

ARCHIVE CENTRE STATISTICS BY CALENDAR YEAR

	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999
Reader visits (incl. exhibitions) ¹	550 (427)	740	651	849	782	715	686	634	640	586	797	776
Documents produced ²	2340	2209	2534	3180	2912	2325	2865	2711	2404	2436	2641	2592
External postal & email enquiries	1497	1311	1065	868	731	1279	784	998	872	705	600	340
External telephone enquiries	42	69	174	140	89	153	246	301	313	371	No record kept before 2001	
Income (chiefly reprographics and use of materials fees)	£4639	£4997	£5043	£5953	£4384	£3562	£2098	£3003	£1325	£1574	£1319	£1561
Researchers using the reading room	236	274	253	252	218	220	209	222	208	209	207	211
Readers consulting the College Archives	61	74	61	55	42	40	43	53	39	42	43	43
New readers	168	197	183	184	155	151	No record kept before 2005					
Files retrieved from semi-current records store for College staff	21	12	29	57	92	41	58	45	93	50	47	33
Freedom of Information/Data Protection enquiries fielded	34	17	11	22	19	The Librarian was declared FOI officer in February 2006						
Sacks of confidential shredding collected by Anglia Recycling	50	56	79	67	73	68	76	48	22	No record kept before 2002		

Patricia McGuire
Archivist
January 2011

¹ from 2010 the information is in the form '# readers (# exhibition visitors)'

² from 2005 this includes documents produced for exhibitions