposed job description and salary banding by the HR Committee.

452. **Quarterly Reviews**

The First Bursar bought a proposal, approved by the Finance Committee, for quarterly reviews of College activity. The updates would assess the College's progress against stated priorities, assess financial performance to date, and facilitate a review of risks the College is exposed to. If approved, the first update would be delivered by Officers and the Research Managers in November. Once the system matures the First Bursar hopes College committees will have greater involvement in updates.

Council agreed to implement quarterly reviews of the College's progress against its aims, as proposed last year and approved by the Finance Committee.

453. **Gibb's Building – Internal Refurbishment**

The Head of Operations introduced his successor, Ms Ingham, the new Domus Bursar.

The Head of Operations bought a paper, as requested by Council on 10th October 2023, providing further proposals for how a project to refurbish the Gibbs' Building should be progressed. Fees for an architectural competition were the only costs proposed for this early stage. The paper made proposals for project governance, and gave an approximate timeline to 2026. The Head of Operations clarified that he intended to keep the Chetwynd and Gibbs' projects, and their associated working groups, distinct.

The paper proposed that a Gibbs' Building Working Group, and subsequent Programme Board, would report to Council directly rather than through other committees (such as the Buildings & Safety Committee), in order to

enable Council to drive the project as a strategic initiative that could be woven into other opportunities. Council discussed this. Concerns were raised that, by bypassing the Buildings & Safety Committee, the project would not receive full guidance from the most relevant committee.

The First Bursar spoke in support of direct Council governance. He hoped the model would enable the project to encompass elements contributing to its success, beyond the building project, such as a fundraising campaign. The Senior Tutor noted that this approach may enable more productive exploration of how the College could use the building to best effect.

The Junior Members asked about student representation in the Gibbs' Working Group, as they felt direct student input generated better outcomes. Council supported this. The Domus Bursar, who will take the project forward, undertook to consult widely on the project.

Council agreed:

- a) to the reformation of the Gibbs' Building Working Group, with the inclusion of Junior Member representation; and
- b) to ask the Working Group to report to the Programme Board, Council and Governing Body, in due course, recommendations for a Project Team and a programme and funding opportunities for a future refurbishment of the Gibbs' Building.

454. **Prison Book Collection**

Council agreed to permit Dr Herrity to advertise to members of College for donations of books for HMP Hewell and to place boxes in appropriate locations in the College to receive the books.

455. **SHARE Egalitarian Capitalism Research Project**

Dr Good provided background to this paper, which concerned a donor-funded joint initiative between King's and the Faculty of Economics. The Research Committee had been asked to approve the College collaborating with a commercial researcher to fulfil the purpose of the donation agreement (existing projects would not, and it was felt by those involved in the project could not, fulfil this). Having considered the background of the arrangement, and relevant legal considerations, the Research Committee had approved this proposal.

Council agreed to affirm the Research Committee's decision to fund Greeff Invest, as part of the Egalitarian Capitalism Research Project, drawing down on remaining resources in the project fund.

456. **Minutes of the Communication Committee 4th October 2023**

Noted.

457. **Minutes of the Library Committee 10th October 2023**

Noted.

458. **Data Protection Policy Updates**

Council received a paper from the First Bursar and CDPL proposing changes to the data protection privacy policies for the Chapel and Choir, Students, and Staff Applicants, and a new policy for the Entrepreneurship Lab's essay competition. Council agreed to approve the new policy and the proposed changes.

459. **Any Other Business**

None.