This year, archival activity was dominated by the 200th anniversary of the death of Jane Austen, and the 50th anniversary of the Act that largely decriminalised male homosexuality.

MANAGEMENT OF THE COLLECTIONS

Important accessions added to existing collections this year:
- Ashbee's drawing of the house he built for his mother, and a Guild drawing of a crucifix medallion
- Books and papers by and relating to ANL Munby
- Publications written and collected by Hilary Wayment about the Chapel and stained glass
- A drawing by Vanessa Bell for Nurse Lugton's Golden Curtain
- Numerous deposits through the Boat Club
- Further reprints and correspondence of JRN Stone
- Scans of letters and ephemera elucidating life at King's in the 1920s and 1960s
- Letters by EM Forster, acquired by purchase and by gift
- The marriage trust agreement for Rosamond Lehmann's first marriage, and correspondence amongst Lehmann and her siblings

The first 5 accessions have been catalogued, as has a recent accession of Noel Annan papers.

OUTREACH

- Archives from the Turing and Forster papers were loaned for an exhibition at the Britten Pears Foundation for most of the year. A fascicle of the Sanditon manuscript was also on loan for most of the year, to the Bodleian Library. Our letter from Austen to her publisher was loaned to the Cambridge University Library for a short exhibition in March. Archives from the Keynes and Turing papers were loaned for two exhibitions at the Fitzwilliam Museum from October 2017 to January 2018. A proposed loan of Bloomsbury material to the Tate St Ives was cancelled; they opted to show facsimile copies instead.
- The archivist and Domus Bursar gave a Bloomsbury Art tour to a group of Homerton summer school students in July.
- The Touring Turing facsimile exhibition boards were loaned to Knutsford Heritage for their Open Days in September.
- In July two radio programmes were broadcast with significant contributions recorded in the reading room: Radio 3's Literary Pursuits about EM Forster's posthumous novel Maurice, and a Radio 5 Live piece about Alan Turing.
- The Archivist and Librarian were filmed by the University media office for a 1-minute online advertisement of the Library's exhibition of Jane Austen and Augustus Austen Leigh material during Open Cambridge. They were also interviewed on BBC's Look East for the same event. The Fellow Librarian featured (alongside archival and library materials) on Great British Railway Journeys with Michael Portillo, for the first in the 'Edwardian England' series of that programme.
- The composer for this year's 4-part production of Howard's End on the BBC was inspired by a visit to see photos and documents from the Forster papers.
- Just under £2800 was granted by the Friends of the National Laboratories, to digitise the correspondence amongst Rupert Brooke, Edward Marsh and William Denis Browne, part of
the Schroder collection that the FNL helped King’s to purchase in 2015. The digitisation will be done, and the website hosted by, the University Library.

- The on-line Termly Exhibitions will not be continued after the end of 2017.

EXHIBITIONS

Exhibitions in 2017 were given about:

- King’s Grounds and Gardens, in February, for students enrolled on the RHS Level 2 course at King’s;
- Philosophers, the Apostles and Wittgenstein’s poker, in February, for an Oxford University Philosophy course;
- Sanditon, Jane Austen and Augustus Austen-Leigh (in conjunction with the Library), various versions given on three occasions in March - for a Development Office event, for a seminar at Trinity College plus assembled interested University members, and for the students of that seminar’s convener, and twice in September - for Open Cambridge, and for the Cambridge Alumni Weekend;
- Alan Turing, in April, for the College’s Turing conference;
- CR Ashbee, in April, for an Arts and Crafts Tours group;
- Highlights from the Keynes and MR James papers, in April, for the British Records Association;
- The Boat Club, in June, for the Boat Club and alumni;
- Summer fêtes, in July, for the Fellows’ Summer Supper Party;
- Alan Turing, in October, to a paying tour group;
- Special Collections highlights (in conjunction with the Library), in November, to the Heads of (Cambridge) Houses’ Spouses and to the 1441 dinner guests;
- Bloomsbury, in September, for a NADFAS group.

