

WORK COMPLETED AND NOTABLE EVENTS IN THE ARCHIVE CENTRE

JANUARY TO DECEMBER 2024

PERSONNEL

- Librarians continued generously to support the Assistant Archivist during the Archivist's continuing extended bereavement leave.
- One volunteer continued and two new volunteers started. These 3 volunteers stayed for between 3 and 9 months each.

RESEARCH AND SUPPORT

- Archivists supported the College by:
 - facilitating continuing research on the College's Historic Links to Slavery;
 - assisting students researching the College's Picture Loan Library and its history of Widening Access;
 - attending the Head Gardener on a tour with a representative updating our description on Historic England's register of historic parks and gardens in Cambridgeshire;
 - advising a postgraduate on GDPR aspects of his thesis;
 - providing images and facts about Cranmer House for the architects and Projects Department;
 - giving, with the Domus Bursar, two tours of Gibbs (one followed by an exhibition).
- Archivists assisted external researchers:
 - on copyright issues, and by providing images for a book on Rupert Brooke;
 - on copyright issues, and in sourcing images for Simon Goldhill's book on Gay Men at King's;
 - by providing archival photographs for a Pallant House exhibition on Dora Carrington;
 - by advising a researcher who is publishing on the history of 20th century intellectualism as rooted in the Apostles and Cambridge;
 - with a Turing-related avatar project at Bletchley Park.

CATALOGUING and COLLECTIONS MANAGEMENT

It is hoped that next year we will be able to report on an exciting acquisition, supplementing existing collections.

RECORDS MANAGEMENT and DATA PROTECTION

As well as routine Freedom of Information, confidential shredding and data protection activities:

- 22 new members of staff were inducted in the Records Management programme and Data Protection/FOI obligations.
- Although the student unions are not part of the College for the purposes of data protection, we do share data with them. The 2023-24 and 2024-25 officers are now getting inductions in GDPR.
- Privacy policies and the Retention Schedule were updated and reviewed, and a new privacy policy written for the E-lab, as well as compliance guidelines for those running E-lab events.
- Archivists worked with the College Registrar worked on:

- copyright and data protection matters associated with the College's Media Space initiative;
- managing risks associated with working from home and using non-College devices and social media for College work;
- processing criminal offence data;
- sharing details of disciplinary hearings.
- Archivists worked with the nurse and the new Futures Tutor on confidentiality agreements.
- King's Archives hosted the Autumn termly briefing meeting for the Office of Intercollegiate Services and followed up issues arising within College.
- Archivists advised the Domus Department on Data Protection aspects of incident reporting and software. They were also consulted on Data Protection aspects of software for managing the nurse's records and for rotas in the kitchen.

EXHIBITIONS and OUTREACH

- 21 Exhibitions were given, for:
 - the Development Office's launch of the Gormley sculpture (the Archivist was interviewed for BBC Look East), including a private exhibition for the donor;
 - a visit from Cambridge's New and Visiting Scholars group, hosted by Henrik Jones, and another visit from that group nine months later;
 - the Cambridge Archivists' Group's Dissertation Fair;
 - groups from the University of Chicago and from William and Mary University;
 - an entourage including the Managing Director of the IMF (visiting the Provost);
 - the Development Office's Foundation Lunch, their annual Turing lecture, a reunion event for economists, and the screening of an FL Lucas docudrama;
 - (with the Library) King's staff, students and Fellows to mark the 300th anniversary of laying the foundation stone of Gibbs;
 - an event celebrating Frank Ramsey;
 - the Provost's 'conversations' event on cybersecurity;
 - the Provost's wedding;
 - the E-lab's August event and their lunch for winners of their essay contest;
 - two commercial clients;
 - a group from Benton House gardens, visiting the King's gardeners;
 - a London study group reading EM Forster;
 - the Graduates matriculation dinner.
- 16 VIP visits were given for guests of the Development Office, the Rivers Project and/or the Provost.
- A French documentary crew filmed about Alan Turing in September.
- Fitzwilliam Museum Enterprises (University of Cambridge Museums) mounted a touring location-based exhibition October 2023-March 2024 on the history of science in Singapore for which King's provided a number of images.

PRIORITIES FOR THE ARCHIVE CENTRE

JANUARY TO DECEMBER 2025

MANAGEMENT OF THE COLLECTIONS

- Catalogue the Pull Court and Dalston accessions.
- Complete the catalogue of the Lydia Keynes accession of 2019.
- Arrange the transfer of the Walser donation of Pienkowski material.
- Accession Council and Governing Body minutes over 10 years old, and fully integrate the termly transfer of committee minutes into the Archives.

OUTREACH

- Working with the Domus Bursar, develop the display of facsimiles and non-archival historic material in unused corners of the College.
- Collaborating with the Library staff, produce a book on the Treasures of the Library and Archives Special Collections.
- Collaborating with the Head Gardener, commission and publish a pamphlet on the wildflowers grown in the meadow, for which funding has been pledged.