WORK COMPLETED AND NOTABLE EVENTS
IN THE ARCHIVE CENTRE
JANUARY TO DECEMBER 2016

MANAGEMENT OF THE COLLECTIONS

- See the statistics for 2016.
- The 2015 accession of Stone papers was catalogued.
- Significant gifts and purchases:
  - Letters to Alan Turing, including from Nick Furbank and Ken Harrison, given by Bob Owens
  - Nick Furbank’s notes and letters collected during his writing of a biography of E.M. Forster, given by Bob Owens
  - Letter and postcard from E.M. Forster to J. Purkis, given by the recipient
  - Photos of Maynard and Lydia Keynes, long in the hands of his nephew Milo, transferred by Simon Keynes
- Volunteers have assisted with exhibitions for the reading room cases, enhancing the Keynes and Brooke catalogue listings, annual updating and accuracy-checking of the list of obituaries, and transcribing the most urgently wanted sections of the 16th century accounts.

EXHIBITIONS AND OUTREACH

- In addition to the termly exhibitions in the reading room cases, exhibitions of Archive Centre holdings (in many cases also involving other Library resources) were held on the following subjects:
  - Rupert Brooke (a collaboration with the Fitzwilliam museum and the College’s Schools Liaison Officer, February; a group from the Sutton Trust, July; a troupe of actors, July)
  - Saltmarsh and the Chapel (Foundation Lunch, March - the Assistant Archivist answered questions at the associated talk)
  - Special Collection Highlights (Fitzwilliam Museum archivists, June)
  - John Maynard Keynes (students at the Judge Institute, June; Carleton College students, July)
  - KC Boat Club (KCBC members, June)
  - Music at King’s (Worshipful Company of Liverymen, June)
  - Jean Michel Massing (his retirement festschrift, July)
  - Shakespeare and Theatre (Open Cambridge, September; alumni weekend, September)
  - Keynes’ General Theory of Employment... (October, a seminar co-organised by JM Massing)
  - Unseeable King’s (1441 Club, November)
- Private exhibitions were given to Development Office special guests, about Roger Fry and Spanish art (to Auckland Castle curators), highlights from the collections, and about Alan Turing (to two groups accompanying computer entrepreneurs).
• An exhibition, in this case about Alan Turing, was provided for a themed tour organised by a tour company who paid the College a commercial fee for the service. This revenue stream may trickle on.

• A half-day visit from Bridlington School went well and was enthusiastically received by the visitors. As a result our Using Archives webpages acquired a thought-provoking new section on Critical Thinking Using Archives. Other improvements to that website included the addition of relevant items from the Schroder collection.

CONSERVATION AND PRESERVATION

• A small ledger completed by J.M. Keynes, recording his personal speculations in stocks and currency, was conserved.

• A set of large portraits, mostly etchings, were conserved. These included portraits of certain Provosts.

• An Ordnance Survey map showing the College grounds and Fellows’ Garden, annotated and signed by Arthur Hill in 1907, was conserved, through an alumnus donation. The annotations include the elm trees subsequently felled on the backs.

• Procedures have been put in place for using the Elsec environmental data monitor to check conditions in the reading room, as well as checking the accuracy of the TinyTag data loggers already in use in the strong rooms.

• The disaster response plan was revised and distributed as appropriate.

SUPPORT OF OTHER COLLEGE ACTIVITIES

• The archives helped with planning the training and deployment of cleaners in the Rare Books stores.

• The Archivist has temporarily assumed responsibility for Freedom of Information enquiries and copyright requests, in the absence of the Fellow Librarian who is on research leave during 2016-17.

• The retention schedule was revised and distributed.

• Archivists continue to manage the on-line publication of the minutes of open business conducted by Council and Congregation.

• Archivists continue to maintain the records management programme and database. Eleven employees were inducted in records management this year.

• Archivists informed Domus projects on the Keynes building, 1 and 2 Bene’t Street, Whichcote House, cleaning of the Chapel screen, and Grasshopper Lodge/Cranmer Road.

PERSONNEL

• The Assistant Archivist’s application for Registration with the Archives and Records Association was successful.
PRIORITIES FOR THE ARCHIVE CENTRE
JANUARY TO DECEMBER 2017

VOLUNTEERS
Two volunteers are scheduled for short term work in January and an internship for an archives trainee is scheduled for two weeks in March.

MANAGEMENT OF THE COLLECTIONS
- Publish the latest acquisition of Turing photos on the Turing Digital Archive.
- Review the Director of Music Subject Files and close them as necessary under the Data Protection Act.
- Catalogue the recent Ashbee, Annan, Pull Court, Barnes, Okes, and Keynes Photograph accessions.
- Accession or dispose of the 4 boxes of Chapel windows photographs, transferred from the Library storage

EXHIBITIONS AND OUTREACH
- Loans of archival material have been arranged to the Britten Pears Archive, the Bodleian Library and the University Library.
- Exhibitions have been requested about:
  - Sanditon, Jane Austen and Augustus Austen-Leigh (mostly involving Library holdings, for the Development Office and for an event at Trinity College, both in March)
  - CR Ashbee/Arts and Crafts (Arts and Crafts Tours, April)
  - King’s Grounds and Gardens (students currently enrolled on the RHS Level 2 course doing training at King’s, sometime in Lent term)
  - Philosophers/Wittgenstein’s poker (an Oxford University Philosophy course, February)
  - Highlights (British Records Association, April)
- Two more Turing exhibitions for the commercial tour company (see 2016 report) are scheduled in April and October.
- The Archivist, as part of her cover of the Fellow Librarian’s research leave, will show some of the Bloomsbury art to an adult summer school group.
CONSERVATION AND PRESERVATION

- Digitise vulnerable sound archives.
- The Conservation Consortium will provide a permanent half-membership to the Archives beginning in July 2017 and the paper and parchment conservation programme can be resumed.

RECORDS MANAGEMENT

- Continue to manage the records management programme including inducting new staff and documenting the electronic records management plan.
- Continue Data Protection and Freedom of Information obligations including publication of Council and Congregation minutes.