OTHER COLLEGE AND UNIVERSITY SUPPORT

- Archivists showed documents, mostly from the Keynes and/or Turing papers, to VIPs for the Development Office on five occasions, and documents of Chinese interest to Three Rivers Project VIPs on two occasions. David Chambers of the Judge Business Institute brought his students, and twice brought VIP visitors, to see some Keynes papers.
- Archivists provided extensive support to the Domus department in the form of historical context about the bridge and the Chetwynd project, as well as copies of drawings showing services in the Wilkins building for a proposed ventilation upgrade.
- Students in Dr Thaventhiran’s TS Eliot seminar were inducted in using archives; five of them returned as readers.
- Archivists supported organisers of the Black Cantabs project.

VOLUNTEERS

Nine volunteers worked with us this year, on these projects:

- checked the list of obituaries in the Annual Report from 1882 to 1986;
- rationalised and labelled files in the series KCAC/6/1/11 and KCAR/8/3/21;
- catalogued Maynard and Lydia Keynes photos given by Simon Keynes in November 2016 (this is an ongoing project);
- listed the large volumes (mostly psalters and Common Prayer Books) still stored in a sidechapel;
- listed theatre programmes in the Lydia Keynes, Robert E. Loder and Rupert Brooke collections;
• listed photos in the Leach collection to finer detail;
• for the FNL grant (see above), catalogued to item level the correspondence amongst Rupert Brooke, Edward Marsh and William Denis Browne.

One of our recent volunteers got a job with English Heritage over summer 2017, and another has begun the distance learning archives training course.

Volunteer members of the College have been very generous in helping with dusting books, after the mould outbreak (see below).

CONSERVATION AND PRESERVATION

• The Essex Record office has digitised most of our vulnerable sound archives and 23 VHS cassettes.
• The Library and Archives hosted a Conservation Training Day in August for Cambridge librarians and archivists, run by the Conservation Consortium.
• In September an outbreak of mould was discovered in one of the strongrooms which has necessitated a clean-up operation and re-assessment of aging environmental controls.

RECORDS MANAGEMENT

• New staff were inducted on records management.
• The archivist managed Data Protection and Freedom of Information obligations during the Fellow Librarian's absence on research leave until October.
• The General Data Protection Regulations require, by May 2018, more detailed on-line statements of how the College manages personal data. The Archivist is assisting the Bursar, Tutorial and Development Office with this. Statements for the handling of student records and Development Office records have been drafted.
• A strategy for dealing with born-digital accessions has been drafted and is being trialled. Catering function sheets, annual accounts, gate lists and the Choir 'changes to routine' documents are now being routinely stored electronically and not in paper copies, as are some documents donated as electronic versions.
MANAGEMENT OF THE COLLECTIONS

- Catalogue the recent Pull Court, Stone, Okes, and Keynes photograph accessions.
- In the absence of a medium-term solution to the lack of sufficient on-site storage, investigate the possibilities of off-site storage for little-used and semi-current records. This may include collaborating with other interested College archivists and librarians.

EXHIBITIONS AND OUTREACH

- Exhibitions have been requested about:
  - Music at King's, for the Friends of Cathedral Music, in March
  - Elliott Felkin and John Sheppard, for the Foundation Lunch, in March
  - Medieval Cambridge, for the British Archæological Association, in September
- The Assistant Archivist is fulfilling the obligations of the Friends of the National Libraries grant to digitise the correspondence amongst Rupert Brooke, Edward Marsh and William Denis Browne, with a launch date for the website of 23 April, 2018.

CONSERVATION AND PRESERVATION

- Continue to manage the mould clean-up operation and installation of new environmental management equipment.
- The Conservation Consortium membership will be used to help manage the mould outbreak, including advice, cleaning, and conserving documents that cannot be managed at Harwell's.

RECORDS MANAGEMENT

- Draft and institute a College-wide policy for having electronic copies of minutes be the copy of record.
- Continue to manage the records management programme including inducting new staff
- Extend the born-digital records management procedures.
- Work with the Bursar to draft new privacy statements to suit the General Data Protection Regulations.
- Continue Data Protection and Freedom of Information obligations including publication of Council and Congregation minutes.