

KING'S COLLEGE, CAMBRIDGE

At a meeting of the Council held
on Tuesday 23 February 2024 at 2.00pm in the Wine Room

Present:	Provost	In Attendance:	Vice Provost
	Professor Sharman (until		First Bursar
	14:50)		Senior Tutor
	Dr Sarkovic		Domus Bursar
	Professor Candea		
	Professor Dunn		Registrar
	Ms Headen		
	Professor Giannitsarou		Mx Graham*
	Dr Adhikari		Mr Lee Boya*
	Dr Taylor		
	Mr Limoncelli*		
	Dr Good (online)		

*Open Business

34. **Apologies for Absence**

Ms Bulteel apologised for her absence.

OPEN BUSINESS

35. **Declarations of Interest**

None.

36. **Minutes of Open Business 16 January 2024**

Approved.

37. **Matters arising**

None.

38. **Oral reports**

Ms Bulteel, who will be the Junior Member of Council representing graduate students, sent apologies for this meeting. She will take the oath for Junior Members at the next meeting.

39. **Council Timetable – Open Matters**

Report on student numbers in agenda.

College committees to review Terms of Reference during Lent term and submit any proposed changes to Council or Governing Body, as appropriate.

40. **Council Action List – Open Matters**

Composite events policy, update on College policy review, and report on Examination Results in agenda.

The EDI committee will not meet until after the final Council meeting of Lent term. A report on the effectiveness of the Committee will therefore be provided in Easter term.

Strategic

41. Report on Student Numbers

The Senior Tutor brought her annual report on the number of students registered at King's College in the current academic year to Council.

The Senior Tutor drew Council's attention to various matters, including the growing number of students progressing into fourth-year studies, and current intermission levels. She noted that the College's power to control the student population beyond admissions was limited.

Several positive trends were noted. The College does not have a high drop out rate, and students returning from intermission usually complete their courses.

An error was noted in the third paragraph of page 2 of the paper. It should read "*Creating target figures for international student fee income **undesirable** – it would introduce a non-academic factor in to offer decisions which I think Fellows would quite reasonably and rightly resist*". Council noted that international fees and student mix was a strategic issue that Council must discuss.

Council discussed providing greater support for international widening participation initiatives. Ms Headen commented that the Development Office hoped to see an increase in donations for such programs.

Council noted the number of students taking five or more years to complete PhDs. The Senior Tutor will work with the Graduate Tutors on a strategy to improve the support these students receive.

Council accepted the Senior Tutor's paper on student numbers.

42. Examination Results

The Senior Tutor presented a paper providing the results and analysis of academic results for the 2022 to 2023. The release of these results had been delayed by the UCU Marking and Assessment Boycott.

The data presented indicates that results are in line with recent College performance. However, she drew Council's attention to a gender awarding gap in STEM. Council also noted the limited number of 2.2s awarded in HASS compared to STEM.

This is the first year the Senior Tutor can report results for Bridging Program students. The results indicate the Program is achieving effective student outcomes.

The Senior Tutor commented upon how valuable Director of Studies debriefs had been, particularly since gathering and analysing the data in her report had been difficult (the College does not have access to an effective student records database). The Senior Tutor hopes the College will be chosen to trial new student records software. Alternatively, the Domus Bursar

commented that this issue may feed into a wider conversation about the College's business systems need.

Council noted the Senior Tutor's report.

Routine

43. Studentship Electors Committee

The Senior Tutor presented a paper proposing the absorption of the Studentship Electors Committee into the Education Committee. This would enable studentship decisions to be taken within the context of the College's wider educational goals. The proposal was supported by the current SEC members.

The Education Committee would take responsibility for strategy and reporting, and operational issues (recommendations) would be managed by the nominated tutors.

Council agreed to accept the proposed dissolution of the SEC, and the transfer of its responsibilities for strategy to the Education Committee, and to approve the following measures to implement its dissolution:

- a) To ask the Education Committee, at its next meeting, to review its Terms of Reference in order to ensure they reflect the responsibilities that have been transferred to it, and to return revised Terms of Reference to Council for review and approval;
- b) To revise Regulation H.2.2 (as set out in Appendix A);
- c) To endorse a request that Governing Body approves the revision of Ordinances C.2.2 and C.2.7 (as set out in Appendix A);
- d) To Ask the UG and PG Admissions Tutors, and the Financial Tutor to report Studentship awards to the Education committee during the term following the term in which the award is made.
- e) To permit the Education Committee to co-opt the elected members of the SEC to the EC for the year 2024; and
- f) To ask the EC to review the necessary number of elected members ahead of Annual Congregation 2024.

Compliance

44. College Events Policy

The College Registrar presented Council with a composite College Events Policy and are asked for their view on next steps.

Council supported the composite approach but asked for wider representation in the working group. The Head of Visitors Services, Events Manager, Head of Communications, and representation for the Fellowship would be added. Professor Candea volunteered to join the working group.

Council considered whether Chapel events should be integrated into the policy. It was felt more appropriate to address this separately to this review.

Council agreed to set up a working group consisting of the Vice Provost, the Lay Dean, Domus Bursar, the Senior Tutor, the Presidents of KCSU and KCGS, the Head of Catering, the Head Porter, the Head of Visitor Services,

the Events Manager, the Head of Communications, and Professor Candea (on behalf of Fellows) to review the draft policy appended to the paper and make any necessary updates or amendments.

The Registrar will return a draft policy to Council once the working group have reviewed the policy.

45. **College Policy Review - Update**

The College Registrar provided Council with an update on policy review progress since Michaelmas 2023.

The Registrar emphasised that efforts were being made to make policies more accessible. All committee secretaries and administrators could now access all College policies. Council would consider the extent to which policies should be publicly available at a later date.

Council noted the Registrar's update.

46. **Any Other Business**

None.